



78th Annual Gold Rush Days Vendor Contract & Agreement February 11-14, 2027

Wickenburg Chamber of Commerce
216 N. Frontier St.
Wickenburg, AZ 85390
928-684-5479
events@wickenburgchamber.com

For **Community Center** please see **Section A** | For **Rodeo Grounds** please see **Section B**

I hereby agree to participate in the 2027 Gold Rush Days Celebration and to be bound by the terms and conditions of this agreement and understand that the acceptance of this agreement and the assignment of booth locations are at the sole discretion of the Wickenburg Chamber of Commerce.

APPLICANT NAME: _____ CELL: _____

ORGANIZATION/COMPANY: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ EMERGENCY PHONE #: _____ FAX: _____

WEBSITE: _____ EMAIL: _____

TAX ID#: _____ LICENSE PLATE # _____ HEALTH PERMIT # _____

TYPE OF BUSINESS: Food _____ Retail _____ Commercial _____ Arts & Crafts _____

WILL YOU NEED A DRY CAMP SPOT NEAR YOUR VENDOR LOCATION? \$90 YES _____ NO _____

Please attach sale sheets, photos of booth, and items being sold for staff management to review.

Community Center: Section A

TYPE OF BUSINESS: Retail _____ Commercial _____ Arts & Crafts _____ Additional Space _____ How many? _____

- Retail Space 10 ft. x 10 ft. is \$450.00
- Commercial Space 10 ft. x 10ft. is \$600.00
- Arts & Crafts Space 10ft. x 10ft. is \$350.00
- Additional Space 10ft. x 10ft. is \$250.00 (limited to 2)

TOTAL: \$ _____ (Chamber members receive 20% discount)

IS YOUR BOOTH A TRAILER? Yes _____ No _____ Total length including tongue: _____

Rodeo Grounds : Section B

TYPE OF BUSINESS: Retail _____ Commercial _____ Arts & Crafts _____ Additional Space _____ How many? _____

- Retail Space 10 ft. x 10 ft. is \$275.00
- Commercial Space 10 ft. x 10ft. is \$450.00
- Arts & Crafts Space 10ft. x 10ft. is \$175.00
- Additional Space 10ft. x 10ft. is \$150.00 (limited to 2)

TOTAL: \$ _____ (Chamber members receive 20% discount)

IS YOUR BOOTH A TRAILER? Yes _____ No _____ Total length including tongue: _____

Make checks/money orders payable to: <u>Wickenburg Chamber of Commerce, 216 N. Frontier Street, Wickenburg, AZ 85390</u> We accept: Visa, Master Card, American Express & Discover Name as it appears on the card _____ Card # _____ Exp. Date ____/____/____ *CVV # _____ **Required Zip _____ **This number is used to provide you with additional security. *On Visa, Mastercard, American Express, or Discover this number consists of the last 3 digits on the signature strip.	Space Fee: \$ _____ Camp Fee: \$ _____ Late Fee: \$ _____ Total Fees Due \$ _____ BALANCE DUE \$ _____ BALANCE PAID \$ _____
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I have read all pages in the packet and agree to the complete list of rules and regulations. (Initial) _____

This completed and signed agreement (Pages 1 & 2), vendor fees, ALL COPIES of insurances, must be received no later than November 1, 2026. Spaces will not be held without completed paperwork and there will be a \$25 late fee unless specified by Show Management.



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This contract is between the Wickenburg Chamber of Commerce, referred to as "CHAMBER," and the VENDOR as listed below.

