

# Design Control Committee of Omaha Beach Residents Society Incorporated

## BUILDING ADDITIONS AND ALTERATIONS DESIGN SUBMITTAL

This sheet must be completed in full and submitted with the Final Design plans and specifications.  
**Failure to do so may delay the processing of this application.**

### Owners Details

Name of Owner: .....

Postal Address: .....

.....

Phone: Business: ..... Mobile: ..... E-Mail: .....

### Project Location

Street Address: ..... Lot Number: .....

..... CT Number: .....

### Agent Contact Details

Name of Owners Agent: .....

This is your Architect/Designer/Other: .....

Phone: Business: ..... Mobile: ..... E-Mail: .....

### What You Need to Send Us

The Design Submittal must be accompanied by the following: (please ensure all information is attached and that an electronic copy of all plans is provided to the Committee. Plans and documents can be e-mailed to the following address: [nevee@xtra.co.nz](mailto:nevee@xtra.co.nz))

This completed application form

Documentation, plans (at A3 size) to a scale of 1:100 or 1:200, that include:

Landscape / Site Plan

- The length and bearing of all boundaries, existing and proposed ground levels, and permanent datum point
- Utilities locations – existing and proposed
- Cultural sites

- Location and size of water storage tanks
- Drainage and location / size of soakage pits (dry wells)
- Setbacks – easements and yards
- Sidewalks, stairways, parking, driveways, decks, patios, courtyards, swimming pools, greenhouses, playhouses, awnings, fences and walls, garages, other accessory buildings
- Any fence location, height, appearance
- Location of trees and shrubs

#### Building plans

- Building plans
- Building elevations showing roof slopes
- Building elevations showing finished floor levels, finished ground levels and building heights from survey datum
- Colours and materials clearly identified
- Any rooftop equipment including antennae, satellite dishes, chimneys, exterior lighting.

#### Specifications

- Samples and colours of roof and exterior wall materials and of other special features.

Other information that you consider may be necessary

#### Notes

1. It is the owner's responsibility to ensure the building design and development complies with the Omaha Beach Design Guidelines, land covenants on the certificate of title for the property and the Auckland Unitary Plan rules.
2. Auckland Unitary Plan Operative in part Compliance: Note that it is the responsibility of the landowner to comply with the controls in the Auckland Unitary Plan applying to the Omaha South Precinct, without variation or modification. When submitting your plans for the design approval, please satisfy yourself that this is the case.
3. Information may be e-mailed to: [neeve@xtra.co.nz](mailto:neeve@xtra.co.nz) or 3 copies of the plans and information may be may be mailed to the following address:

Omaha Beach Design Control Committee  
PO Box 44  
Warkworth  
New Zealand 0910

5. **Deposit fee:** A deposit is required to be paid prior to the processing of an application. The schedule of deposit fees is set out below:
  - Building additions and exterior alterations: **\$3,500.**
  - Sheds, fencing, swimming pools and major landscaping: **\$750**
  - Exterior repainting – Colour Change: **\$100**

Please pay this fee into the following OBRS account: **06-0233-0104708-00** and provide proof of payment with the lodgement of the application.

#### Signature of Owner

I confirm that the above information is correct and agree to pay all charges incurred in processing this application, that the above information is correct and that the building design and development complies with the Omaha Beach Design Guidelines, the development controls in the Auckland Unitary Plan applying to the Omaha South Precinct and any land covenants on the certificate of title.

Owners Signature: ..... Date: .....

Owners Signature: ..... Date: .....

**Note:** If a private or family trust is the owner at least two New Zealand based trustees are required to sign this form.