

Messaging Privacy Policy
Effective Date: 07/10/2025

Spot On Bookkeeping, LLC (“we,” “us,” “our”) respects your privacy and is committed to protecting your personal information. This Privacy Policy explains how Spot On Bookkeeping, LLC collects and uses information about you when you opt-in to receive SMS messages from us.

Information We Collect

When you opt-in to receive SMS messages, we collect

- Your phone number
- Consent to send SMS messages
- Your basic contact information

How We Collect Your Information

We may collect your information directly from you, such as when you complete a form or contact us; automatically, such as when you interact with our website; or from others, such as when we receive information about you from third parties.

How We Use Your Information

We use your information to:

- Send you the SMS messages you’ve opted in to receive
- Provide updates or other relevant content, based on your preferences
- To operate our business

You can opt out of receiving SMS messages at any time by replying STOP to any message we send you. You can review our Messaging Terms at www.SpotOn-Bookkeeping.com for additional information about the opt-out process.

To Whom We Disclose Your Information

We may disclose your information to our affiliated companies; to third party service providers, business advisors, or consultants who provide services to us; in connection with a merger, acquisition, reorganization, restructuring, financing transaction or sale of assets; as required by law or administrative order; to assert claims or rights or to defend against claims; and other disclosures, if applicable.

However, we do not share your personal information, phone number, or SMS consent opt-in data with third parties or affiliates for marketing or promotional purposes.

We do not share your mobile opt-in or SMS consent with anyone.

Protection of Information

We take steps to protect your information against unauthorized use or disclosure.

Updates

We may periodically update this privacy policy. If we make material changes that have a substantive and adverse impact on your privacy, we will provide notice on this website prior to the change becoming effective. We encourage you to periodically review this page for the latest information about our privacy practices.

How to Contact Us

You can reach us by texting the word HELP for support to 518-703-7727. You may also contact us directly at info@SpotOn-Bookkeeping.com].