

# Courses Offered



## **Occupational Certificates**

- Supply Chain Practitioner
- Security First Line Manager
- School Principal
- Safety Health and Quality Practitioner
- Project Manager
- Home Based Personal Care Worker
- Health Promotion Officer
- Early Childhood Development Practitioner

## **Short Learning programmes**

- Bookkeeping
- Municipal Financial Management
- Payroll and Monthly SARS
- Principles of Public Relations
- Tourism Management
- Professional Secretary (Human Resource)
- Project Management
- Supervisory Management
- Understanding the Principles of Human Resource Management
- Principles of Labour Relations
- Principles of Public Management
- Retail Supervisor
- Risk Management
- Marketing in a Digital Age
- Marketing Management
- Municipal Management (Public Administration)
- Municipal Risk Management
- Municipal Supply Chain Management
- Skills Certificate: Office Administration
- Business Management
- Executive Secretary (Personal Assistant)
- Human Resource Management
- Logistics and Supply Chain Management
- Municipal Management
- Office Administration
- Bridging Certificate to N1 Engineering Studies Short Learning Programme
- Computer Information Systems Short Learning Programme
- Computer Studies Short Learning Programme
- Catering Management
- Events Management
- Food & Beverage Management
- Hospitality Services

- Hotel & Catering Management
- Hotel Management
- Massage Techniques
- Hotel Management
- Artificial Intelligence and Business Automation
- Business Information Systems
- Business Management and Administration
- Digital Marketing
- Financial Management for Non-Financial Managers
- Courageous Conversations
- Data Security Management
- Developing a Customer-Centric Mindset
- Leading Others
- Leading Self
- Safety, Health, and Environment Awareness
- SHEQ Representative
- Business Administration
- Early Childhood Carer
- Educare
- Health and Safety

## **National Certificates**

- Senior Certificate
- Conduct Outcome-Based Assessment
- Conduct Moderation of Outcome-Based Assessments
- N5 Business Management
- N5 Certificate Engineering Studies (Civil Engineering)
- N5 Financial Management
- N5 Hospitality and Catering Services
- N4 Financial Management
- N4 Public Management (Accounting)
- N6 Financial Management
- N6 Public Management (Accounting)
- N4 Medical Secretary
- N4 Business Management
- N4 Public Relations
- N4 Tourism
- N4 Engineering Studies (Civil Engineering)
- N4 Engineering Studies (Electrical Engineering)
- N4 Engineering Studies (Mechanical Engineering)
- N5 Engineering Studies (Civil Engineering)
- N5 Engineering Studies (Electrical Engineering)
- N5 Engineering Studies (Mechanical Engineering)

- N4 Hospitality and Catering Services
- N5 Hospitality and Catering Services
- N6 Hospitality and Catering Services
- N5 Certificate: Legal Secretary
- N5 Certificate: Medical Secretary
- N5 Certificate: Public Relations
- N5 Certificate: Tourism
- N6 Certificate: Public Relations
- N6 Certificate: Tourism
- N4 Farming management and mechanisation
- N4 Human resource management
- N4 Legal Secretary
- N4 Management Assistant
- N4 Management Assistant Entrepreneurship and Business Management
- N4 Marketing Management
- N6 Engineering Studies (Civil Engineering)
- N6 Engineering Studies (Mechanical Engineering)
- N6 Engineering Studies (Electrical Engineering)
- N5 Farming Management and Mechanisation
- N5 Human Resource Management
- N5 Management assistant (Computer practice)
- N5 Management assistant (Entrepreneurship and business management)
- N5 Marketing management
- N5 Public management (accounting)



# Enquire Today

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