

ROBERTS COUNTY ESD No. 1  
Regular Meeting  
Tuesday, February 17, 2026

Members present: Tresa Seuhs, Carolyn Windley, Terri Cox, William Clark, Ryan McCoy

Members absent:

Administration present: Jenna Anderson

Agenda Item A: Call to order. The regular meeting of the Roberts County Emergency Services District No. 1 was called to order by Tresa Seuhs at 9:00 a.m. It was noted that a quorum was present.

Agenda Item B: Minutes. A motion was made by Terri Cox and seconded by Ryan McCoy to approve minutes of the previous board meeting held on January 20, 2026. Motion carried with all ayes.

Agenda Item C: Payment of Bills and Reports. A motion was made by William Clark and seconded by Terri Cox to pay bills submitted for the month of February 2026 and to accept January 2026 reports to the ESD board that include Budget, Treasurer, Tax Assessor/Collector and Executive Assistant. Motion carried all ayes.

Agenda Item C-2-A: ESD Credit Card Update: Carolyn and Jenna informed the board that a credit card was unattainable in time for conference for multi-person use. So an Expense account was opened with access to a debit card with Carolyn's name on it as the Treasurer. No action was taken.

Agenda Item D: VFD Report: Phillip Clark was not present. No action was taken.

Agenda Item E: EMS Report: Jenna would like to create a schedule for EMS personnel for the board to look at. She will create a high end pay scale schedule. Tresa Seuhs recommended maybe the EMS could pay a monthly amount to the ESD that could help cover the cost of expanded payroll. Jenna recommended possibly doing a stipend for the in-town personnel on Monday-Friday to help ensure coverage. A motion was made by Ryan McCoy and seconded by Carolyn Windley to schedule a joint meeting with the EMS Board of Directors on February 23, 2026 @ 6pm to discuss the schedule and payroll. Motion carried all ayes.

Agenda Item F: Generator at County Annex: Mitchell Locke was present and stated the Commissioners Court approved the purchase of the generator for the County Annex for a total of \$100. A motion was made by Tresa Seuhs and seconded by Terri Cox for Jenna to create a Bill of Sale and have it signed at the next meeting. Motion carried all ayes. Jenna will also add the extra generator that is not being used to the Special meeting agenda for discussion about the City of Miami possibly purchasing for the water dock. No action was taken at this time.

Agenda Item G: Siren Update: Jenna informed the board that all issues have been resolved as far as activating the sirens. No action was taken.

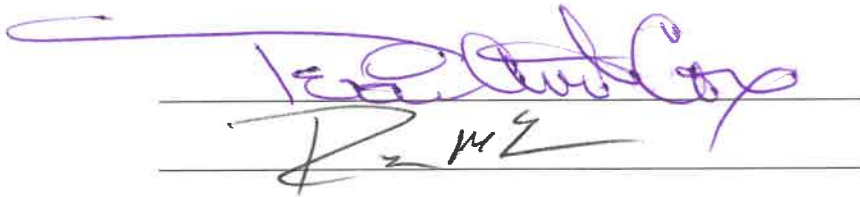
Agenda Item H: Safe-D Conference: Everyone discussed the conference and classes that were taken. The conference was very informative, and the board discussed things that could be done in the future. Jenna will reach out to Clay with Safe-D regarding a class that was not listed on the CE transcript, Serving Beyond the Sirens. No action was taken.

Agenda Item I: Citizens to be Heard: No Citizens to be heard.

Agenda Item J: Executive Session. No Executive Session was taken.

Agenda Item K: Adjournment. A motion was made by William Clark and seconded by Carolyn Windley to adjourn. Motion carried with all ayes. The next meeting will be a Special meeting held Monday, February 23, 2026 @ 6pm. The next regular meeting will be held on March 19, 2026 @ 9am. ESD meeting was adjourned at 10:24 a.m.

Approved: March 19, 2026



Two handwritten signatures in purple ink are written over two horizontal lines. The top signature is a cursive name that appears to be 'Carolyn Windley'. The bottom signature is a cursive name that appears to be 'William Clark'.