



Ledger Collections

We collect on behalf of your company.

Bad Debts

The debt collector!

Rental Property Management

For only \$18 per week.

Ph (09) 296 1333 **Fax** (09) 296 1433 **Email** info@creditcontroloncall.co.nz
Postal PO Box 72597, Papakura 2244 **Website** www.creditcontroloncall.co.nz

Debt Collection

Cost of \$55+gst and NO Commission.

You have provided a product or service, so you should get paid!

PO Box 72-597, Papakura 2244
Ph: 09 296 1333 Fax: 09 296 1433
Email: info@creditcontroloncall.co.nz website: www.creditcontroloncall.co.nz



How it Works

- Always inform your client, if they don't pay by a certain date you will have 'no choice' but to hand it to a Debt Collector.
- You email or fax the 'Credit Control On Call' signed contact and a copy of the debtors invoice, contact details etc.
- From there we send a letter and/or email to the debtor to say they have been handed to the debt collector and have 7 days to pay or make contact to discuss.
- After 10 working days we then start phoning, emailing, texting to push for a result.
- If still not paid, we would load them as a bad debtor on Equifax (Veda Advantage/Baycorp) so their credit rating is damaged.

It is at this point; we would make contact with you on the 'next step' and the costs involved moving forward.

90% of people want to pay, but their circumstances may have changed. It's about negotiating with them to work out a payment solution. The other 10%, we call 'professional debtors'. They were never going to pay and it's about making their life difficult.

All payments collected from the debtor, will be paid to you on the last working day of each month.

Our Core Values

Honest:	Honesty to you and your clients.
Confidentiality:	Of your business and your clients.
Commitment:	To follow the collection process from phone calls, reconciliations and queries until receipt of payment.
Friendly and positive attitude:	To retain a friendly and positive attitude to you and your clients in a professional manner.
Communication:	To follow through until payment and accounts are in order. Regular contact with you and your clients so everyone is fully aware of our communications. All liaisons to and from your clients will be relayed back to you accordingly.



Debt Collection - Terms of Trade

Payment terms of 7 days following invoice directly to the following bank account:

Please Note: Late payments will be subject to penalty interest plus collection costs.

Credit Control On Call
ASB
PAPAKURA

Account Number: 12 3031 0202709 02

Credit Control On Call is GST registered: 45-147-614.

Cost: \$55 +gst (No Commission)

This will cover all offsite costs including all office expenses such as toll & mobile calls etc.

Any other legal costs will be on charged to you plus an hourly rate to prepare or serve etc.

Please complete the following as confirmation of this contact.

I _____ From _____
(Full Name) (Full Company Name)

Have read and understood and agree to the above terms of trade.

Signed: _____ Date: _____

How did you hear about us: _____

Billing Details:

Company Name: _____
Accounts Contact: _____
Email Address: _____
Contact Phone: _____ Mobile: _____
Postal Address: _____
Order Number: _____
Bank Account Details: _____

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Debtor/s Information:

Business Name of Debtor: _____

Name of Contact: _____

Postal and/or Physical Addresses of Debtor:

Contact Details: Landline _____
 Mobile _____
 Email _____

Age of Debt: _____

To aid in the collection of your debt, it would be helpful if you could supply the following:

- a copy of the invoice/s and statement that require collection
- a copy of your call/contact log if available
- any other relevant information
- Copy of your terms of trade

To the best of your knowledge is there any query or dispute on this overdue account. **YES/NO**

If yes, please explain: _____
