



CITY OF EUCLID
Department of Planning and Development

Community Development Block Grant (CDBG)
Public Service Application
Fiscal Year (FY) 2027

*Please note this funding is only applicable municipal departments and
Non-profit 501(c) (3) organizations that **provide public services**.*

***Please complete the application in its entirety. Incomplete applications will
not be considered.***

APPLICATION INFORMATION

The City of Euclid, Department of Planning and Development, is accepting applications from municipal departments and qualified non-profit organizations interested in providing services that address one or more of the public service needs outlined below and, in the City's Five-Year Consolidated Plan (Con Plan) 2025 - 2029:

- Youth Services and Programs
- Senior Services and Programs
- Mental Health Services
- Workforce Development Programs
- Employment and Workforce Services
- Educational and Literacy Programs
- Services for Individuals with Disabilities
- Fair Housing Activities

SCOPE OF WORK AND ELIGIBLE ACTIVITIES

A project or program must be a new service or a quantifiable increase in the level of service of an existing project or program in order to be eligible for CDBG public service funds. **Previous and existing programs without an increase in the level of service, or a new and improved service will not be funded.** Eligible activities include but are not limited to:

- Employment Services (e.g., job training)
- Mental Health Services
- Educational Programs
- Legal Services
- Services for Senior Citizens
- Youth Services
- Housing Counseling Programs
- Public Safety Programs

The funds can only be used once a Subrecipient Agreement is executed. Funding may be used for labor, supplies, operation costs, materials, etc. No funding can be utilized to purchase food/drink, income payments, entertainment, and/or political activities. The funding is available as a reimbursable grant and cannot be utilized for expenses that have occurred prior to the execution of the Subrecipient Agreement.

Grants will be awarded based on the availability of public service funding, evaluation of organization capacity, financial feasibility, community need and benefit, program design and soundness of approach, and written information provided in comparison to the needs identified in the City of Euclid's CDBG 5-Year Consolidated Plan (Con Plan) 2025 - 2029, as well as the City of Euclid's 2018 Master Plan. The Con Plan and the 2018 Master Plan on the City of Euclid's website (<https://www.cityofeuclid.com/reports-and-studies>). Please note that an executive summary of the Con Plan, including goals and priorities for CDBG funding, is available on pages 1 – 25. The Needs Assessment is available on pages 27 - 49.

Please note that the **highlighted** programs above are based on community feedback to support a new array of Public Services for Euclid residents, which are included in the CDBG Con Plan for 2025 – 2029.

Awarded projects will be monitored to ensure compliance with all local, state and federal requirements. Letters will be provided after each monitoring to document compliance, required steps and remedies to achieve compliance if noncompliant, or risk of termination. The availability of funding is limited and not guaranteed.

IMPORTANT

Application must be received prior to 4:00 PM on Wednesday, September 9, 2026, by the City of Euclid Department of Planning and Development.

A Mandatory Public Service Application Orientation will take place in the Lake Shore Room at the Euclid Public Library (631 E. 222 Street, Euclid, OH 44123) on Wednesday, August 19, 2026 from 6:30 PM to 8:30 PM.

If you cannot attend the Orientation, you may send a representative from your organization to attend.

Please submit all applications via e-mail only at: planning@cityofeuclid.com

The proposed activity must be completed in its entirety within one (1) year.

CDBG NATIONAL OBJECTIVES

Three broad National Objectives determine how CDBG funds can be spent:

- Principally benefits low- and moderate-income persons;
- Prevents or eliminates slum or blight;
- Addresses an urgent need or problem in the community.

NEW FOR FY 2027 PUBLIC SERVICE APPLICANTS – SIGNED AGREEMENTS WITH ENTITIES REQUIRED

Since FY 2025, there has been increased interest from nonprofit organizations to provide services to students enrolled in the Euclid City School District, and at City of Euclid-owned facilities such as Shore Cultural Centre. A signed Agreement between your organization and the Euclid City School District and/or a signed lease between the organization and the Euclid City School District or Shore Cultural Centre is required.

If you are a nonprofit organization or a City department that provides services to Euclid residents from your department or directly from your offices, no lease is required.

FINANCIAL INFORMATION

Per 24 CFR 570.201(e), CDBG funds can only be dispersed to a registered non-profit 501(c)(3) organization. A fiscal sponsor is required for any organization that is not registered as a non-profit 501(c)(3) organization at the local, state, and federal level.

Unique Entity Identifier (UEI)

UEIs are required in accordance with 2 CFR Part 25 as the primary means of entity identification for Federal awards government-wide. The UEI is a 12-character alphanumeric ID assigned to an entity by SAM.gov that has replaced the DUNS number. The UEI is required by and used across the federal government to identify, validate, and verify contractors and organizations.

While not required at the time of application for CDBG Public Service funding, you will need a UEI before entering into a contract with the City of Euclid, if awarded CDBG Public Service funds. Registration is free; log on to [SAM.gov](https://sam.gov) to create an account and register for a UEI. Once a registration application is submitted, it can take up to several weeks to receive your UEI.

IRS Filing

This is a letter from the IRS that determines your registration and assigns an EIN. Please provide a copy of this letter to verify the EIN.

Information can be found here:

<https://www.irs.gov/businesses/small-businesses-self-employed/employer-id-numbers>

Business W-9

This form can be found at <https://www.irs.gov/forms-pubs/about-form-w-9>

Organization Financial Documents

Applicants shall provide a copy of your most recently filed 990. If your organization does not file a 990 or if you are applying with a fiscal sponsor, please supplement with financial documents, such as a profit and loss or balance sheet for the past fiscal year.

If you are applying with a fiscal sponsor, the applicant shall include their most recently filed 990 as well as the above financial documents.

Latest Independent Financial Audit

Note: Effective October 1, 2024, the Federal Government increased the Single Audit Requirement threshold in 2 CFR 200 Subpart F for non-Federal entities who expend Federal funds from \$750,000 to \$1,000,000.

2 CFR part 200 Subpart F requires that non-Federal entities that expend \$1,000,000 or more in Federal awards during the entity's fiscal year must have a single or program-specific audit constructed for that year. Applicants shall provide a copy of their most recent audit, if applicable.

REASONS A PUBLIC SERVICE APPLICATION MAY BE DENIED

- Application was submitted after the deadline
- Application was incomplete
- **New:** Proper Signed Agreements with entities such as the Euclid City School District or leases with the Euclid City School District or the City of Euclid were not provided with your proposal
- Required support documentation with the application was missing
- Activity is not eligible and does not meet one of the three broad CDBG National Objectives
- Activity does not fit in the priorities identified in the City's forthcoming CDBG 5-Year Consolidated Plan

Completed applications must be received by the Planning and Development Department by 4:00 PM on Wednesday, September 9, 2026.

Please submit all applications via email at: planning@cityofeuclid.gov

Late and/or incomplete applications will not be considered.