

British Team Chasing (BTC) Data Retention Policy

Effective Date: January 2024

At British Team Chasing, we are committed to maintaining the accuracy, integrity, and confidentiality of the personal information we collect and process. This Data Retention Policy outlines our practices regarding the retention and disposal of personal information in our possession.

1. Purpose:

- The purpose of this Data Retention Policy is to ensure that personal information is retained only for as long as necessary to fulfil the purposes for which it was collected, including legal, regulatory, and administrative requirements.
- This policy applies to all personal information collected, processed, and stored by BTC in connection with our operations, including but not limited to rider registration, event entries, and administrative records.

2. Retention Period:

- Personal information will be retained for as long as necessary to fulfil the purposes outlined in our GDPR Policy and or the BTC DAS Privacy Policy or as required by law, whichever is longer.
- The retention period may vary depending on the nature of the information and the purpose for which it was collected. Generally, personal information will be retained for a reasonable period following your participation in team chasing events and or use of the BTC DAS and also thereafter if required to comply with legal and regulatory requirements.
- Specific retention periods for different types of personal information may be established based on legal, regulatory, contractual, or administrative considerations.

3. Disposal of Personal Information:

- At the end of the retention period, personal information will be securely disposed of in a manner that prevents unauthorised access, disclosure, or alteration.
- Disposal methods may include shredding, erasing, or rendering personal information unreadable or indecipherable.
- When disposing of electronic records, appropriate measures will be taken to ensure that personal information is permanently deleted and cannot be recovered.

4. Exceptions:

- In certain circumstances, personal information may be retained for a longer period if required by law, regulation, or contractual obligations.
- Personal information may also be retained for archiving purposes in the public interest, historical research, or statistical analysis, provided that appropriate safeguards are in place to protect the privacy and security of the information.

5. Review and Updates:

- This Data Retention Policy will be reviewed periodically to ensure that it remains accurate, up-to-date, and compliant with applicable laws and regulations.
- Changes to this policy may be made as necessary, and any updates will be communicated to affected individuals as required by law.

6. Contact Us:

- If you have any questions or concerns about this Data Retention Policy or our data retention practices, please contact us at admin@britishteamchasing.co.uk.

By using our services, you acknowledge that you have read and understood this Data Retention Policy and agree to the retention and disposal practices described herein.