



Melrose Park Public Library

Melrose Park, Illinois

Board Meeting Minutes

April 7th, 2026

1. Call to Order

The Regular Meeting of the Board of Trustees for the Melrose Park Public Library was called to order at 6:37 pm.

2. Members Present: Trustees Alaimo, Carlson, Macias, and Modugno Garcia

Members Excused: Trustees Cruz, Mraz, and Pesce

Also Present: Library Director Ashlie Giuffre

3. Pledge of Allegiance

The Pledge of Allegiance was recited by all present.

4. Introduction of Visitors, Public Comment, Correspondence

None.

5. Approval of Minutes March 3rd, 2026, Board Meeting

On a motion by Alaimo, seconded by Carlson, the minutes from March 3rd, 2026, were approved unanimously.

6. Approval of Accounts Payable

On a motion by Carlson, seconded by Alaimo, it was resolved that vouchers numbered **26007** through **26020** in the amount of **\$23,331.31** were approved. The motion was approved unanimously.

7. Income Expenditures to Date

No questions.

8. Attorney's Report

None.

8. Director's Report

March Meetings & Trainings:

Ashlie

- ✚ OSG
- ✚ Fricold
- ✚ RAILS
- ✚ Olive Street Design
- ✚ Ingram
- ✚ Just Elevators
- ✚ Anderson Elevator
- ✚ Chicago Metro Fire
- ✚ ABC Wildlife
- ✚ Library Market – Library Calendar
- ✚ Russell Syracuse
- ✚ ICRMT
- ✚ Green Melrose Park

Staff News:

- Ashlie- SWAN Committee as a Whole Meeting, RAILS: Libraries as Digital Navigators Library Listening & Learning Circle Meeting, and Open Meetings Act Webinar
- Ashlie & Ann – OSG 2026 Q4 Business Review meeting
- Ashlie & Shaira – Library Market Meeting Launch and Configuration meetings
- Ashlie, Veronica, Lizet – SWAN Circulation Networking Meeting
- Ashlie, Marsden, & Shaira – SWAN Fireside Chat
- Ashlie, Ann, Marsden, Shaira, Ariana – Department Head Meeting & Marketing Meeting
- Ashlie, Ann, Marsden, & Shaira – Olive Street Design Melrose Park Memories Website Meeting

Administration:

- Completed SAM Renewal Application – Waiting for final approval
- Completed RAILS Database Vendor Accessibility Statements
- Makerspace Devices Policy
- Submitted witness slip for Consumer Price for eBooks HB 5236, the Digital Library Protection Act & emailed Norma Hernandez to help pass the bill.

Facilities:

- Completed painting the PODs and added TVs in two of the PODs. Installed white glass dry-erase boards in two pods. Relocated the TV in the Youth Department
- Fricold – Inspected HVAC Unit and fixed issue with the basement furnace

- Chicago Metropolitan Fire Prevention – Fixed system error issue and followed up on testing for annual inspection
- Elevator – Passed annual inspection
- ICRMT – Completed annual property inspection
- ABC Wildlife – Installed skunk traps – Caught a possum

Technology:

- Olive Street Design- Continuing to work on websites – Main website to launch in April. Memories website- TBD due to Internet Archive's configuration and Olive Street Design website concept
- OSG- Resolved several patron computer issues
- Library Market – Library Calendar for new website
- Purchased a poster printer. Located in the Adult Services Department

Outreach:

- Ashlie – Green Melrose Park – Native Seed Giveaway table at MPPL
- Ashlie - Library Card Registration & District 209

March Programs:

- ABC Adventures Storytime (In Person)
- Make it Mondays Crafts
- Chair Yoga (Adult)
- Gentle Yoga (Adult)
- Bilingual Spanish Storytime (In Person)
- Triton College Senior Tax Filing Assistance Program
- March Sensory Shenanigans: Lental Garden, Cloud Dough, and Lucky Charmin
- Young Engineers: Scribble Doodle Bot
- Recycled: Papermaking (Youth)
- Computer Help Session (Adult)
- Adult Passive Programs
- Youth Passive Programs

9. Old Business

- a. Completed painting all three Pods and installed two TVs in two of the Pods. Installed white glass dry-erase boards in two pods.
- b. Painting walls and relocating a TV in the Youth Department.
- c. Olive Street Design: Wrapping main website – Ready to go live before April 26th, 2026.

10. New Business

- a. *Makerspace Devices* Policy Approval on a motion by Alaimo, seconded by Macias, the policy for *Makerspace Devices* Policy was approved.
- b. Passed annual Elevator inspection
- c. Completed SAM Renewal application
- d. Completed RAILS Database Vendor Accessibility statements
- e. Submitted witness slip for Consumer Price for eBooks HB 5236, the Digital Library Protection Act, & Emailed State Rep.
- f. Library Market – Designing the program calendar for the main website
- g. Olive Street Design - Memories website: still working on new site. The Old Memories website has been removed from the public.
- h. Library Card Registration & District 209 – Waiting for SWAN & 209 to sign off on IGA before seeking MPPL’s Board approval.

11. Executive Session - Patron Misconduct and Security Procedures

On a motion by Modugno Garcia and seconded by Alaimo called to order at 6:41 pm. Motion to end session by Modugno Garcia and seconded by Alaimo at 6:46 pm. The motion was approved unanimously.

12. Adjournment

On a motion by Alaimo and seconded by Macias, it was resolved that the regular meeting of the board be adjourned at 6:47 pm. The motion was approved unanimously.

Submitted by: Ashlie Giuffre, Library Director

Secretary_____

Date_____