

Here's our IT Hints and Tips Number 2, packed with practical tech tips for everyday users. Each item includes a helpful link so you can take action right away.

CDoS Hints and Tips 2025 No 2.

MORE TO FOLLOW BUT HERE IS A LIST
OF HELFUL SECURITY HINTS AND TIPS
THAT ANSWER SOME OUR SUPPORT
CONTRACT CLIENT'S QUESTIONS
THAT KEEP COMING UP

- Tech Tips for Everyday Users November 2025 Edition 2
 - 1. Apparently..The country of Albania is starting to develop the use of Al to run the government web site! Search the word "Diella" who has apparently been made virtually pregnant by 83 digital assistants "

 Government by Avatar and logic algorithm well, send in your thoughts to
 support@cdospcdoctor.co.uk The world has gone mad! We know this now if
 anyone knows how to convince "The Trump" to not financially mutilate the
 BBC... Courtesy New York Times.
 - 2. Microsoft Teams is preventing screen shots and cuts as of December.
 - 3. Apple has introduced a reduced charges
 - ← App developers and programmers get charges reduced 20% to 15%.
 - 4. Tesla is integrating Apple carplay to be integrated into their onboard operating system Finally! Sense prevails!
 - 5. Avoid Windows 11 updates for the month of November! I just finished yet another gruelling I can't use my mouse in Windows 11 following an update session. UGH! A Windows 11 update that rolled out in October 2025 has caused some issues with USB peripherals. Users reported that devices like keyboards, mice, and external drives would randomly disconnect or not be recognized. Have you experienced any of these USB issues? The fix is to go uninstall windows updates that have been recently installed. The sooner you take action the better. However, you'll need to work out how to use the keyboard only to navigate those users who have not navigated this way may need to contact us and we can come out to sort it out. Unfortunately, there will be a minimum visit charge of £36
 - *★ Windows 11 24H2 Update: USB Issues Resolved with KB5048667 Windows Forum*
 - 6. Also randomly Windows 11 home demands your bitlocker recovery key? Strange but true. Especially as Windows 11 home edition does not support bitlocker recovery. (See above) However, you'll need to work out how to use the keyboard only to navigate those users who have not navigated this way may need to contact us and we can come out to sort it out. Unfortunately, there will be a minimum visit charge of £36
 - *Windows 11 24H2 Update: USB Issues Resolved with KB5048667 | Windows Forum*



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7. Use Passphrases, Not Passwords

Long, memorable passphrases like "CoffeeTableSunsetRiver" are more secure than complex passwords.

- <u> Learn why passphrases are safer</u>
- 8. Having trouble in remembering passwords? Everyone does one solution is to choose your favourite password like Barbie then put an @ sign after it and say you are creating a password for the BBC login put the letters bbc after it or amz for amazon or Dains = Sainsbury etc. Its not absolutely secure but Only you know the primary and the secondary code and it guarantees remembering just like when you were 20 and could remember everything!
- 9. Customize Your Device's Sound Settings

Adjust notification sounds and vibrations to reduce distractions.

Quick guide for iPhone & Android

10. Protect Your Privacy While Browsing

Use tools like Avast SecureLine VPN (included for free in our support contracts) Just ask for it to be switched on! or AntiTrack to shield your data.

F Explore Avast's privacy tools

11. Avoid Public Wi-Fi Risks

Never enter sensitive info on public networks unless using a VPN.

Cybersecurity tips from BBB

12. Try Free Productivity Apps

Tools like Todoist, Notion, and Trello help organize your day without costing a penny.

t Top free apps for 2025

13. Clear Your Browser Cache Weekly

It speeds up your device and fixes common website issues.

Watch this quick tutorial

14. Use Anonymous Browsing for Sensitive Searches

Incognito mode or privacy-focused browsers like Brave help keep your searches private.

/ 11 easy privacy tips

15. Be Wary of Deepfake Scams

Scammers now use AI-generated voices and videos to impersonate loved ones.

How to spot and avoid them



16. Unsubscribe from Junk Emails

Gmail and Outlook offer one-click unsubscribe options to clean your inbox. Doesn't always work and can bring down even more – but you have to start somewhere! Hint! Read whats being said – remember they don't want you to unsubscribe so the mechanism is laced with many "Yes I have no Bananas" phrases

f Time-saving email tips

17. Back Up Your Files to the Cloud

Use Google Drive, OneDrive, or Dropbox to protect your photos and documents.

best cloud backup practices

Here's a handy list of essential Windows 11 keyboard shortcuts that can help you navigate your system efficiently without a mouse:

General Navigation Shortcuts

Shortcut Action

Alt + Tab

Alt + F4

Close the current window

Ctrl + Shift + Esc

Open Task Manager

Windows + D

Show/hide desktop

Windows + E

Open File Explorer

Windows + I

Open Settings

Windows + X Open Quick Link menu (like

right-clicking Start)

Windows + A Open Quick Settings (Wi-Fi,

Bluetooth, etc.)

Windows + N Open Notification Center
Open Task View (virtual

Windows + Tab Open Tasi desktops)

File Explorer Navigation

Shortcut Action

Tab Move between sections or fields

Arrow Keys Navigate between

items

Enter Open selected item

Backspace Go up one folder

level

Alt + Left/Right Arrow

Go back/forward in

navigation history
Open a new File

Ctrl + N Explorer window

Alt + D Focus address bar

Window Management

Shortcut Action

Windows + Arrow Keys Snap windows to sides/corners

Windows + M Minimize all windows

Windows + Shift + M Restore minimized windows
Windows + Shift + Left/Right Arrow Move window between monitors

Alt + Space Open window menu (move, size, minimize, etc.)

Search & Accessibility

Shortcut Action
Windows + S Open
Search

Ctrl + F Find in most

apps

Open

Windows + U Accessibility

settings

Turn

Windows + Ctrl + Enter Narrator

on/off

Windows + Plus (+) Open Magnifier