

Village of Bluffton Council Meeting Agenda

September 22, 2025 at 7:00 PM



Opening Ceremonies

Call to Order, Mayor Johnson presiding
Pledge of Allegiance



Minutes

Approval of the minutes from the Council Meeting held on Monday, September 8, 2025.

Bills

Public Comment:

Committee Reports

Personnel Committee: 09/19

Boards & Commissions

Board of Zoning Building Appeals: 09/15

LEGISLATION

RESOLUTION NO. 18-2025

3rd Reading

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS FOR THE STATE ROUTE 103 SOUTHEAST LOOP WATER MAIN REPLACEMENT PROJECT AS REQUIRED

RESOLUTION NO. 19-2025

3rd Reading

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS FOR THE JACKSON STREET RECONSTRUCTION PHASE I PROJECT AS REQUIRED

RESOLUTION NO. 20-2025

1st Reading

Emergency

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN EMERGENCY

Village Administration Report:

Mayor:

Safety Services Reports:

-EMS- -Fire Dept.- -Police Dept.-

Meeting Dates (meetings held at the Town Hall unless otherwise noted*)

- Council Meeting – Monday, September 22th at 7:00 pm
- Council Meeting – Monday, October 13th at 7:00 pm

Public Comment

Adjournment – Motion and Second

Village of Bluffton – Regular meeting September 8, 2025, at 7:00 p.m.

Mayor Johnson presiding. Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia present.

Cupples motioned, seconded by Kingsley, to approve the minutes from the regular council meeting held on August 25, 2025. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Steiner motioned, seconded by Talavinia, to approve the bills as presented. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

The Fiscal Officer gave the following readings:

2nd Reading:

Resolution 18-2025 – A Resolution authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement program(s) and to execute contracts for the State Route 103 Southeast Loop Water Main Replacement Project as required. Cupples motioned to approve the resolution, seconded by Stahl. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Resolution 19-2025 – A Resolution authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement program(s) and to execute contracts for the Jackson Street Reconstruction Phase I Project as required. Sehlhorst motioned to approve the resolution, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned, seconded by Cupples, to accept the resignation of Ross Emans from the Fire Department. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting.

Board of Zoning & Building Appeals – Variance Hearing on Monday, September 15 at 6:00 p.m.

Personnel Committee on Friday, September 19 at noon.

Council Meeting on Monday, September 22 at 7:00 p.m.

