



## 2026 Drinking Water Form

**Please read the sample collection instructions on the back of this sheet before collecting your water samples.**

Correct sampling is critical to the accuracy of each test. If you have questions, please call (218) 846-1465.

### Property Sampled:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

### Results Reported To:

☐ Same as Property Owner

Name: \_\_\_\_\_  
Attn: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**\*\*Email:** \_\_\_\_\_

**\*\*Reports will be emailed.**

**If you would like report mailed, select box below and include \$5.00.**

### Sample Collection:

Date/Time Sample Collected: \_\_\_\_/\_\_\_\_/\_\_\_\_ at \_\_\_\_:\_\_\_\_ (am / pm) Collected by: \_\_\_\_\_  
Sampling Point: (well, kitchen...) \_\_\_\_\_ Depth of well: \_\_\_\_\_  
Well Type: (circle one) ☐ Sandpoint ☐ Drilled ☐ Unknown ☐ New Unique Well ID: \_\_\_\_\_  
Water Type: (circle one) ☐ Conditioned ☐ Raw ☐ Unknown Other: \_\_\_\_\_

**Payment for all services MUST be received with samples via cash or check made payable to RMB Env Labs.**

**Results will not be released until payment is received.**

### Which analysis and services would you like completed?

Samples must be provided to lab in bottles designated for the selected analysis.

#### Bacteria Testing (Select Only One)

- ☐ Bacteria Series (Pres./Abs.) (Total Coliform & E. coli Bacteria) \$35.00  
☐ Bacteria Series (Count) (Total Coliform & E. coli Bacteria) \$40.00

#### Nitrate Testing (Select Only One)

- ☐ Nitrate Nitrogen \$35.00  
☐ Nitrogen Series (Nitrate, Nitrite, Nitrate + Nitrite Nitrogen reported) \$40.00

- ☐ Arsenic \$40.00 ☐ Lead (32oz.) \$40.00  
☐ Iron \$40.00 ☐ Hardness \$70.00  
☐ Magnesium \$40.00 ☐ Manganese \$40.00  
☐ Copper (32oz.) \$40.00 ☐ Calcium \$40.00  
☐ Fluoride \$40.00 ☐ \*Courier Fee \$10.00  
☐ Kit Mailed To Client \$10.00 ☐ \*\*Mail Report \$5.00

**\*\$10 Courier Fee to be included unless you are hand delivering, mailing, or shipping samples to the lab.**

**Rush Services Available: The rates for all selected analysis will DOUBLE for rush service.**

**Samples received by the lab that are unable to be processed will be charged 50% of the analytical price (See info on back).**

### We have 3 ways to submit samples for testing:

#### RMB Courier Delivery to Lab (\$10 Fee)

RMB has partnered with local agencies throughout Minnesota to create a statewide network of services.

Samples must be brought to a local Distribution Partner location the same day they are collected, prior to courier arrival.

**Find a Distribution Partner near you.  
www.rmbel.com • (888) 200-5770**

#### Mailing / Shipping

Place the sample bottles in a mailing carton with enough packing to avoid sample container damage.

Send samples to the lab location nearest you. Delivery times vary between the lab locations.

**Check with carriers to ensure delivery to lab within 24 hours of sample collection.**

#### Bring to Lab Within 24 Hours of Collection

Detroit Lakes, MN 56501  
22796 County Highway 6  
(218) 846-1465  
M-Th 8:00 - 5:00, F 8:00 - 3:00

Pequot Lakes, MN 56472  
30968 S Washington Ave  
(218) 828-2118  
M-Th 8:00 - 5:00

Burnsville, MN 55337  
501 Highway 13 E STE 104  
(952) 456-8470  
M-Th 8:00 - 5:00

Virginia, MN 55792  
110 1/2 S 15th Avenue W  
(218) 440-2043  
M-Th 8:00 - 5:00

#### Lab Use Only

☐ Rcvd same day as collected ☐ Rcvd in good condition ☐ Rcvd on Ice Temp \_\_\_\_\_°C Therm. ID: LTG \_\_\_\_\_ Chlorine Check: Absent Present

