



**REGULAR  
MEETING *MINUTES*  
MAYODAN TOWN COUNCIL  
December 9, 2024  
6:00 p.m.  
James A. Collins Municipal Building**

**MAYOR AND COUNCIL PRESENT:**

Mayor Dwight Lake  
Melanie Barnes  
Doug Cardwell  
Letitia Goard  
John Miller  
Buck Shelton

**STAFF PRESENT:**

Town Attorney Eugene Russell  
Town Manager Melody Shuler  
Town Clerk Sarah Hopper

The Mayodan Town Council met at 6:00 p.m. on December 9, 2024, in the Council room of the James A. Collins Municipal Building. With a quorum present, Mayor Lake called the meeting to order.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by the Mayor and Town Council members.

**PUBLIC COMMENTS:**

No one wished to speak.

**APPROVAL OF MINUTES:**

**Approval of Agenda and Regular Meeting Minutes of November 7 and 12, 2024.**

**Motion** by Councilmember Cardwell, seconded by Councilmember Shelton, to approve the Agenda and Regular Meeting Minutes of November 7 and 12, 2024 as presented.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton.

Nays: None.

Motion carried unanimously.

**RECOGNITION:**

**A. Firefighter Christian Evans-Completion of Firefighter Certification Classes**

Fire Chief Dylan Garner recognized Firefighter Christian Evans for finishing his requirements for Firefighter I & II.

**OLD BUSINESS:**

**A. Fire Department Medical Call Trial Update**

The Fire Department has been responding to medical calls in the fire district since April 29, 2024. From April 29 to June 27, a total of 76 medical calls were answered, resulting in firefighter pay amounting to \$8,850.00. This translates to an average cost of \$116 per medical call. In June, the per-call rate was adjusted to manage costs while still providing fair compensation for firefighters.

In the latest report from Chief Dylan Garner on September 9, it was noted that from July 1 to August 29, the department answered 69 medical calls at a cost of \$4,390.00 for firefighter pay. This brought the average cost per medical call down to \$64, representing a decrease of \$52 for taxpayers. In the months of September, October, and November the Mayodan Fire Department responded to a total of 86 medical calls assisting Rockingham County EMS. Mayodan Fire Department personnel with medical training responded to all calls and were able to place at least one certified EMT or EMR on scene for 78 of the 86 calls. The total cost to pay firefighters per call during this period was \$5,615 using the same pay scale adopted earlier this year.

## **NEW BUSINESS:**

### **A. Budget Amendment #8**

Town Council Budget Amendment to recognize Insurance claim

**Motion** by Councilmember Barnes, seconded by Councilmember Miller, to approve Budget Amendment #8.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton.

Nays: None.

Motion carried unanimously.

### **B. Boards and Committees Appointments 2025**

**Motion** by Councilmember Cardwell, seconded by Councilmember Shelton to reappoint Tania Carter as an inside members of the Planning and Zoning Board/Board of Adjustments for a three-year term ending 12/2027.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton

Nays: None

Motion carried unanimously.

**Motion** by Councilmember Barnes, seconded by Councilmember Shelton to reappoint Tommy Watford as an outside member of the Planning and Zoning Board/Board of Adjustments for a three-year term ending 12/2027.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton

Nays: None

Motion carried unanimously.

Councilmember Shelton nominated Councilmember Miller to be appointed to the Farris Memorial Park Commission for a one-year term.

**Motion** by Councilmember Shelton, seconded by Councilmember Goard, to appoint Councilmember Miller, and to reappoint Tom Barksdale, Rita Wray, and Councilmember Doug Cardwell, to the Farris Memorial Park Commission for a one-year term.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton

Nays: None.

Motion carried unanimously.

**Motion** by Councilmember Miller, seconded by Councilmember Shelton, to reappoint Councilmember Goard and Councilmember Cardwell to the Firemen's Relief Fund for a one-year term.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton.

Nays: None.

Motion carried unanimously.

**Motion** by Councilmember Barnes, seconded by Councilmember Cardwell, to reappoint Councilmember Goard to the Fire Department Appeals Board for a one-year term.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton

Nays: None.

Motion carried unanimously.

Mayor Lake reappointed Dickie Wray to the Fire Department Appeals Board for a one-year term.

**Motion** by Councilmember Goard, seconded by Councilmember Miller, to reappoint Mayor Lake to the Piedmont Triad Regional Council of Governments for a one-year term.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton

Nays: None.

Motion carried unanimously.

### **C. Capital Projects Budget Ordinance-WWTP Upgrade/I&I Improvements**

**Finance Director Brianna Cardwell presented an amended budget ordinance for the WWTP/I and project improvements to recognize additional funding from DEQ for these projects.**

**Motion** by Councilmember Barnes, seconded by Councilmember Goard, to approve Capital Projects Budget Ordinance-WWTP Upgrade/I&I Improvements

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton.

Nays: None.

Motion carried unanimously

### **D. Resolution to Surplus a Police Vehicle**

This is a request to surplus a 2010 Dodge Charger, VIN# 2BSAA4CT7AH291951. This vehicle has been designated as a spare for the past 12 months but has not been in operation. It is no longer suitable for use as a patrol, investigation, or administrative vehicle due to its decreased dependability.

The vehicle is drivable but exhibits normal cosmetic wear and tear, an engine light warning, inoperable air conditioning, and some malfunctions with the instrument cluster. Chief Knight is requesting that the vehicle be listed on govdeals.com, as has been done in the past. Please note that all police equipment, including the blue lights and siren box, has been removed from the vehicle.

**Motion** by Councilmember Miller, seconded by Councilmember Cardwell, to approve resolution to surplus police vehicle 2010 Dodge Charger.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton.

Nays: None.

Motion carried unanimously

### **F. Endorsement of Assistance to Firefighters Grant Application**

The Assistance to Firefighters Grant Program provides funding to fire departments to enhance their ability to protect the public and emergency personnel from fire and related hazards. The program supports critical needs such as training, equipment acquisition, and facility upgrades, promoting safety and preparedness.

Staff is seeking approval from the Town Council to submit an application of \$1 million for an aerial ladder fire truck. The town would be responsible for a match of \$300,000 to be competitive. The final application is due by December 20, 2024.

A grant writer has been identified who has submitted 15 of these grant applications and received 1 award. The cost for this grant writer is \$2,500 and would come out of the Fire Department budget. Additionally, the town has a dedicated fund for the purposes of setting aside funding for a fire truck, which currently has \$110,000. This amount could be applied to the match. Once an award

announcement is received, we could do a budget amendment from the fund balance for the remaining amount.

**Motion** by Councilmember Goard, seconded by Councilmember Shelton, to approve a grant for \$1 million with a match of \$300K for a firetruck.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton.

Nays: None.

Motion carried unanimously

**MANAGER/ COUNCIL COMMENTS/ANNOUNCEMENTS:**

**Motion** by Councilmember Shelton, seconded by Councilmember Goard, to authorize State Code Enforcement to proceed to take action with first five houses on the list with the potential of \$5K to \$8k per removal.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton

Nays: None.

Motion carried unanimously.

**Motion** by Councilmember Cardwell, seconded by Councilmember Barnes, to adjourn meeting.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton

Nays: None.

Motion carried unanimously.

Meeting adjourned at 7:04 p.m.

**ATTEST:**

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Sarah Hopper, Town Clerk

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E. Dwight Lake, Mayor