



TOWN OF MAYODAN

210 West Main Street • Mayodan, NC 27027

Floodplain Development / Zoning Construction Permit Application

Please complete all applicable fields (use N/A if not applicable to your situation).

Date of Application: Permit Number (staff use):

1. Applicant Information

Applicant Name:

Applicant Mailing Address:

Phone Number: Email Address:

Property Owner Name (if different):

Property Owner Mailing Address:

Property Owner Phone Number:

2. Property Information

Address / Location of Property:

Subdivision Name (if applicable): Lot No.:

Rockingham County Parcel No.: Zoning:

Lot Size: Structure Size:

Type of Water Service on Lot: Type of Sewer on Lot:

About This Process

A Floodplain Development / Zoning Construction Permit is required prior to any development activity within a Special Flood Hazard Area, pursuant to the Town of Mayodan Flood Damage Prevention Ordinance and the National Flood Insurance Program. "Development" includes any man-made change to improved or unimproved real estate, including construction, mining, dredging, filling, grading, paving, or excavation.

No work of any kind may begin until this permit is issued. A \$100.00 application fee applies to this permit. Once Town staff have reviewed this application and determined it is complete, they will contact you to arrange payment. All applications are reviewed by the Town's Floodplain Administrator prior to approval.



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3. Flood Hazard Data

Is the property located within a floodway?

☐ Yes

☐ No

Is the property located within a floodplain?

☐ Yes

☐ No

The proposed development is located in FIRM flood zone:

FEMA FIRM Panel Number:

FIRM Panel Effective Date:

Base Flood Elevation (BFE) at site, ft:

Regulatory Flood Elev. (BFE + freeboard), ft:

4. Project Description

Brief Description of Project / Development Being Proposed:

Structural Development – Activity

☐ New Structure

☐ Addition

☐ Alteration

☐ Relocation

☐ Demolition

☐ Replacement

Structure Type

☐ Residential

☐ Multi-Family Residential

☐ Non-Residential (Floodproofing?)

☐ Mixed Use

☐ Manufactured Home

Other Development Activities

☐ Clearing

☐ Fill

☐ Mining

☐ Drilling

☐ Grading

☐ Excavation

☐ Watercourse Alteration

☐ Drainage Improvements

☐ Road / Street / Bridge Const.

☐ Subdivision (New or Expansion)

☐ Individual Water or Sewer System

☐ Other (specify below)

Estimated Cost of Project: \$

If "Other" above, specify:



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5. Development Standards Data

Complete all applicable items below. Elevations must be referenced to NGVD or NAVD as noted on the FIRM.

1. Base Flood Elevation (BFE) at site, ft: 2. Regulatory flood elevation (BFE + freeboard), ft:

3. Elevation (MSL) at which the lowest floor, including basement, will be constructed, ft:

4. Will the garage (if applicable) be used for any purpose other than parking, building access, or storage? ☐ Yes ☐ No

5. Elevation (MSL) above which all utilities (HVAC, electrical, etc.) will be installed, ft:

6. Proposed method of elevating the structure:

Total area of foundation openings required (1 sq in per sq ft enclosed area):

7. Will any watercourse be altered or relocated as a result of this development? ☐ Yes ☐ No

If yes, attach a description of the extent of the alteration or relocation

8. Proposed method of floodproofing (if applicable):

Elevation (MSL) to which the structure shall be floodproofed, ft:

Required Attachments

- ☐ Plot Plan, drawn to scale (development area, structures, utilities, grading, drainage, SFHA boundary)
- ☐ Foundation Plan, drawn to scale (method of elevation, required openings, enclosed area)
- ☐ Elevation Certificate (FEMA Form 81-31) or Floodproofing Certificate (FEMA Form 81-65)
- ☐ Copies of all other required local, State, and Federal permits (erosion control, wetlands, etc.)



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6. General Provisions

1. No work of any kind may begin until a permit is issued.
2. This permit may be revoked if any false statement is made herein.
3. If revoked, all work must cease until the permit is re-issued.
4. Development shall not be used or occupied until Final Approval is issued.
5. This permit will expire if no work commences within six months of issuance.
6. Other local, state, and federal permits may be required to fulfill regulatory requirements.
7. Applicant consents to reasonable inspections by the Floodplain Administrator to verify compliance.

An Elevation Certificate (FEMA Form 81-31) or Floodproofing Certificate (FEMA Form 81-65) is required for development within the regulated floodplain.

7. Acknowledgment, Certification & Signatures

I/We, the undersigned, understand that issuance of this permit is contingent upon the above information being correct and that all pla

Applicant – Print Name

Signature

Date

Property Owner – Print Name

Signature

Date



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For Office Use Only

Date Received: Received By:

Case / Permit Number:

Permit Fee: \$ FIRM Panel Verified:

Zoning Administrator Determination

Based on the Mayodan Unified Development Ordinance, I hereby:

☐ Approve ☐ Disapprove

Zoning Administrator (print): Date:

Comments / Conditions:

Floodplain Administrator Determination

Based on the Mayodan Flood Damage Prevention Ordinance, I hereby:

☐ Approve ☐ Disapprove

Floodplain Administrator (print): Date:

Comments / Conditions:

Final Approval Issued (date):



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Electronic Submission

This application may be completed and signed electronically. Typed signatures entered in the signature fields on page 4 are accepted from both the applicant and the property owner.

1. Complete all applicable fields on pages 1–4 of this form.
2. Enter the applicant's and property owner's typed signatures and the date in the signature fields on page 4.
3. Click the Submit by Email button below. Your default email application will open with this completed form attached and addressed to the Town Manager's Office.
4. Send the email, including the required attachments listed in Section 5 (plot plan, foundation plan, elevation/floodproofing certificate, and any other required permits).

A \$100.00 Application Fee Applies

Once Town staff have reviewed your application and determined it is complete, they will contact you to arrange payment of the \$100.00 application fee. You do not need to submit payment with this application.

Before You Submit

Please open this form in the free Adobe Acrobat Reader app (desktop or mobile) to fill it out and use the Submit by Email button below. Opening the PDF directly in a web browser, or in your device's built-in PDF viewer, may prevent the button from working. Get Adobe Acrobat Reader free at get.adobe.com/reader.

Submit by Email

Submit by Email button not working? You can also email your completed PDF directly to:
mshuler@mayodannc.org