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON
VOUCHER REPORT 9/22/2025

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
AIM MEDIA MIDWEST	554.79	Administrative	ADVERTISING
ALL SERVICE AERATION, INC	482.50	Multiple	PORTABLE TOILETS
ALLOWAY TESTING	2,281.00	Multiple	TESTING
AMERICAN ELECTRIC POWER	22,173.70	Multiple	ELECTRICITY
AMERICAN ELECTRIC POWER	2,895.88	Multiple	ELECTRICITY
APOLLO CAREER CENTER	300.00	Multiple	TRAINING
ASPHALT SYSTEMS OHIO, INC.	3,673.00	Park	SR 103 & COUNTY LINE TRAIL SEALING
BASINGER PLUMBING & HEATING LLC	2,000.00	Land & Buildings	1 YR. SERVICE AGREEMENT
BLUFFTON AUTO REPAIR CENTER, LLC	682.43	Police	CRUISER REPAIRS
BLUFFTON AUTO REPAIR CENTER, LLC	69.99	Police	CRUISER REPAIRS
BLUFFTON AUTO REPAIR CENTER, LLC	1,115.32	Police	CRUISER REPAIRS
BLUFFTON STONE CO.	1,164.95	Multiple	STONE
C & S SOLUTIONS	471.43	Sewer	ROLLER SKID FOR CAMERA
CHARTER COMMUNICATIONS	40.00	Multiple	CABLE
CHARTER COMMUNICATIONS	170.00	Administrative	CABLE
CHARTER COMMUNICATIONS	175.00	Multiple	CABLE
CHOICE ONE ENGINEERING	1,182.50	Multiple	GENERAL ENGINEERING
CHOICE ONE ENGINEERING	3,100.00	Street	W. ELM ST. RECONSTRUCTION
CHOICE ONE ENGINEERING	1,722.50	Street	RILEY ST. SURVEY
CHOICE ONE ENGINEERING	742.50	Street	SR 103 INTERSECTION IMPROVEMENTS
CINTAS	86.43	Administrative	UNIFORMS
CINTAS	86.43	Administrative	UNIFORMS
CITIZENS NATIONAL BANK	40,522.56	Capital Improvements	LOAN PAYMENT
CITIZENS NATIONAL BANK- HSA	1,500.00	Multiple	HSA CONTRIBUTIONS
CLEMANS, NELSON & ASSOCIATES, INC	250.00	Administrative	RETAINER & PROFESSIONAL SERVICES
CONNECT PARENT CORPORATION	239.33	Administrative	PHONES
CREATIVE PRODUCTS SOURCING, INC.	753.96	Police	DARE MATERIALS
ELIZABETH SPRADLIN	108.00	Park	LAKE DYE
EMPLOYEE NETWORK, INC.	960.12	Administrative	EMPLOYEE ASSISTANCE PROGRAM
ENBRIDGE GAS OHIO	248.88	Multiple	NATURAL GAS
ENBRIDGE GAS OHIO	1,181.97	Multiple	NATURAL GAS
ENCOMPASS ENGINEERS & ARCHITECTS, INC.	3,000.00	Park	LEGACY PARK SHELTER HOUSE DESIGN
EVERETT J PRESCOTT INC	1,792.84	Park	CULVERT PIPE
FAMILY HARDWARE DO IT BEST	555.05	Multiple	SUPPLIES
FIRST NATIONAL BANK	14,882.39	Capital Improvements	LOAN PAYMENT
FRESH ENCOUNTER CORPORATE	8.99	Administrative	SUPPLIES
GRAINGER, INC.	250.25	Land & Buildings	THERMOPLASTIC
GREAT LAKES BILLING ASSOCIATES, INC.	1,122.32	Rescue	EMS BILLING SERVICE
HACKENBERG, FEIGHNER, BISHOP & WERTH, LLC	2,000.00	Administrative	SOLICITOR FEES
HANCOCK-WOOD ELECTRIC CO-OP	172.43	Multiple	ELECTRICITY
HANCOCK-WOOD ELECTRIC CO-OP	52.00	Multiple	ELECTRICITY
KENT KARHOFF LLC	2,100.00	Cemetery	BURIALS & FOUNDATIONS
KOI ENTERPRISES, INC.	211.72	Multiple	PARTS
LEXIS NEXIS RISK DATA MANAGEMENT INC.	50.00	Administrative	ADDRESS SEARCHES
MACK INDUSTRIES, INC.	220.00	Street	CATCH BASIN RISER
MIDNET MEDIA	360.00	Administrative	WEB HOSTING
MILLSTREAM-KENNEDY INC.	3,650.10	Multiple	ENVELOPES
MUNICIPAL EMERGENCY SERVICES	3,024.00	Fire	SCBA FLOW TESTING
PERRY CORPORATION	3,744.76	Administrative	IT CONTRACT
PROMO HITS	354.50	Multiple	DOOR HANGERS
PROMO HITS	252.00	Sewer	DUPLICATE FORMS
QUALITY OVERHEAD DOOR OF FINDLAY	5,122.00	Airport	AIRPORT DOOR
RUMPKE	27,675.78	Refuse	TRASH SERVICES

SHELL FLEET PLUS	901.02	Multiple
SMARTBILL	1,305.94	Multiple
STAPLES BUSINESS ADVANTAGE	138.15	Multiple
STREACKER TRACTOR SALES, INC.	330.85	Sewer
THE LAWFT	32.00	Rescue
THE LAWFT	19.00	Rescue
THE LAWFT	185.50	Rescue
THE LAWFT	143.20	Rescue
THE LAWFT	278.20	Rescue
THE LAWFT	308.50	Rescue
THE LAWFT	327.00	Rescue
THE LAWFT	18.00	Rescue
USA BLUE BOOK	109.72	Sewer
UTILITY SERVICE CO, INC.	16,682.02	Water
VERIZON WIRELESS	78.98	Multiple
VILLAGE OF OTTAWA	57,525.46	Water
ZOLL DATA SYSTEMS	171.08	Rescue
UTILITY ACCOUNT REFUNDS	1,090.42	Administrative
INCOME TAX REFUNDS	19,794.94	Administrative
	260,976.28	