ALL VENDORS READ & SIGN BELOW

1. A \$50.00 service charge will be assessed on any item returned to use by your bank as not paid.
2. Vendor shall surrender assigned space to the Chamber upon demand or at end of this contract.
3. Vendor shall be fully responsible for their display but not limited to, robbery, fire or other destructive cause, any injury to the public, which is caused by exhibit or occurs within the areas of the exhibit, including to vendor/their employees/or agents while on festival grounds.
4. **Vendor agrees not to sublet, transfer, share, or assign any of the privileges afforded by this contract.**
5. Chamber shall not be held responsible for any property stored or held on festival grounds including merchandise.
6. The vendor agrees to hold Chamber harmless, and releases Chamber from all liability arising from actions or claims that may be brought against the vendor.
7. The vendor shall indemnify, defend, and protect the Chamber, its officers, agents, members, and employees and shall hold them harmless from all claims, demands, and suits, which may arise as a result of the exhibitor's actions.
8. Should acts of God, strikes, work stoppages, or any other causes not within the control of the Chamber that makes it impossible to hold the event, the Chamber shall be released from all claims that may arise there from.
9. Should any vendor fail to comply with any of the terms or conditions of this contract, then payments to the time of the breach shall, without further notice, be retained by the Chamber as liquidated damages, and it shall have the right to resell, reassign said space in the best interest of this Heritage Event.
10. The vendor is responsible for all tables, chairs, canopies, and any other materials needed to set up.
11. **Vending Permit:** The Town of Wickenburg requires a vendor permit, you are responsible for securing it.
12. **Sales Tax:** You are required to collect Arizona and Wickenburg sales tax. We are required to send a list of all vendors to the Arizona Department of Revenue.
13. **Refund Policy:** No refunds are available, the event will take place rain or shine.
14. **Early Pullouts:** Will not be asked to return next year, nor will you be allowed to drive-in to get your set-up, until after 5:00 p.m. the day of pullout.
14. **Insurance Requirements:** All vendors must meet insurance qualifications put forth by The Wickenburg Chamber of Commerce and the Town of Wickenburg. (See Information Below & Examples Attached)

Certificate Holders: 2 Separate Certificates (they can not be listed together)

- Wickenburg Chamber of Commerce, 216 N Frontier Street, Wickenburg, AZ 85390
- The Town of Wickenburg, 155 N. Tegner Street, Suite A, Wickenburg, AZ 85390

Description of Operations:

78th Annual Gold Rush Days & Rodeo, the Wickenburg Chamber of Commerce, its Individual Board of Director members, employees, and agents, the Town of Wickenburg, its individual town council members, employees, agents, and servants are hereby named as additionally insured, but only in so far as the vendor's operations under this contract are concerned during Wickenburg Gold Rush Days February 11-14, 2027.

Must be:

\$2 million General Aggregate (2 forms for each entity)

Must include the additional insured endorsement that supports the COI. (2 forms for each entity, per booth)

***By signing this agreement I have read and agreed to all the terms and conditions of this agreement put forth by the Wickenburg Chamber of Commerce and their contractors.**

Exhibitor Signature _____

Date _____

Chamber Staff, Show Management _____

Date _____



78th Annual Gold Rush Days

Location Information

February 11-14, 2027

Wickenburg Chamber of Commerce
216 N. Frontier St.
Wickenburg, AZ 85390
928-684-5479
events@wickenburgchamber.com

For **Community Center** please see **Section A** | For **Rodeo Grounds** please see **Section B**

All Vendors

- **Location Choices:** Gold Rush Days has two locations for vendors. The Community Center in the middle of historic downtown Wickenburg and the Rodeo Grounds is at Everett Bowman Arena. Please look at the details below to make sure you choose the correct location, we are not able to offer location changes after the event begins.
- **Awards:** All Arts & Crafts booths at the Community Center and Rodeo Grounds will be judged with a Best of Show award presented to the winner. Commercial and food booths will be judged in separate categories. Judging will be conducted on Friday, Feb. 12 & Saturday, Feb. 13
- **Early Pullouts:** Will not be asked to return next year, nor will you be allowed to drive-in to get your set-up, until after 5:00 p.m. the day of pullout.
- **Arts & Crafts:** Is defined as items that are handmade by the vendor or under the direct supervision of the vendor. If commercial or resale items are sold along with the arts & crafts, you will be deemed **retail**.

Community Center: Section A

- **Location:** Wickenburg Community Center 160 N. Valentine St. Wickenburg, AZ 85390
- **Check-In and Set-Up:** Vendors must check in at the show office before setting up. Map with vendor check-in and parking will be provided at check-in. Check-in times are Wednesday, February 11 from 10:00 a.m. to 4:00 p.m. and Thursday, February 12 from 9:00 am to 12:00pm. You must notify staff management a week before with your estimated arrival date and time. Vehicles must be moved to designated vendor parking after merchandise is unloaded.
- **Booth Set Up:** Only weighted anchors are allowed, no staking into the asphalt. You will be required to remain within your allotted booth space, no exceptions.
- **Show Hours:** Thursday, February 12 from 4:00 pm to closing | Friday, February 13 from 9:00 am to 5:00 p.m. | Saturday, February 14 from 9:00 a.m. to 5:00 p.m. | Sunday, February 15 from 9:00 a.m. to 5:00 p.m. Open hours are mandatory, but vendors may stay open later in the evening hours if they choose.
- **Tear Down:** Sunday, February 15 after 5:00 p.m. barricades will be moved so vehicles can enter the vendor area.
- **Vendor Parking:** Located at Coffinger Park north of Basha's, vendor camping is in the same location.
- **Security:** We provide security from 6:00 p.m. to 6:00 a.m. Thursday, Friday, and Saturday. Vendors are responsible for all merchandise; security will monitor set up. The Chamber and/or Town of Wickenburg will not be held responsible for any loss or damage to vendor merchandise or set-up.

