



CAPITAL CITY COMIC CON: TERMS AND CONDITIONS

1. RECITALS

- 1.1. "ORGANIZER" refers to the originator of any invoice for this agreement, or supplier of this agreement (should no invoice be originated).
- 1.2. "EXHIBITOR" refers to the payee, or acceptor of this agreement (should no fee be assessed)
- 1.3. "EVENT" is specified in invoices generated by Organizer, or otherwise specified and agreed upon by Organizer and Exhibitor.
- 1.4. "VENUE" refers to location of "EVENT," for calendar year 2026 event location is The Lansing Center, 333 E Michigan Ave, Lansing, MI 48933 on July 10, July 11, and July 12, 2026.

2. ACCEPTANCE

- 2.1. This contract shall become binding and effective upon acceptance of payment by the Organizer. By paying and accepting the fee detailed in the associated Invoice, the Exhibitor and Organizer agree to the terms and conditions herein.

3. EXHIBITION SPACE

- 3.1. The Organizer will provide Exhibition space, furnishings, and Event access passes as detailed in the Invoice. Wi-Fi services are not included, but can be purchased directly from the venue.
- 3.2. All additional equipment and furnishings are the responsibility of the Exhibitor. The Exhibitor may provide their own furnishings. Furnishings must fit within the Exhibitor's space at all times.
- 3.3. Exhibitor will keep areas clean and are responsible for any damage to venue. Exhibitor agrees to leave the area "broom clean" at the close of the Event.
- 3.4. The Organizer reserves the right to change Exhibition space locations at the Organizer's discretion.
- 3.5. Smoking of any sort is always prohibited within the Event venue, including e-cigs & vapes.

4. DISPLAY AND MERCHANDISE REGULATIONS

- 4.1. Exhibitor agrees to remain set up for all hours of the Event. No early breakdown is allowed without the prior consent of The Organizer.
- 4.2. Any damage caused to the venue or Exhibition space furnishings by the Exhibitor is the sole responsibility of the Exhibitor.
- 4.3. Exhibitor is prohibited from blocking or interfering with other Exhibitors.
- 4.4. Exhibitor is subject to approval of the Organizer to comply with regulations and all decisions regarding the display of material shall rest solely with the Organizer.
- 4.5. Organizer reserves the right, and solely at the Organizer's discretion, to remove Exhibitor from Venue should the Exhibitor be found to have misrepresented their products, services, intent, or if the Exhibitor proves to have committed fraud, harassed persons, or otherwise disturbed the peace.
- 4.6. Performance of music: Exhibitor acknowledges that any live or recorded performances of music by or on behalf of Exhibitor at the Event must be licensed from the appropriate copyright owner or its agent.
- 4.7. Exhibitor warrants to the Organizer that the Exhibitor will take full responsibility for obtaining any necessary licenses to play or perform such music and agrees to defend, indemnify, and hold harmless the Organizer from any damages or expenses incurred by the Organizer due to



Exhibitor's use or authorization of use of such music.

- 4.8. Exhibitor must keep volume of noise respectful to other Exhibitors. The Organizer reserves the right to discontinue any sound it deems as interference.
- 4.9. Exhibitor agrees that all merchandise for sale is legal and licensed. Exhibitors selling unlicensed or "bootleg" merchandise may be ejected from the convention with no refund of space fees and banned from participation in future Events.
- 4.10. Exhibitors are prohibited from selling food or beverage items without prior written permission of the Venue.
- 4.11. Exhibitor is prohibited from preparing food for any purpose anywhere on the premises without express consent of the Organizer.

5. ADULT MATERIAL

- 5.1. Exhibitor agrees not to sell or distribute any adult material to minors.
- 5.2. All adults-only material must be either behind the table, or, if displayed on a table or display rack, bagged or covered so that minors may not open it. Any adult material depicting nudity must be "blinded" (i.e. the nudity or sexual conduct must be covered).
- 5.3. Adult videos and/or magazines are not allowed to be openly displayed

6. SALES TAX

- 6.1. Exhibitor is responsible for collecting Michigan Sales Tax (6%).
- 6.2. Exhibitors not holding a State of Michigan sales tax license agree to file a Concessionaire's Sales Tax Return.
- 6.3. Exhibitor understands that failure to file a Concessionaire's Sales Tax Return may result in a tax assessment against the Exhibitor by the Revenue Commissioner.

7. PAYMENT FOR EXHIBITION SPACE AND SUBLETTING

- 7.1. Exhibitor understands Exhibitor's payment policy and agrees to pay the fees as listed on the Exhibitor Registration Form and invoice.
- 7.2. Refunds will not be available due to Force Majeure (see section 7).
- 7.3. There will be no refunds.
- 7.4. Subletting of Exhibition space is not allowed.
- 7.5. Sharing of Exhibition space is not allowed without the written permission of the Organizer. In the case of more than one Exhibitor sharing an Exhibition space; the Exhibitor whose name appears on this contract assumes full responsibility for that Exhibition space, as specified here. The Organizer must be notified, at the time of space reservation, of Exhibitors intending to share space.
- 7.6. There will be a \$50.00 fee for checks returned unpaid.

8. SECURITY

- 8.1. Exhibitor is responsible for their own security during the Event, however the Organizer agrees to provide security during Event load-in, overnight, load-out, and a security presence during show times.
- 8.2. The Organizer and the venue are not responsible for any theft or loss.
- 8.3. Exhibitors found engaging in illegal activity will be removed from the Venue, and law enforcement shall be notified.



9. LIABILITY AND FORCE MAJEURE

- 9.1. The Exhibitor agrees to protect, keep, and save the Organizer forever harmless from any damage(s) or charge(s) imposed for violations of any ordinance or regulation by the Exhibitor, his employees or agents, as well as failure to comply with the terms and agreements of this contract. Further, Exhibitors shall at times protect, indemnify, save, and keep harmless the Organizer against and from any loss, cost, damage, liability, or expense which arises out of or from or by reason of any act or omission of the Exhibitor, his employees, or agents.
- 9.2. In the event that the venue or any part of the exhibit area thereof is unavailable, whether for the entire event or a portion of the event, as a result of pandemic, epidemic, fire, flood, tempest, or another such cause, or as a result of government intervention, malicious damage, acts of war, strike, labor disputes, riot, acts of God, or agency which the Organizer has no control, or should the Organizer decide that because of any such cause it is necessary to cancel, postpone, or re-site the show, or reduce installation time, exhibit time, or move out time, the Organizer shall not be liable to indemnify or reimburse the Exhibitor in respect of any damage or loss, direct or indirect, arising as a result thereof.

10. USE OF NAME AND IMAGE

- 10.1. The Organizer shall be entitled to use the name and image of the Exhibitor in connection with the appearance. The Exhibitor's name may not be used or associated either directly or indirectly, with any product or service without prior written consent. Any requests for interviews must be in writing.

11. PROMOTIONS

- 11.1. Both the Organizer and the Exhibitor shall be responsible for promotion of the event and shall cooperate with each other in promoting the Event.

12. PRIOR AGREEMENTS SUPERSEDED

- 12.1. This agreement constitutes the sole and only agreement of the parties and supersedes any prior understandings or written or oral agreements between the parties respecting the subject matter of this agreement

13. AMENDMENTS

- 13.1. The Organizer shall have the full power in the interpretation and enforcement of all contract regulations contained herein, and the power to make such amendments thereto, and such further rules and regulations as shall be considered necessary and proper. Failure to abide by the terms of this contract may result in rejection from the convention or loss of space at future events. The foregoing represents the agreement between the undersigned Exhibitor and the Organizer.