FUEL
 BILLING SERVICES
 SUPPLIES
 TRACTOR ALTERNATOR
 UNIFORMS
 UNIFORMS
 UNIFORMS
 UNIFORMS
 UNIFORMS
 UNIFORMS
 UNIFORMS
 TUBE ASSEMBLY
 WATER TOWER PEDISPHERE
 CELL PHONES
 WATER
 EMS CHARTS
 UTILITY ACCOUNT REFUNDS
 INCOME TAX REFUNDS

AUGUST FIRE & EMS	6,717.48
MEDICARE	97.40
OPERS	732.85
FICA	85.44
BIWEEKLY PAYROLL 9/19/25	85,180.12
MEDICARE	1,179.50
OPERS	7,616.47
OP&F	5,783.05

Council Signature : _____

Date: _____

Village of Bluffton, Ohio

Statement of Cash from Revenue and Expense

From: 1/1/2025 to 8/31/2025

Funds: A1 to I3

Include Inactive Accounts: No

Fund	Description	Beginning Balance	Net Revenue YTD	Net Expense YTD	Unexpended Balance	Encumbrance YTD	Ending Balance	Message
A1	GENERAL FUND	\$2,085,739.06	\$3,439,704.67	\$3,417,897.86	\$2,107,545.87	\$364,660.96	\$1,742,884.91	
B1	STREET FUND	\$405,675.01	\$441,756.59	\$586,759.07	\$260,672.53	\$1,702,650.65	(\$1,441,978.12)	
B2	STATE HIGHWAY FUND	\$80,128.35	\$16,648.15	\$0.00	\$96,776.50	\$0.00	\$96,776.50	
B3	CEMETARY FUND	\$19,950.53	\$35,409.00	\$38,146.01	\$17,213.52	\$5,440.80	\$11,772.72	
B4	PARK FUND	\$231,930.97	\$257,385.05	\$185,398.00	\$303,918.02	\$45,287.82	\$258,630.20	
B5	BENROTH MEMORIAL BRIDGE FUND	\$4,084.63	\$0.00	\$0.00	\$4,084.63	\$0.00	\$4,084.63	
B7	COURT COMPUTER	\$5,113.14	\$0.00	\$0.00	\$5,113.14	\$0.00	\$5,113.14	
B8	DUI ENFORCEMENT & EDUCATION	\$1,673.01	\$25.00	\$0.00	\$1,698.01	\$0.00	\$1,698.01	
C2	SWIMMING POOL DEBT SERVICE	\$863.28	\$0.00	\$0.00	\$863.28	\$0.00	\$863.28	
C4	BLUFFTON IN BLOOM	\$27,347.72	\$25,000.00	\$12,515.32	\$39,832.40	\$15,840.32	\$23,992.08	
C5	LOCAL FISCAL RECOVERY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
D1	CAPITAL IMPROVEMENT FUND	\$3,477.57	\$0.00	\$0.00	\$3,477.57	\$0.00	\$3,477.57	
D2	STORM SEWER IMPROVEMENT	\$96,024.05	\$45,000.00	\$0.00	\$141,024.05	\$0.00	\$141,024.05	
D3	FIRE & RESCUE IMPROVEMENT FUND	\$400,355.22	\$389,288.62	\$607,935.75	\$181,708.09	\$92,242.23	\$89,465.86	
D4	SWIMMING POOL IMPROVEMENT	\$43,186.40	\$100,000.00	\$143,195.13	(\$8.73)	\$0.00	(\$8.73)	
D5	EQUIPMENT REPLACEMENT	\$7,587.00	\$0.00	\$0.00	\$7,587.00	\$0.00	\$7,587.00	
D6	AIRPORT IMPROVEMENT	\$146,110.98	\$6,544.62	\$6,041.05	\$146,614.55	\$9,032.89	\$137,581.66	
D8	TOWN HALL IMPROVEMENT	\$209,893.39	\$0.00	\$690.50	\$209,202.89	\$0.00	\$209,202.89	
D9	POLICE EQUIPMENT REPLACEMENT	\$92,769.06	\$71,135.18	\$112,739.43	\$51,164.81	\$1,183.00	\$49,981.81	
E1	WATER FUND	\$96,298.69	\$716,504.10	\$669,869.25	\$142,933.54	\$397,794.81	(\$254,861.27)	
E2	SEWER FUND	\$129,047.74	\$547,743.32	\$384,706.92	\$292,084.14	\$78,434.89	\$213,649.25	
E7	REFUSE FUND	\$96,955.93	\$230,293.26	\$222,772.11	\$104,477.08	\$117,227.89	(\$12,750.81)	
E9	WATER/ SEWER IMPROVEMENT FUND	\$343,756.75	\$771,370.74	\$1,206,969.28	(\$91,841.79)	\$214,863.67	(\$306,705.46)	
F2	COMMUNITY EVENTS	\$5,880.77	\$0.00	\$0.00	\$5,880.77	\$0.00	\$5,880.77	
F3	COMMUNICATIONS FUND	\$6,960.24	\$0.00	\$0.00	\$6,960.24	\$0.00	\$6,960.24	
F4	POLICE CONTINUING PROFESSIONAL	\$25,147.65	\$1,069.92	\$10,489.62	\$15,727.95	\$2,197.00	\$13,530.95	
F5	UTILITY RECOVERY	\$1,956.12	\$0.00	\$0.00	\$1,956.12	\$0.00	\$1,956.12	
F6	NATIONAL NIGHT OUT	\$1,469.62	\$5,500.00	\$3,908.69	\$3,060.93	\$0.00	\$3,060.93	
F7	Shannon Cemetery Fund	\$2,600.00	\$0.00	\$0.00	\$2,600.00	\$0.00	\$2,600.00	
F8	POLICE K9 FUND	\$3,638.36	\$2,000.00	\$134.00	\$5,504.36	\$0.00	\$5,504.36	
G2	UNCLAIMED MONIES TRUST	\$225.20	\$0.00	\$0.00	\$225.20	\$0.00	\$225.20	
G4	CEMETERY PP TRUST - C/W	\$1,326.66	\$0.00	\$0.00	\$1,326.66	\$0.00	\$1,326.66	
G5	CEMETERY PP TRUST - MATTER	\$524.37	\$0.00	\$0.00	\$524.37	\$0.00	\$524.37	