Sample Received on : \_\_\_\_\_ at \_\_\_\_\_ Rcvd by: \_\_\_\_\_ Check \$ \_\_\_\_\_ # \_\_\_\_\_ Cash \$ \_\_\_\_\_ CC Info \_\_\_\_\_ \$ \_\_\_\_\_

Notes

#### Nitric Acid Preservation

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Time: \_\_\_\_\_

Staff: \_\_\_\_\_ Lab: DL / HB / BL

# Water Sample Collection Instructions

## **Lead and Copper Analysis**

**Do not flush the water lines prior to sample collection.**

1. Collect the sample in a **32 oz. (1 Liter)** polyethylene bottle supplied by the laboratory.
2. Collect the first water released from the **primary use (drinking/cooking) faucet** after the water has been sitting in your pipes for a minimum of 6 hours. It is recommended to collect your sample first thing in the morning.
3. Completely fill the bottle labeled “First Draw Lead Bottle” in order to collect a representative sample.
4. Fill out the information form (on front) and include with the sample bottle.
5. Samples must be received by RMB Environmental Laboratories within 7 days of collection time.

## **Bacteria Analysis \*\***

1. Water sample collection should occur as close to the well as possible, using a point in the water system that is **regularly used**.
2. To ensure the sample best represents the groundwater source, the sample should be collected at a location **before** the water is treated by a water softener, iron filtration unit, or water heater. If this is not possible, bypass the water softener.
3. Remove all aeration devices (screen) and rubber washer(s) from the faucet.
4. Flame the faucet (only if it is solid metal) until thoroughly heated (approx. 30 seconds) by using a small propane torch, a butane cigarette lighter, or a candle (do not use matches to heat faucet). If you are not able to flame the faucet, thoroughly disinfect the faucet opening with rubbing alcohol. (Do not use chlorine.)
5. Run the cold-water tap for a minimum of 5 minutes.
6. Collect the water sample using the sterile bottle provided labeled “Bacteria Bottle” The bacteria bottle is sterile until opened. Take great care not to touch the inside of the bottle or cap of the sterile bacteria bottle. **Fill the sterile bacteria bottle slightly above the 100 ml fill line and close tightly.**
7. Fill out the information form (on front), and include with sample bottle.

**\*\*Collect and remit the sample to ensure its arrival at the laboratory within 24 hours of collection time.**

**Samples received after the 24 hour holding time will be considered void, and you will be charged a fee.**

## **Nitrate and Nitrite Analysis**

1. Water sample collection should occur as close to the well as possible, using a point in the water system that is **regularly used**.
2. To ensure the sample best represents the groundwater source the sample should be collected at a location **before** the water is treated by a water softener, iron filtration unit, or water heater. If this is not possible, bypass the water softener.
3. Run the cold-water tap for a minimum of 5 minutes before collecting the sample in the polyethylene bottle supplied by the laboratory.
4. Completely fill the labeled bottle and close tightly. Fill out the information form (on front) and include with the sample.
5. Samples must be received by RMB Environmental Laboratories within 40 hours of collection time.

## **Arsenic, Manganese, Magnesium, Calcium, Fluoride, Iron and Hardness Analysis**

1. Water sample collection should occur as close to the well as possible, using a point in the water system that is **regularly used**.
2. To ensure the sample best represents the groundwater source the sample should be collected at a location **before** the water is treated by a water softener, iron filtration unit, or water heater. If this is not possible, bypass the water softener.
3. Run the cold-water tap for a minimum of 5 minutes before collecting the sample in the polyethylene bottle supplied by the laboratory.
4. Completely fill the labeled bottle and close tightly. Fill out the information form (on front) and include with the sample.
5. Sample must be received by RMB Environmental Laboratories within 7 days of collection time.

**Samples received by the lab that are unable to be processed for any of the following reasons will be charged 50% of the analysis price.**

- \* Chlorine present
- \* Received frozen
- \* Received past hold time
- \* Received damaged during shipping (shipped using provider other than RMB courier)
- \* Received with insufficient volume