



**REGULAR
MEETING *MINUTES*
MAYODAN TOWN COUNCIL
July 13, 2026
6:00 p.m.
James A. Collins Municipal Building**

MAYOR AND COUNCIL PRESENT:

Mayor Dwight Lake
Mayor ProTem John Miller
Melanie Barnes
Doug Cardwell
Buck Shelton

Letitia Goard (Via video call, not eligible to vote)

STAFF PRESENT:

Town Attorney Eugene Russell
Town Manager Melody Shuler
Town Clerk Sarah Hopper

The Mayodan Town Council met at 6:02 pm on July 13, 2026, in the Council room of the James A. Collins Municipal Building, and with a quorum present, Mayor Lake called the meeting to order.

INVOCATION:

Invocation by Pastor Alexis Coleman of Madison United Methodist Church.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor and Town Council members.

RECOGNITION:

- A. Public Works employee Adam Tilley has successfully earned his Cross-Connection Control Certification.**
- B. Introduction of New Employee – Cameron Smith, Public Works Technician I**
- C. Introduction of New Part-Time Employee-Chris Powell, Wastewater Treatment Plant**
- D. Lt Chris Hall read a letter from Mayodan Citizen Maureen Webb; asked that it be read at our meeting and be a part of the minutes.**

Maureen D. Webb
310 S 3rd Avenue
Mayodan, NC 27027

Town of Mayodan
Attn: Town Council
210 West Main Street
Mayodan, NC 27027

July 9, 2026

To whom it may concern:

I wish to bring to the Town Council's attention the exemplary service we recently received when we contacted the Mayodan Police. We were experiencing distressing and frightening encounters with an associate of a family member. This person came to our home on multiple occasions and refused to leave.

I called the police station and asked to speak with the Chief of Police. I wanted to know what our options were in dealing with this person. Chief William T. Knight not only took the call but offered to come to my house to discuss the matter. He outlined the legal remedies available to us. The very next day, we had to call for assistance and then again on June 21, 2026.

I wish to commend and express appreciation for not only Chief Knight but also for the following officers:

Patrick Reid Wilson
Jordan Neal
Thomas Spencer Strader
Antonio Cruz Guajardo

In each instance, the officers arrived promptly and were incredibly polite and professional. They exhibited patience and kindness to everyone involved. I am very grateful to them all.

Sincerely,


Maureen D. Webb

APPROVAL OF CONSENT ITEMS:

A. Approval of Minutes

a. Agenda Meeting Minutes of June 4, 2026

B. Code Enforcement Officer ILA

C. Multi-use Path US 220 Business Agreement 2026

D. WWTP Maintenance Contract with Eden

Motion by Councilmember Barnes, seconded by Councilmember Miller, to approve the consent Agenda, as presented.

Ayes: Councilmembers Barnes, Cardwell, Miller, and Shelton

Nays: None

Motion carried unanimously.

OLD BUSINESS:

A. Speed Limit Ordinance

Police Chief Tim Knight presented the proposed ordinance amendment to Council. As part of the Town's ongoing commitment to improving traffic safety and enhancing the quality of life in residential neighborhoods, the Board previously approved reducing the speed limit on all Town-maintained streets from 35 miles per hour to 25 miles per hour. This change is intended to improve safety for motorists, pedestrians, and cyclists while providing a consistent speed limit throughout the Town's street system. The proposed ordinance amendment formally adopts the 25 miles per hour speed limit for all Town-maintained streets and authorizes implementation through the installation of appropriate signage and public notification.

Motion by Councilmember Shelton, seconded by Councilmember Barnes, to approve the Ordinance amendment establishing a 25-mile-per-hour speed limit on all Town-maintained streets within the Town of Mayodan and authorize staff to install the necessary signage and provide public notification.

Ayes: Councilmembers Barnes, Cardwell, Miller, and Shelton

Nays: None.

Motion carried unanimously

Councilmember Doug Cardwell recommended that the Town conduct a traffic count before considering the installation of additional three-way or four-way stop signs.

He stated that residents had expressed concerns about traffic associated with the Town pool. He also stated that additional traffic from the proposed development would not occur immediately because construction was estimated to begin in approximately six months to one year.

Councilmember Cardwell noted that the Town pool opened in 1968 and had more members then than it does today. He stated that additional stop signs may be needed. However, he believed the Town should first conduct a traffic count to justify the expense.