Statement of Cash from Revenue and Expense

From: 1/1/2025 to 8/31/2025

Fund	Description	Beginning Balance	Net Revenue YTD	Net Expense YTD	Unexpended Balance	Encumbrance YTD	Ending Balance	Message
H1	SPECIAL ASSESSMENT - KIBLER	\$897.17	\$0.00	\$0.00	\$897.17	\$0.00	\$897.17	
H4	SPECIAL ASSESSMENT - W COLLEGE	\$849.41	\$0.00	\$0.00	\$849.41	\$0.00	\$849.41	
H6	SPECIAL ASSMT - JACKSON ST	\$119.67	\$0.00	\$0.00	\$119.67	\$0.00	\$119.67	
I1	ONE OHIO OPIOID	\$3,473.81	\$606.77	\$0.00	\$4,080.58	\$0.00	\$4,080.58	
I2	FALLEN OFFICER MEMORIAL	\$2,173.69	\$0.00	\$401.40	\$1,772.29	\$0.00	\$1,772.29	
I3	POLICE UNITY TOUR	\$497.50	\$0.00	\$493.50	\$4.00	\$0.00	\$4.00	
Grand Total:		\$4,585,708.72	\$7,102,984.99	\$7,611,062.89	\$4,077,630.82	\$3,046,856.93	\$1,030,773.89	

RESOLUTION NO. 18-2025

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE
AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC
WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL
TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE
CONTRACTS FOR THE STATE ROUTE 103 SOUTHEAST LOOP WATER MAIN
REPLACEMENT PROJECT AS REQUIRED**

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Village of Bluffton is planning to make capital improvements by the State Route 103 Southeast Loop Water Main Replacement Project, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Bluffton, Ohio:

Section 1: The Village Administrator is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Village Administrator is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this resolution were made in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2025 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

