



918-333-5757 · 3503 Tuxedo Blvd. Bartlesville, OK 74006 · tuxedo.church

Leadership Job Description/Expectations

Position: Worship Pastor

Job Description: The Worship Pastor is responsible for the Music Ministry, including planning, leading and supporting those in the music ministry, as well as working with the Pastoral Staff to create a worship experience that honors Christ.

Expectations:

1. Meet the 10 basic leadership expectations for all leaders of Tuxedo Church. (provided on next page)
2. Communicate with the Pastor and other staff for any details concerning service needs.
3. Plan songs for each service that are encouraging and biblically sound.
4. Provide support to the worship team by providing set lists, chord charts and listening options and encouraging and praying for each member of the team.
5. Oversee scheduling and communication with the worship team.
6. Coordinate rehearsals and communicate any details needed.
7. Input songs for each service into Proclaim and communicate with the tech booth any additional songs to be placed into the program (altar time).
8. Have a willingness to develop and grow those on the worship team both as a group and individually.
9. Act as a liaison between those on the worship team and the tech booth for any needs that may arise.
10. Be a servant leader and a worshipper by example.



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Leadership Job Description/Expectations

Position: Worship Team

Job Description: The worship team is vital to setting the tone and atmosphere of the church service and leading the congregation into worship, preparing our hearts for God's Word.

Expectations:

1. Meet the 10 basic leadership expectations for all leaders of Tuxedo Church. (provided on next page)
2. Come prepared for rehearsals and services. At service time, be platform ready.
3. Make the Worship Pastor and/or Tech Booth Coordinator aware of any issues or needs.
4. Complete any vocal/instrumental warmups before rehearsal time.
5. Arrive on time (or early) for rehearsals and communicate to the Worship Pastor if you will be late.
6. Be attentive to the Worship Pastor's cues. There may be times when they are being led to go into a softer and more worshipful moment, or there may be times when they feel led to push stronger.
7. Your relationship with God is top priority. If you need to participate in prayer time and/or altar time, you have our 100% support.
8. Lead expressively, but humbly. This is not a performance, it's a time worshipping our Savior and guiding others to do the same.
9. Be faithful and flexible.
10. At the end of service, please throw away any paper or trash and make sure any equipment is placed in the appropriate location.