



918-333-5757 · 3503 Tuxedo Blvd. Bartlesville, OK 74006 · tuxedo.church

Leadership Job Description/Expectations

Position(s): Security Team Leader

Job Description: The Security Team of Tuxedo Church is a vitally important ministry that looks out for the safety and security of the members of Tuxedo Church. The Security Team Leader is responsible for the organization, scheduling and training of team members, and implementation of security procedures. The Security Team Leader works with the Tuxedo Church Board to ensure that Tuxedo Church is safe and prepared for any security risk and challenges that may arise.

Expectations:

1. Meet the 10 basic leadership expectations for all leaders of Tuxedo Church. (provided on next page)
2. Must be faithful and reliable.
3. Must be able to work with and communicate with people.
4. Must be able to arrive early to prepare before people arrive for services.
5. Help organize and schedule security team members.
6. Help provide resources and training for security team members.
7. Help identify safety concerns and implement security procedures to address them.
8. Have a Christ-like attitude.
9. Should be friendly, outgoing, and kind.
10. Must have a servant's heart.



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Leadership Job Description/Expectations

Position(s): Security Team Member

Job Description: The Security Team of Tuxedo Church is a vitally important ministry that looks out for the safety and security of the members of Tuxedo Church. Security Team members are responsible for monitoring Tuxedo Church facilities and grounds for security risk, helping monitor doors, hallways, and parking areas during services, and watching for any security concerns that may arise while services and events are going on.

Expectations:

1. Meet the 10 basic leadership expectations for all leaders of Tuxedo Church. (provided on next page)
2. Must be faithful and reliable.
3. Must be able to work with and communicate with people.
4. Monitor and lock doors at proper times.
5. Frequently monitor hallways during services.
6. Periodically check the parking lot for any security risk.
7. Address concerns to the security team leader or a member of the pastoral staff. Deal with immediate threats per security team training.
8. Attend meetings and training times with the security team.
9. Be proficient with their firearm.
10. Have a Christ-like attitude and a servant's heart.