Village Solicitor

RESOLUTION NO. 19-2025

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS FOR THE JACKSON STREET RECONSTRUCTION PHASE I PROJECT AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Village of Bluffton is planning to make capital improvements by the Jackson Street Reconstruction Phase I project, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Bluffton, Ohio:

Section 1: The Village Administrator is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Village Administrator is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this resolution were made in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2025 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

Village Solicitor

RESOLUTION NO. 20-2025

**A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN
EMERGENCY**

The Governing Board of the VILLAGE OF BLUFFTON, Allen County, Ohio, met in _____

session on the _____ day of 2025, at the _____

_____ with the following members present:

_____ moved the adoption of the following Resolution:

RESOLVED, by the Governing Board of the VILLAGE OF BLUFFTON, Allen County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st 2026 ; and

WHEREAS, the Budget Commission of Allen County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

REOLVED, That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants; and be it further

RESOLVED, By the Governing Board of the VILLAGE OF BLUFFTON, Allen County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Village the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

VILLAGE OF BLUFFTON

Schedule A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

Fund	Amount approved by Budget Comm. Inside 10 M. Limitation	Amount to be Derived from Levies Outside 10 M. Limitation	Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column I	Column II	III	IV
General Fund	326,404.00		2.50	
Special Funds				
TOTAL	326,404.00	-	2.50	-

Schedule B

Levies outside 10 mill limitation, exclusive of Debt Levies

Fund	Maxium Rate Authorized to be Levied	Co. Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)
	-	-
	-	-
TOTAL	-	-

and be it further RESOLVED, That the Clerk of said Board certify a copy of this Resolution to the Allen County Auditor.

_____ seconded the Resolution and the roll being called

upon its adoption the vote resulted as follows:

_____	YES	NO
_____	YES	NO
_____	YES	NO
_____	YES	NO
_____	YES	NO

Adopted the _____ day of _____, 20____

Clerk - Village of Bluffton

CERTIFICATE OF COPY

ORIGINAL ON FILE

The State of Ohio, Allen County, ss.

I, _____, Clerk of the Council of the **Village of Bluffton**,
within and for said County, and in whose custody the Files and Records of said Council are required by the
Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original:
Resolution _____, now on file that the foregoing has been compared by me with said original
document, and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, 20__

Clerk of Council

(A copy of this Resolution must be certified to the County Auditor before the first day of October each year,
or at such later date as may be approved by the Board of Tax Appeals)

Filed _____, 20__

Rachael S. Gilroy
Allen County Auditor

By _____
Deputy

Village of Bluffton

Administration's Report

To: Mayor Johnson & Council Members



09-22-25

Legacy Park Update:

Drive entrances are scheduled to be paved this year with a 4" base coat of asphalt. Approx. 50' of each drive entrance.

Little Free Library: Request for placement in tree lawn at 554 S. Main St.

- Proposed to be placed on a 4 x4 post. Bottom of box 3' from ground.
- Dimensions 24" wide, 25" tall and 17.5" deep
- Painted with an American flag theme. Roof: red & white striped, Sides: blue with white stars

Request Streets, Alleys, Lights & Sidewalk meeting to discuss further.

2025 Trick-or-Treat Date

Thursday Oct. 30th from 6:00 – 7:30 pm

S.R. 103 Entrance Sign

Bluffton In Bloom Committee has all the elements in place for the installation of a manufactured stone Welcome to Bluffton sign from Masterpiece Signs that is a replica of THE ROCK at Exit 140. Work is beginning this week.

Thank you to Springfield Fireworks for their cooperation, Triple B Excavating for the site work Masterpiece Signs for the manufactured stone and installation and County Electric for getting lights to the area.

Enbridge – Natural Gas Main Line replacement

Contractor is planning to mobilize soon to replace gas main on College Ave under the railroad tracks.

Semi-Annual Hydrant Flushing: Public Works Department will be performing this work beginning this week.

ONU Engineering Students – Capstone Project

We had an initial meeting with a team of 5 ONU Engineering students on a Sr. Capstone project focusing on flood control & nutrient removal from the waters that affect Bluffton. More updates to follow as project gets developed.



Swimming Pool water loss: PWD

continues to search for the source of water loss at the pool.

National Roundabout Week

This week is National Roundabout Week. 14 roundabouts are planned within ODOT District 1 over the next 5 years.

