

# FACULTY OF COMMERCE

Occupational Certificate:  
Project Management

The purpose of this qualification is to prepare a learner to operate as a Project Manager. A Project Manager applies knowledge of project management to achieve project objectives in a specific field of application.

**A qualified learner will be able to:**

- Initiate a project to address specific project objectives.
- Plan and prepare the delivery of a project.
- Execute and control the delivery of a project management plan.
- Manage the project close out process.

**Course code:**

PROJMAN-01

**Accreditation status:**

- Fully accredited by the Quality Council for Trades and Occupations (QCTO)
- SAQA ID: 101869
- NQF Level 5
- 240 Credits

**Duration:**

24 months

**Entry requirements:**

- National Senior Certificate.
- NCV level 4 or NQF Level 4 with Communication and Mathematical Literacy.
- SAQA equivalency required for non-SA qualifications.

**Topics covered:**

**Knowledge Modules (80 credits)**

- KM-01 Introductory studies for Project Managers
- KM-02 Project Integration Management
- KM-03 Project scope management
- KM-04 Project time management
- KM-05 Project Cost Management
- KM-06 Project Quality Management
- KM-07 Human Resource Management
- KM-08 Project Communications Management
- KM-09 Project Risk Management
- KM-10 Project Procurement Management
- KM-11 Project Stakeholder Management

**Practical Skill Modules (100 credits)**

- PM-01 Initiate a project
- PM-02 Plan and develop a project management approach and scope statement
- PM-03 Plan and develop a project time line and schedule
- PM-04 Plan for and project the cost of a project
- PM-05 Plan project management systems
- PM-06 Monitor and control the scope of a project
- PM-07 Control the project delivery schedules and costs
- PM-08 Control the project quality
- PM-09 Manage and control the human resources of a project
- PM-10 Conduct and control project communication and stakeholder interaction
- PM-11 Manage and control project risks
- PM-12 Manage and control project procurement activities
- PM-13 Manage and control project close-out activities/processes

**Work Experience Modules (60 credits)**

- WM-01: Attend to project initiation management processes
- WM-02: Attend to project planning processes
- WM-03: Attend to project execution and control processes
- WM-04: Attend to project close out processes

**Assessments:**

**Students are required to complete the following:**

- 11 Formative assessments
- 11 Controlled Summative assessments
- 13 practical assessments
- 4 workplace assessments
- 1 External Integrated Summative Assessment

**Eligibility requirements for the External Integrated Summative Assessment (EISA):**

The EISA is administered by the QCTO. In order to qualify for the EISA, learners must have a copy of a completed and signed Statement of Work Experience as well as proof of successful completion of the Knowledge Modules and Practical Skills Modules. These are usually combined into one Statement of Results.

**Type of certificate awarded:**

Upon successful completion of the EISA, students will be awarded the **Occupational Certificate: Project Manager from the QCTO**.

**Articulation options:****Horizontal articulation**

- National Certificate: Generic Management, Level 5, SAQA Qual ID: 59201.
- Higher Certificate: Operations Management, Level 5, SAQA Qual ID: 88916.

**Vertical articulation**

- Advanced Certificate in Project Management, Level 6, SAQA Qual ID: 83546.
- Advanced Certificate: Management, Level 6 SAQA Qual ID: 90665.
- Diploma in Operations Management, Level 6, SAQA Qual ID: 59509.



# CONTACT DETAILS

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