

REQUEST FOR APPROVAL OF ADDITION TO OUR ALTERATION OF PROPERTY

Preamble: The Declarations of Covenants, Conditions and Restrictions of Autumn Ridge Subdivision Owner’s Association, Inc. provides for protective covenants and restrictions with the intent of preserving the character of Autumn Ridge and to protect property values, therein by requiring prior approval for all exterior additions or alterations of property.

TO: Autumn Ridge Subdivision Owner’s Association, Inc.

FROM: _____ DATE: _____

Name

_____ PHONE: _____

Street Address

Email: _____

Please include a drawing or sketch depicting location and dimensions of the structure, alteration, fence, landscaping, etc.

Description of Request: _____

Signature of Homeowner: _____ Date: _____

Approval is based on types and description of materials described herein. Once approval is granted, any changes must be resubmitted on a new request form. It is the responsibility of the homeowner to obtain all necessary City and County permits and comply with their building codes. If you have any questions, please call the Autumn Ridge Property Manager, Phoenix Property Management & Real Estate LLC, Phone (812) 330-8655. Your request will act upon within sixty (60) days.

Approved: _____ Denied: _____

Approved with the following stipulations: _____

Reason for disapproval if request is denied: _____

Signed by
Board of Directors

Date

**All requests must be submitted to Autumn Ridge Property Manager, 120 W 7th Street,
Suite 204, Bloomington, IN 47404 (812) 330-8655**