Planned Roundabouts ODOT District 1

Allen County

- State Route 81 at Thayer Road - 2025 (under construction)
- State Route 117 at State Route 501 - 2026
- State Route 65 at Bluelick Road - 2028
- State Route 117 at Kemp Road - 2029
- State Route 501 at Fort Amanda Road - 2029
- State Route 81 at County Road 15 (Hardin Co. line) - 2030

Defiance County

- State Route 18 at Ralston Avenue - 2026
- State Route 15 at State Route 18 - 2027

Hancock County

- State Route 103 at Navajo Drive - 2026

Hardin County

- U.S. 68 at State Route 31 - 2026
- State Route 67 at State Route 235 - 2029

Van Wert County

- U.S. 224 at Lincoln Highway - 2026
- State Route 118 at Wren-Landeck Road - 2028
- U.S. 224 at Van Wert-Decatur Road - 2029

ADVERTISEMENT FOR BID – Village Farm Cash Leases

Sealed bids will be received at the Bluffton Town Hall, 154 N. Main Street Bluffton, Ohio 45817, until 2:00 pm on Wednesday, Oct 1, 2025 by the Council of the Village of Bluffton, Ohio, for a three (3) year Farm Cash Lease for agricultural use for following properties:

- property known as the Bluffton Airport property located on SR. 103, Twp. Road 51, County Line Road, and Twp. Road 29. The tillable land consists of approximately 65.53 acres.
- property known as the Stager Well Field Farmland located at 809 South Main Street, between Main Street and the Norfolk and Southern Railroad. It consists of approximately 15.83 tillable acres.

Successful Bidder must comply with all provisions of the lease agreement. Copies for either of the Farm Cash Leases may be obtained at the Bluffton Town Hall. The bids should be submitted in a sealed envelope and labeled with the land being bid on. The Council reserves the right to reject any or all bids. By the order of the Council of the Village of Bluffton, Ohio.

*Copies of the bid documents are available at the Town Hall, 154 N. Main St., Bluffton, OH

Committee/Commission Meetings: -

- Utilities Committee
- Pathway Board – Oct. 2nd at noon
-



VILLAGE OF BLUFFTON

154 N. MAIN STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063
419-358-2066

APPLICATION FOR SPECIAL EVENTS

+ trash totes (4)
on Jackson
per JB

EVENT NAME: Arts and Crafts Festival DATE(S) OF EVENT: 9/27/25
APPLICANT: Bluffton Lions Club CONTACT PERSON: Gros Denecker
APPLICANT'S ADDRESS: P.O. Box 223 - Bluffton 4193 CONTACT'S PHONE: 419-306-3094
E-MAIL ADDRESS (OPTIONAL): DeneckerS@blufftonschools.org
LOCATION OF EVENT: Jackson St. from Franklin to parking lot entrance - and Franklin parking lot
TIME(S) FOR EVENT: 5 AM - 5 PM
DESCRIPTION OF EVENT: Arts and Crafts Festival w/ vendor Booths both inside the HS + MS and outside on Franklin St. Food Trucks on Jackson

SERVICES REQUESTED FROM VILLAGE: Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: NUMBER OF OFFICERS REQUESTED:
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police
ROAD CLOSURE: YES Jackson St. + Franklin St. closed 12 AM - 5 PM
SECURITY: NO NUMBER OF OFFICERS REQUESTED:
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police
EMS SERVICES: **FIRE DEPT. SERVICES:**
WATER SERVICE: **OTHER SERVICES:**

ALCOHOL SERVED: YES ☐ NO ☒ * Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: Lions International on file * Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:

NAME OF VENDOR	TYPE OF SERVICE PROVIDED
<u>Various</u>	<u>Food Arts / Crafts</u>

* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: [Signature] DATE: 8/5/25

APPROVED
MAYOR'S SIGNATURE: _____ DATE: _____

Jesse Blackburn

From: Kiley Rutzler <kiley@eventproconnections.net>
Sent: Tuesday, September 16, 2025 9:51 PM
To: Jesse Blackburn
Cc: Denecker, Greg
Subject: Please approve Re: Street Closure

The red lines is where I need the road closure this year. Please approve thank you!

