



**REGULAR
MEETING *MINUTES*
MAYODAN TOWN COUNCIL
November 12, 2024
6:00 p.m.
James A. Collins Municipal Building**

MAYOR AND COUNCIL PRESENT:

Mayor Dwight Lake
Melanie Barnes
Doug Cardwell
Letitia Goard
John Miller
Buck Shelton

STAFF PRESENT:

Town Attorney Eugene Russell
Town Manager Melody Shuler
Town Clerk Sarah Hopper

The Mayodan Town Council met at 6:00 pm on November 12, 2024, in the Council room of the James A. Collins Municipal Building, and with a quorum present, Mayor Lake called the meeting to order.

INVOCATION:

Invocation given by Pastor Torrey Easler with First Baptist Church, of Mayodan.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by the Mayor and Town Council members.

PUBLIC COMMENTS:

No one wished to speak.

APPROVAL OF MINUTES:

Approval of Agenda and Regular Meeting Minutes of October 10 and 14, 2024.

Motion by Councilmember Goard, seconded by Councilmember Miller, to approve the Agenda and Regular Meeting Minutes of October 10 and 14, 2024 as presented.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton.

Nays: None.

Motion carried unanimously.

PRESENTATION:

A. Life-Saving Awards

Fire Marshal Melissa Joyce and Deputy Fire Marshal Jeremy Shelton awarded Life-Saving Awards to Officer Jonathan Bowman, Firefighter Dylan Garner, William Litteral, Kem Bryant, and Brandon Griffin.

B. Presentation of the 2023-2024 Fiscal Year Audit

Trevor Gardner, with Gardner & Co., PLLC with an annual audit of the Town's financial statements is required by G.S.159-34. Gardner & Co., PLLC has completed the annual audit, which has been approved by the Local Government Commission (LGC). This year's audit was a clean audit with no findings.

PUBLIC HEARING:

A. Public Hearing & Consideration of Rezoning Request for Taft Street

The property owner of parcel #117482 on Taft Street Kris Cayton is requesting a zoning change to align with the neighboring properties to construct single-family residences as the development site is in an area appropriate for high-density residential development.

Motion by Councilmember Barnes, seconded by Councilmember Shelton, to open public hearing for consideration of Rezoning request for Taft Street.

Mayor Lake opened the public hearing at 6:25 p.m.

No one from the public wished to speak.

Motion by Councilmember Cardwell, seconded by Councilmember Goard, to approve the rezoning request for Taft Street parcel #117482 from R-12 to R-6 and the Reasonableness and Consistency Statement as presented.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton

Nays: None

Motion carried unanimously.

Mayor Lake closed the public hearing at 6:31 p.m.

OLD BUSINESS:

A. Farris Park House Repairs

Motion by Councilmember Goard, seconded by Councilmember Shelton, to table Farris Park House Repairs until budget season.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton.

Nays: None.

Motion carried unanimously.

B. Garfield Park Improvements

Town Manager Melody Shuler stated we are committed to preserving and maintaining the park as an open green space for passive play. Staff is actively working to improve the park by removing safety hazards and updating various elements.

Chief Tim Knight has successfully negotiated with Nickelston Fence to donate their labor cost on the fence installation, reducing the cost. Chief Knight is speaking with Lowe's to request a donation of other materials for the park, such as mulch, barriers, etc.

Town Manager Shuler stated a grant application for \$5k has been awarded by Duke Energy Foundation for playground equipment at Garfield Park. Another grant application for \$6k will be submitted to Reidsville Area Foundation (RAF) to cover the remaining cost for playground equipment and tree plantings.

Motion by Councilmember Cardwell, seconded by Councilmember Miller, to table Garfield Park Improvements until next month.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton.

Nays: None.

Motion carried unanimously.

NEW BUSINESS:

A. Resolution Accepting Funds for Wastewater Treatment Plant and Inflow & Infiltration Project

Town Manager Shuler asked Council to approve a Resolution for funding assistance from the North Carolina Department of Environmental Quality for Wastewater Treatment Plant and Inflow and Infiltration projects (SRP-W-134-0094).

Motion by Councilmember Shelton, seconded by Councilmember Cardwell, to approve the Resolution accepting the funding offer and making the applicable conditions and assurances.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton.

Nays: None.

Motion carried unanimously.

B. Budget Amendment #7

To allocate Grant funds to the Police Department and Fire Department for Uniforms.

Motion by Councilmember Miller, seconded by Councilmember Goard, to approve Budget Amendment #7.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton.

Nays: None.

Motion carried unanimously.

C. Washington Mills PCB Removal

Town Manager Shuler announced that the cost estimates for PCB removal at the Washington Mills site have been received. The Town Council has decided to proceed with the complete removal of PCBs following state standards. This approach will ensure that the contaminant is fully eliminated, and no further monitoring will be necessary.

Motion by Councilmember Cardwell, seconded by Councilmember Shelton, to approve Washington Mills PCB Removal to follow state standards.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton.

Nays: None.

Motion carried unanimously

D. Purchase of Aerial Lift Equipment

Public Works Director Joey Hudy mentioned that he had a conversation with Mike Stewart regarding the Aerial Lift. Mr. Stewart agreed to hold onto the lift until the grant work was completed.

Additionally, he allowed the town to borrow the lift for putting up Christmas decorations.

Motion by Councilmember Goard, seconded by Councilmember Barnes, to apply for matching grant funds for the purchase of the aerial lift equipment from Mike Stewart.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton.

Nays: None.

Motion carried unanimously

E. Ratify Trail Designer Selection for Farris Memorial Park

A request for Qualifications (RFQ) for the development of a 3.75 to 4-mile trail at Farris Memorial Park was published on October 31, with a submission deadline of noon on November 8.

During the agenda meeting on November 7, the Town Council authorized the Town Manager to select a trail designer based on their qualifications. According to Town Attorney Guidance architectural, engineering, and surveying services should be procured based on “demonstrated competence and qualifications for the type of professional services required, without regard to fee.” Once a firm is selected, a contract for these services will be negotiated at a fair and reasonable fee.

Town Manager Shuler stated the town had only received one submittal and that was from Round Rock Design.

Motion by Councilmember Miller, seconded by Councilmember Cardwell, to approve ratifying trail designer selection for Farris Memorial Park and awarding it to Tony McGee with Round Rock Design.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton.

Nays: None.

Motion carried unanimously

MANAGER/ COUNCIL COMMENTS/ANNOUNCEMENTS:

Councilmember Cardwell stated that Charles Caruso owner of T.A.'s Pressure Cleaning contacted him offering to pressure wash the cemetery on Ayersville Road at no cost to the town.

Motion by Councilmember Cardwell, seconded by Councilmember Shelton, to accept the offer from Charles Caruso's owner of T.A.'s Pressure Cleaning to pressure wash the cemetery on Ayersville Road at no cost to the Town.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton

Nays: None.

Motion carried unanimously.

Motion by Councilmember Barnes, seconded by Councilmember Cardwell, to adjourn meeting.

Ayes: Councilmembers Barnes, Cardwell, Goard, Miller, and Shelton

Nays: None.

Motion carried unanimously.

Meeting adjourned at 7:17 p.m.

ATTEST:

Sarah Hopper, Town Clerk

E. Dwight Lake, Mayor