Rodeo Grounds : Section B

- **Location:** Everett Bowman Arena 935 Constellation Rd. Wickenburg, AZ 85390
- **Check-In and Set-Up:** Show staff will meet you to check-in and give you your event packet including parking passes and wrist bands. Check-in times will be announced closer to the show, but the primary set up date will be Wednesday.
- **Show Hours:** All show hours are subject to change, and you will get an updated schedule closer to the event. Thursday, February 12 from 8:00 am to closing | Friday, February 13 from 10:00 am to 4:00 p.m. | Saturday, February 14 from 1:00 p.m. to 5:00 p.m. | Sunday, February 15 from 1:00 p.m. to 5:00 p.m.
- **Power Hookups:** there are limited power hookups, communicate with staff if you need power.
- **Tear Down:** Sunday, February 15 after 5:00 p.m. once spectators leave, vehicles can enter the vendor area for haul out.
- **Vendor Parking:** Located directly behind vendor area, camping is in the same vicinity.
- **Security:** The event area is locked in the evenings, and there is a caretaker on the property during the night. The Chamber and/or Town of Wickenburg will not be held responsible for any loss or damage to vendor merchandise or set-up.



78th Annual Gold Rush Days Insurance Requirements February 11-14, 2027

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Example of Required COI:
You will need 2 separate forms, one for each entity.

ACORD		CERTIFICATE OF LIABILITY INSURANCE				DATE (MM/DD/YYYY)	
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).							
PRODUCER		CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL: ADDRESS:					
INSURED		INSURER(S) AFFORDING COVERAGE				NAIC #	
Insured Person/Organization		INSURER A:					
Name		INSURER B:					
Address		INSURER C:					
		INSURER D:					
		INSURER E:					
		INSURER F:					
COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADOL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY						EACH OCCURRENCE \$1,000,000
	☒ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
	☐ CLAIMS-MADE ☐ OCCUR						MED EXP (Any one person) \$
		Y	Y	EX12345678			PERSONAL & ADV INJURY \$
				Make sure the policy number is somewhere on the endorsements.		Make sure the dates are current for the event they are hosting.	GENERAL AGGREGATE \$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMPROP AGG \$
	☐ POLICY ☐ PRO-SECT ☐ LOC						
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☐ ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	☐ SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident) \$
	☐ HIRED AUTOS						
	☐ NON-OWNED AUTOS						
	UMBRELLA LIAB						EACH OCCURRENCE \$
	☐ EXCESS LIAB						AGGREGATE \$
	☐ OCCUR						
	☐ CLAIMS-MADE						
	DED ☐ RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E L EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E L DISEASE - EA EMPLOYEE \$
							E L DISEASE - POLICY LIMIT \$
	Liquor Liability			This is required if your event will have alcohol.			\$1,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)							
Name of Event Date of Event Location of Event							
CERTIFICATE HOLDER				CANCELLATION			
Town of Wickenburg - Attn. Facility Rental Dept. 155 N Tegner St. Wickenburg, AZ 85390				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.			
				AUTHORIZED REPRESENTATIVE Must be signed			
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ACORD 25 (2010/05)		The ACORD name and logo are registered marks of ACORD					



78th Annual Gold Rush Days Insurance Requirements February 11-14, 2027

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**Example of Additional Insured Endorsement:
You will need 2 separate forms, one for each COI.**

POLICY NUMBER: EX12345678	COMMERCIAL GENERAL LIABILITY CG 20 26 04 13
THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.	
ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION	
This endorsement modifies insurance provided under the following:	
COMMERCIAL GENERAL LIABILITY COVERAGE PART	
SCHEDULE	
Name Of Additional Insured Person(s) Or Organization(s): Town of Wickenburg 155 N Tegner St. Wickenburg, AZ 85390	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	
A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf: 1. In the performance of your ongoing operations; or 2. In connection with your premises owned by or rented to you. However: 1. The insurance afforded to such additional insured only applies to the extent permitted by law; and 2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.	B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance: If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance: 1. Required by the contract or agreement; or 2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less. This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.
CG 20 26 04 13	Page 1 of 1