



# AV Requirements

## Standard Room & AV Requirements

- 1. Projector & Screen:** Betsy uses her Mac computer and will bring Mac adapters for the projector. If needed, Betsy will provide ppt on a jump drive (the day of the AV check)
- 2. Wireless lavalier/lapel microphone:** If a lavalier cannot be provided, a wireless microphone is preferred as Betsy tends to walk around the audience.
- 3. 6-Ft Skirted Product Table:** Placed in a High-Traffic area for post-presentation book sales or book signing.
- 4. Please provide 1 bottle of room-temperature water:** Don't worry, Betsy's not a diva...cold H2O tightens the vocal cords. 😊
- 5. Photographs** are permitted with all copies provided to Betsy Allen-Manning within 14 days after the event.
- 6. Video recording** to be discussed with event planner.