

Code of Conduct

For Volunteers

General Statement of Intent

I will:

- Treat everyone with respect, loyalty, patience, integrity, courtesy, dignity, and consideration.
- Avoid situations of isolation or being alone with children and/or youth at St. Colette Catholic Church activities.
- Use positive reinforcement with young people rather than criticism, competition, or comparison.
- Refuse to accept expensive gifts from children and/or youth or their parents without prior written approval from the supervisor.
- Refrain from giving gifts to children and/or youth without prior written approval from the parents or guardian and the supervisor.
- Report suspected abuse to the proper contact within the Archdiocese of Detroit, St. Colette and the local Child Protection Services agency. I understand that failure to report suspected abuse to civil authorities is a violation of state law.
- Cooperate fully in any investigation of abuse of children and/or youth.
- Comply with the behavioral standards in the Code of Conduct as they apply to electronic communications.

I will not:

- Smoke or use tobacco products in the presence of children and/or youth.
- Use, possess, or be under the influence of alcohol while in my role for St. Colette Catholic Church.
- Use, possess, or be under the influence of illegal drugs at any time.
- Pose any health risk to children and/or youth (i.e., no fevers or other contagious situations).
- Strike, spank, shake, humiliate, ridicule, threaten, degrade or use discipline that frightens or humiliates minors.
- Touch a child and/or youth in a sexual or other inappropriate manner.
- Use profanity in the presence of children and/or youth.
- Connect with the children electronically, including social media, without advance approval from the supervisor.

Code of Conduct Acknowledgement Receipt

For Volunteers

Acknowledgement of Receipt

The purpose of this Code of Conduct is to make clear to volunteers that certain behaviors are unacceptable and to ensure proper monitoring of all youth. The following is the official receipt denoting that the individual whose signature appears below has read and understands the guidelines contained in the attached Code of Conduct.

Please complete, sign, detach this entire page and submit:

I have read and understand the guidelines contained in the attached Code of Conduct, and I intend to follow these guidelines and to monitor and protect children and young people in my service to St. Colette Catholic Church. I understand that any action inconsistent with this Code of Conduct or failure to take action mandated by this Code of Conduct may result in my removal as a volunteer.

Full legal name (please print)

Signature/ Date

Position / Ministry

Email or phone number

Parish / School / Organization

Please complete this page, sign it, detach it and return it to St. Colette Catholic Church. This sheet will be kept on file at St. Colette Catholic Church indefinitely.

Office Use Only

Date submitted / processed: _____ Received by (name): _____

Notes:

