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## Funeral Director Overview

Caring, Respectful Funeral Home in Green Bay, WI is seeking an experienced Funeral Director/Embalmer.

## Job Responsibilities

- Arrange and conduct funeral and memorial ceremonies in a professional, organized, and caring manner.
- Care for the deceased respectfully while performing a variety of tasks, including removals and transfers embalming, dressing, and casketing.
- Arrange for and oversee interment or cremation of human remains.
- Prepare necessary legal paperwork, including contracts, authorizations, death certificates and transit permits.

## Requirements

- Active and In Good Standing Funeral Director License and Embalmer License with the state of Wisconsin
- Strong embalming skills
- Good understanding of computers and standard software including, MS Word, and MS Excel
- Ability to serve and maintain several families at each time
- Excellent communication skills
- Detail-oriented
- High level of empathy and compassion
- Ability to work weekends and evenings according to schedule
- Clean driving record

## Benefits

- 401(k) and matching contributions
- Medical, dental, and vision insurance
- Company paid \$50,000 life insurance policy.
- Voluntary Short and long-term disability insurance
- Voluntary Accident and critical illness insurance
- Voluntary additional life insurance
- Voluntary Pet Insurance
- Paid vacation and sick leave
- Paid holidays

**Job Type:** Full-time

**Salary:** \$55,000-\$75,000 per year

**Please send resume to [careers@pinnaclefunerals.com](mailto:careers@pinnaclefunerals.com) or call (380) 867-2692 x113**

*Pinnacle Funeral Service is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.*