CONTRACTOR REGISTRATION REQUIREMENTS
CITY OF EUCLID
585 East 222nd St.
Euclid, OH 44123

Annual registration is required for the following:

Electrical ***Plumbing*** ***HVAC/Refrigeration*** ***General Contractor*** ***Fire Suppression***

To become a registered contractor with The City of Euclid you will need the following:

Attached Completed Application Packet
$135 Annual Registration Fee
Certificate of Insurance *

Special Notes:

Electrical Contractors
If you are registering as an electrical contractor, you'll need a copy of your current State of Ohio Electrical Certificate.

Plumbing Contractors
If you are registering as a plumbing contractor, you'll need a copy of your current State of Ohio's Plumber's License.

HVAC/Refrigeration Contractors
If you are registering as an HVAC/Refrigeration contractor, you'll need a copy of your current State of Ohio HVAC & Refrigeration License.

Fire Suppression
If you are registering for a sprinkler system or storage tank installation/removal, you'll need a copy of your current State of Ohio Fire Marshall Certificate.

General Contractors
If you are registering as a general contractor who will be doing demolitions, the City of Euclid requires that your Certificate of Insurance has an endorsement that you have obtained coverage for collapse hazard and/or structural property damage. Check with your insurance agent as your coverage may not be sufficient.

*** Certificates of Insurance must have $100,000 Bodily Injury per person, $300,000 Bodily Injury per occurrence, $50,000 Property Damage. The City of Euclid must be named as additionally insured.**

For quickest service, please email and submit to buildingandhousing@cityofeuclid.gov.

CITY OF EUCLID
APPLICATION FOR REGISTRATION

City of Euclid,
585 E. 222nd St.
Euclid, OH 44123
For submission and quickest service, email
buildingandhousing@cityofeuclid.gov

Date of Application _____ **Fee:** $135.00

Registered as a _____ **Contractor in the City of Euclid**

TO THE COMMISSIONER OF BUILDINGS:

Sir: We do hereby make application for a certificate of registration for work contracting work to be done within the corporate limits of the City of Euclid, in accordance with the requirements of the codified Ordinances of the City of Euclid.

Please put a checkmark by each type of registration you are applying for. If registering for more than one trade, you will pay a registration for each.

- ☐ General Contractor
- ☐ Electrical Contractor
- ☐ Fire Alarm Contractor
- ☐ Plumbing Contractor
- ☐ HVAC Contractor
- ☐ Fire Suppression Contractor

Applicant Information

Applicant Name _____

Applicant Address _____

_____
City State Zip

Applicant. Phone #: Applicant. FAX #

Fed Tax ID: _____ Or Social Security # _____

Company Information

Business Name _____

Business Address _____

_____
City State Zip

Bus. Phone #: _____ Bus. FAX # _____

Email Address: _____ WEB Address _____

Have you ever registered under a different company name? ☐ YES ☐ NO
If yes, please list all previous company names

_____

_____

Represent that the following are officers of said company (furnish names, title and address) Please use reverse side for additional names.

Name & Title	Address	City, State, Zip	Phone #

List of people authorized to obtain permits

Name & Title	Address	City, State, Zip	Phone #

Please include state construction trades license information including type of license, license # and license expiration date.

State License Type	State License #	State License Expiration Date

List other cities presently registered in: (for reference

_____

_____

We do hereby certify that we have read the provisions of the Codified Ordinances of the City of Euclid, that we are fully aware of the requirements of the same, and that in the event that we are required to sublet work that we agree to engage only registered contractors, and that any presentation of data or facts will be cause for refusal of Certificate of Registration or revocation of Certificate when issued, and that we shall abide by all rules and regulations required.

_____
Signature of Applicant

MISREPRESENTATION OF STATEMENT OR FACT MAY BE CAUSE FOR REVOCATION OR SUSPENSION OF CERTIFICATE