During the discussion, Councilmember Goard asked whether Councilmember Cardwell was requesting a formal traffic study by an independent contractor or a traffic count. She noted that the two are very different. Councilmember Cardwell clarified that he was requesting a traffic count. He stated that the Town already has the equipment needed to conduct the count.

Motion: Councilmember Cardwell to rescind the previous vote regarding the installation of three-way and four-way stop signs. The motion died for lack of a second.

NEW BUSINESS:

A. Annexation Initiation – 270 Dan Valley Road

Town Manager Melody Shuler stated that the Town had received a voluntary annexation petition from **Agency Partners, LLC**, submitted by **Shawn Cummings, Member/Manager**, requesting the annexation of approximately **13.47 acres** (Parcel No. 186173) located at **270 Dan Valley Road**. She explained that the property is contiguous to the Town of Mayodan's corporate limits and that the petition was received on **July 8, 2026**.

Mrs. Shuler stated that, pursuant to **N.C. General Statute § 160A-31**, the Town Clerk is required to investigate the sufficiency of the petition and certify the results to the Town Council before the annexation process may proceed. Upon certification that the petition is sufficient, the Town Council must establish a date for a public hearing and ensure that notice of the hearing is published in a newspaper of general circulation at least ten (10) days prior to the hearing.

Town Manager Shuler recommended that the Town Council schedule the public hearing for **Monday, August 10, 2026, at 6:00 p.m.** in the **Town Hall Council Chambers, 210 W. Main Street, Mayodan, North Carolina**. She further advised that, following the public hearing, the Town Council would have the authority to consider adoption of an ordinance annexing the property into the corporate limits of the Town of Mayodan.

Town Manager Shuler requested that the Town Council acknowledge the Town Clerk's certification that the voluntary annexation petition had been investigated and found to be sufficient pursuant to **N.C.G.S. § 160A-31**, and approve the resolution establishing the public hearing for **August 10, 2026, at 6:00 p.m.** in the Town Hall Council Chambers.

Motion by Councilmember Miller, seconded by Councilmember Barnes, to approve the certification that the voluntary annexation petition had been investigated and found to be sufficient and approve the resolution establishing the public hearing for **August 10, 2026, at 6:00 p.m.** in the Town Hall Council Chambers.

Ayes: Councilmembers Barnes, Cardwell, Miller, and Shelton

Nays:

Motion carried unanimously

Councilmember Miller asked whether the owners of the proposed Sheetz development had been approached about voluntarily annexing into the Town of Mayodan. Town Manager Shuler responded that the Town had discussed annexation with the property owners, but they declined to pursue annexation at this time.

MANAGER/ COUNCIL COMMENTS/ANNOUNCEMENTS:

Town Manager Melody Shuler reported that North Carolina State legislation includes **\$1.025 million** in funding for the Washington Mills Project. She emphasized that the Town's priority is to complete **Phase I** of the project before proceeding with **Phase II**.

Town Manager Shuler also reported that the Town was awarded a **\$10,000 AARP Community Challenge Grant** to support improvements to the tunnel connecting the **Madison-Mayodan Recreation Center** and **Washington Mills Park**. In addition, she announced that the Town received a **\$5,000 grant from the Rockingham County Community Foundation** for improvements to the same tunnel project.

Councilmember Shelton thanked the citizens, Town employees, Council members, the young people, and their pets who attended the Town's Fourth of July celebration at Elliott Duncan Memorial Park. He expressed his appreciation to everyone who helped make the event a success and said he looked forward to future community events.

Councilmember Miller commented that it was a great event and thanked everyone who participated.

Motion by Councilmember Shelton, seconded by Councilmember Cardwell, to enter into closed session to consult with the Attorney, N.C.G.S. 143.318.11(a)(3)].

Ayes: Councilmembers Barnes, Cardwell, Miller, and Shelton.

Nays: None

Motion Carried.

Council entered closed session at 6:28 p.m.

Motion by Councilmember Miller, seconded by Councilmember Shelton, to return to open session.

Ayes: Councilmembers Barnes, Cardwell, Miller, and Shelton

Nays: None.

Motion carried unanimously.

Council returned to open session at 6:52 p.m.

Motion by Councilmember Barnes, seconded by Councilmember Cardwell, to adjourn the meeting.

Ayes: Councilmembers Barnes, Cardwell, Miller, and Shelton

Nays: None.

Motion carried unanimously.

Meeting adjourned at 6:53 p.m.

ATTEST:

Sarah Hopper, Town Clerk

E. Dwight Lake, Mayor