

COORDINATION PACKAGES 2026

COMPLETELY CUSTOMIZABLE TO FIT YOUR NEEDS



SILVER

Pre-Wedding :

- ✿ One (1) hour consultation

Wedding Day :

- ✿ Up to 6 hours of on-site coordination
- ✿ Direct ceremony processional (if no venue coordinator)
- ✿ Coordinate & direct ceremony & reception setup
- ✿ Assist with decorating venue (full decor setup is an additional fee)
- ✿ Act as contact point for all vendors
- ✿ Assist the wedding party & guests as needed

\$650

PLATINUM

Pre-Wedding :

- ✿ Two (2) initial consultations
- ✿ Two (2) detail confirmation meetings 2-6 weeks prior to wedding
- ✿ Ceremony Rehearsal Attendance
- ✿ Provide Detailed Day of Timeline

Wedding Day :

- ✿ Up to 10 hours of on-site coordination
- ✿ Direct ceremony processional (if no venue coordinator)
- ✿ Coordinate & direct ceremony & reception setup
- ✿ Assist with decorating venue (full decor setup is an additional fee)
- ✿ Act as contact point for all vendors
- ✿ Assist the wedding party & guests as needed
- ✿ Provide solutions for any unforeseen circumstances
- ✿ Assist with venue cleanup/breakdown (full decor breakdown is an additional fee)
- ✿ Accept deliveries and ensure orders are correct
- ✿ Provide a day of emergency kit

\$1650



GOLD

Pre-Wedding :

- ✿ One (1) initial consultation
- ✿ One (1) detail confirmation meeting 2-4 weeks prior to wedding

Wedding Day :

- ✿ Up to 8 hours of on-site coordination
- ✿ Direct ceremony processional (if no venue coordinator)
- ✿ Coordinate & direct ceremony & reception setup
- ✿ Assist with decorating venue (full decor setup is an additional fee)
- ✿ Act as contact point for all vendors
- ✿ Assist the wedding party & guests as needed
- ✿ Provide solutions for any unforeseen circumstances
- ✿ Assist with venue cleanup/breakdown (full decor breakdown is an additional fee)

\$950

DIAMOND

Pre-Wedding :

- ✿ Up to 3 initial consultations
- ✿ Unlimited meetings 45 days prior to wedding
- ✿ Ceremony Rehearsal Attendance
- ✿ Provide Detailed Day of Timeline
- ✿ Vendor Management- Confirm details with all applicable vendors prior to wedding
- ✿ Venue walk-through 60-90 days prior to wedding

Wedding Day :

- ✿ Up to 12 hours of on-site coordination with an additional coordination assistant
- ✿ Direct ceremony processional (if no venue coordinator)
- ✿ Coordinate & direct ceremony & reception setup
- ✿ Assist with decorating venue (full decor setup is an additional fee)
- ✿ Act as contact point for all vendors
- ✿ Assist the wedding party & guests as needed
- ✿ Provide solutions for any unforeseen circumstances
- ✿ Assist with venue cleanup/breakdown (full decor breakdown is an additional fee)
- ✿ Accept deliveries and ensure orders are correct
- ✿ Provide a day of emergency kit
- ✿ Choice of additional add-on item

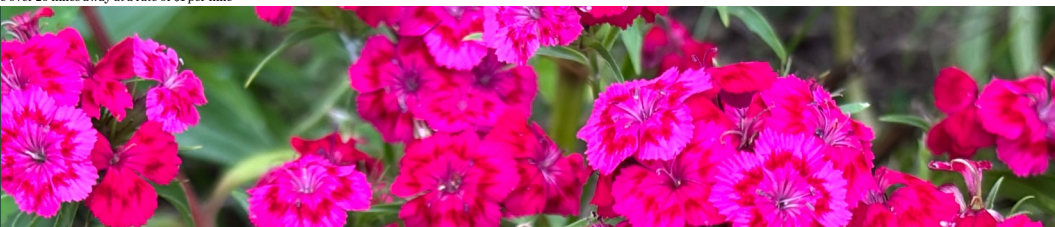
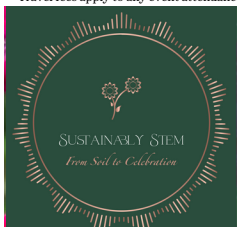
\$2150

ADD-ON ITEMS AVAILABLE:

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| ✿ Coordination Assistant: \$400 for the Day | ✿ Detailed Day of Timeline: \$200 | ✿ Ceremony Rehearsal Attendance: \$300 |
| ✿ Floor Plan Diagrams: \$250 | ✿ Additional Consultations: \$75 | ✿ Venue Walk-through Prior to Event: \$175 |
| ✿ Full Decor Setup: \$500 | ✿ Full Decor Breakdown: \$150 | ✿ Budget Assistance & Support: \$300 |
| ✿ Procure Welcome Bags/Favors: \$200 | ✿ Vendor Meeting Attendance: \$110 | ✿ Vendor/Venue Contract Review: \$95 |
| ✿ Guest Count Tracking/RSVP Management: \$250 | ✿ Design Services (Conceptualize, Create, Style, and Design Event Theme & Aesthetics): \$1050* | |
| ✿ Additional Hours of On-Site Coordination: Guest Count Up to 40 People: \$65/hr, Guest Count 40-100 People: \$100/hr, Guest Count 100-250 People: \$140/hr | | |
| ✿ Decor Rentals Available Upon Request* | | |

*Services not applicable for complimentary Diamond Package add-on item

**Travel fees apply to any event attendance over 20 miles away at a rate of \$1 per mile



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