

Photography & Videography Guidelines @ St Mary's West Melb

General Rules

- **No standing on pews**, moving furniture, or using liturgical items as props.
 - **No flash or video lights**; cameras must use **silent shutter mode**.
 - **Do not enter the Sanctuary** (past the altar rails) or place items on the Altar.
 - **Group photos must be taken outside the Church.**
 - No use of church power outlets; no taping cables.
 - Doors must remain as positioned.
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Arrival & Departure

- Arrive **max 30 mins before** ceremony; vacate promptly after.
 - Post-ceremony photos outside only.
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During Liturgy

- **Do NOT stop the ceremony for photos.** There is **no time to slow down or pose** during the Liturgy. Photographers and videographers must **work discreetly and unobtrusively** without interrupting the flow. **No exceptions.**
 - Move slowly, stay unobtrusive and avoid distracting participants.
 - *During Mass:* **No movement is permitted from “Holy, Holy, Holy” (Sanctus) until after the priest has received Holy Communion.** It is advised that media personnel position themselves discreetly beforehand in a suitable location, where they can operate and remain stationary, quiet and unobtrusive. **No exceptions.**
 - *For Baptisms:* No standing on the Baptistry platform.
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Audio & Streaming

- Do not tamper with microphones or audio system.
 - RCA audio out ports available in sacristy (with supervision).
 - Live streaming allowed; church does not provide internet or copyright licenses.
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Other Restrictions

- **Organ loft off-limits.**
- **Drones prohibited** inside the church.

Permitted Photography/Videography Areas – Highlighted in Yellow

