



Approved July 3, 2025

## **Northern Lights School of Dance Board of Directors**

Meeting Minutes

Meeting 37

June 18, 2025

Klondike Chevrolet Buick GMC, 191 Range Rd, Whitehorse

Directors in attendance:

- Natasha MacDonald, Vice President
- Karen Campbell, Treasurer
- Kristie-Anne Boucher
- Betty Burns
- Mary Caldwell
- Gary Whittle

Regrets:

- Lindsay Hartland, President / Secretary

Guests:

Marilyn Marquis-Forster

### **1. Call to order**

Meeting called to order at 6:22 p.m. Wednesday June 18th, 2025, Natasha MacDonald- Vice President, presiding and Secretary.

### **2. Approval of Agenda**

The agenda for Meeting 37 (June 18, 2025) was adopted as amended, on the motion of Natasha MacDonald, seconded by Kristie-Anne Boucher.

### **3. Approval of Minutes**

Meeting minutes were deferred to future meeting for approval.



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#### **4. Request to become a board member**

- Agreed on motion by Natasha MacDonald and seconded by Kristie-Anne Boucher to appoint Gary Whittle as a Director of the NLSD Board of Directors. Accepted by all present board members.
- Agreed on motion by Natasha MacDonald and seconded by Kristie-Anne Boucher to ratify all board business since May 29th, 2025. Accepted by all present board members.

#### **5. Survey**

- Marilyn Marquis-Forster presented the survey to the board and agreed to support the board to summarize the results once the survey closed.
- Agreed on motion of Karen Campbell and seconded by Kristie-Anne Boucher to accept the survey as presented and proceed forward. All board members in favor.
- Action: Kristie-Anne Boucher will format and send out the survey to NLSD membership for July 3rd and close on Friday July 20th. There will be 3 check in points with the membership. Karen Campbell will support this action.

#### **6. In Camera Session**

- Agreed upon motion of Gary Whittle and seconded by Natasha MacDonald to go in camera at 7:31 pm to 10:14pm. Accepted by all present board members.

#### **7. Decisions Taken Outside Meetings**

- Agreed on motion by Karen Campbell and seconded by Betty Burns to accept Gary Whittle's application to be a member of the Northern Lights School of Dance Society pursuant to the current bylaws of the NLSD Society, section 2.4 This motion was accepted by all board members.

#### **8. Financial Update**

- Karen presented 2 options based on NLSD's banking profile. It was agreed the option with both the square device and APP for \$44.99/month would be chosen.



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- Agreed on motion of Karen Campbell and seconded by Natasha MacDonald to enter \$50,493.94 into a GIC at Bank of Montreal of low risk and similar investment to when it was in a GIC with CIBC. All in favor.
- Action: Karen Campbell will pay the Entandem invoice.

## 9. Updates

- No updates

## 10. Other Business

- a) Decision making and communication
  - i) Deferred to future board meeting
- b) Staff Contracts
  - i) Deferred to future board meeting
- c) Approval of General meeting minutes
  - i) Board agreed to review outside of board meeting
- d) Presentation and minutes
  - i) Meeting minutes of the May 24, 2025 General Membership will be shared as the powerpoint presentation and written minutes
- e) Board Email Attention
  - i) Deferred to future board meeting
- f) Financial review
  - i) Crowe Mackay update
    - 1) Crowe Mackay has offered bookkeeping services, Karen Campbell and Kristie-Anne Boucher met with them to discuss NLSD's needs. They will step in once year end is completed by the current bookkeeper. No support was required from Crowe MacKay for 2024/2025 year end.
    - 2) Current bookkeeper sent access link to Crowe MacKay June 18th.
  - ii) Karen Campbell sent an email to potential bookkeeper advising services are not required. Current bookkeeper advised no work has been done with potential bookkeeper to date so there is no outstanding balance.
- g) Jackrabbit
  - i) Deferred to future board meeting.



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## **11. Next Meeting**

Thursday June 26th, 2025 at 6:30pm at Klondike Chevrolet Buick GMC, 191 Range Rd, Whitehorse

## **12. Adjournment**

The meeting was adjourned at 10:19pm.

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## **ACTION ITEMS**

- Survey: Kristie-Anne Boucher with support of Karen Campbell to format and send survey out to the membership.