

ROBERTS COUNTY ESD NO. 1
Regular Meeting
Tuesday, June 16, 2026

Members Present: Terri Cox, Ryan McCoy, Carolyn Windley

Members Absent: Tresa Seuhs, William Clark

Administration present: Jenna Anderson

Guests present: Phillip Clark, John Merriss

Agenda Item A: Call To Order: The regular meeting of the Roberts County Emergency Services District No. 1 was called to order by Terri Cox at 9:03a.m. It was noted that a quorum was present.

Agenda Item B: Minutes: A motion was made by Carolyn Windley and seconded by Ryan McCoy to approve the minutes of the previous board meeting held on May 19, 2026. Motion carried all ayes.

Agenda Item C: John Merriss-Doshier, Pickens & Francis-FY 24-25 Audit Report: John Merriss presenting the last fiscal year. The audit presented clear with no deficiencies. A copy of the Audit will be filed with the minutes. A motion was made by Carolyn Windley and seconded by Terri Cox to approve the Audit as presented. Motion carried all ayes.

Agenda Item D: Payment of Bills and Reports: A motion was made by Ryan McCoy and seconded by Carolyn Windley to pay bills submitted for the month of June 2026 and to accept May 2026 reports to the ESD board that include Budget, Tax Assessor/Collector and Executive Assistant. Motion carried all ayes.

Agenda Item E: VFD Report: Phillip Clark stated he is looking into grants or donations for barn upgrades. He would like to possibly extend the fire barn. A motion was made by Terri Cox and seconded by Ryan McCoy to accept the VFD report as given. Motion carried all ayes.

Agenda Item F: EMS Report: Jenna presented the activity report for May to the board. Jenna also stated the roster has been updated to 11 personnel and possibly a 12th would be joining the EMS service. A motion was made by Ryan McCoy and seconded by Terri Cox to approve the EMS report as presented. Motion carried all ayes.

Agenda Item G: Citizens to be heard: No citizens to be heard.

Agenda Item H: Executive Session: No executive session was taken.

Agenda Item I: Adjournment: A motion was made by Terri Cox and seconded by Carolyn Windley to adjourn. Motion carried all ayes. The next regular meeting will be on July 21, 2026 @ 9am. ESD meeting was adjourned.

Approved: July 21, 2026

Jessa A. Senks
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