

Tunkhannock Area School District
Parental Viewing of State Test Procedure
2025/2026 School Year

As indicated by the Pennsylvania Department of Education, a parent has the right to review Keystone and PSSA Exams if they believe they may be in conflict with their religious beliefs by making arrangements with the District Test Coordinator once the exams arrive at the school.

The School Assessment Coordinators Must:

1. Have the parent submit in writing a request to review the test (indicate the subject area) stating reason for the request.

The District Assessment Coordinator Must:

2. Parent will sign in on the Visitors Log in the Superintendent's Office.
3. Parent must sign the "Parent Confidentiality Form" prior to viewing the Exam. Use the Security Certification form that corresponds with the Exam the parent is reviewing (Ex. 2014 PSSA, 2013/2014 Keystone).
4. The District School Assessment Coordinator obtains the requested Exam from the secure test storage facility.
5. Parent is escorted to office conference room by the District Assessment Coordinator to review the Exam.
 - a. Parent is not permitted to bring the following into the Exam review room:
 - i. Cell phone
 - ii. Camera
 - iii. Any type of device that has note taking and/or image recording abilities
 - iv. Paper of any type
 - v. Writing Instrument of any type
6. District Assessment Coordinator must secure the Exam immediately after the parent/guardian has completed the review.
7. After reviewing the Exam, parent is to return to the Superintendent's office to sign out.
8. If, after reviewing the Exam, parents or guardians do not want their child to participate in one or all of the exams due to a conflict with their religious beliefs, they may write to the school district superintendent prior to the beginning of the exam(s) to request to excuse their child from the exam(s).