

Village of Bluffton Council Meeting Agenda

August 25, 2025 at 7:00 PM

Opening Ceremonies

Call to Order, Mayor Johnson presiding
Pledge of Allegiance



Minutes

Approval of the minutes from the Council Meeting held on Monday, August 11, 2025.

Bills

Public Comment:

Committee Reports

Personnel Committee: 08-15

Boards & Commissions

LEGISLATION

ORDINANCE NO. 09-2025

3rd Reading

AN ORDINANCE TO VACATE A PORTION OF VINE STREET BETWEEN NORTH JACKSON STREET AND NORTH LAWN AVENUE AS REQUESTED BY BLUFFTON EXEMPTED VILLAGE SCHOOLS

RESOLUTION NO. 16-2025

1st Reading

Emergency

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH HOHENBRINK EXCAVATING, LLC, OF OTTAWA, OH AND DECLARING AN EMERGENCY

RESOLUTION NO. 17-2025

1st Reading

Emergency

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH J. RANCK ELECTRIC, INC. FROM MT. PLEASANT, MI AND DECLARING AN EMERGENCY.

RESOLUTION NO. 18-2025

1st Reading

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS FOR THE STATE ROUTE 103 SOUTHEAST LOOP WATER MAIN REPLACEMENT PROJECT AS REQUIRED

RESOLUTION NO. 19-2025

1st Reading

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS FOR THE JACKSON STREET RECONSTRUCTION PHASE I PROJECT AS REQUIRED

Village Administration Report:

Mayor:

Safety Services Reports:

-EMS-

-Fire Dept.-

-Police Dept.-

Meeting Dates (meetings held at the Town Hall unless otherwise noted*)

- Board of Zoning & Building Appeals – Monday, August 25th at 6:00 pm
- Council Meeting – Monday, August 25th at 7:00 pm
- Streets, Alleys, Lights & Sidewalk Committee – Tuesday, August 26th at 5:30 pm
- Ordinance Committee – Wednesday, August 27th at 5:00 pm
- Council Meeting – Monday, September 8th at 7:00 pm

Public Comment

Adjournment – Motion and Second

Village of Bluffton – Regular meeting August 11, 2025, at 7:00 p.m.

Mayor Johnson presiding. Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia present.

Cupples motioned, seconded by Kingsley, to approve the minutes from the regular council meeting held on July 28, 2025. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned, seconded by Steiner, to approve the bills as presented. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Pat Rodabaugh presented current plans for the America250 celebrations scheduled to take place throughout 2026. Many events are planned throughout 2026 that will require funding. Donation letters are being sent to local businesses and others. A request was then made for the Village to contribute to the activities. There is a Community Event Fund held by the Village with a balance of \$5,880.77 remaining from prior community events. The fund has not been used since at least 2016.

Steiner motioned, seconded by Cupples, to donate the balance of the Community Event Fund to the America250 events. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned, seconded by Kingsley, to hire Caleb Brough as a full-time Paramedic, effective August 19, 2025 at a rate of \$22.75/hr. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Kingsley motioned, seconded by Stahl, to declare as surplus the old power load system, power cot, ambulance and 21 sets of old bunker pants and coats. The power load system, power cot, and ambulance will be sold individually on GovDeals, in the order listed. The Fire gear will be donated to a charitable organization for shipment overseas as it can no longer be use in the United States but is acceptable in other countries. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

The Fiscal Officer gave the following readings:

2nd Reading:

Ordinance 09-2025 – An Ordinance to vacate a portion of Vine St. between North Jackson Street and North Lawn Avenue as requested by Bluffton Exempted Village Schools. Cupples motioned to adopt the Ordinance, seconded by Sehlhorst. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Steiner motioned, seconded by Sehlhorst, to approve the special event request for the Bluffton University Community Day on September 6, 2025. Bentley Road from Elm to the entrance to the parking lot will be closed from 3:00 p.m. until 9:00 p.m. for the event. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner. No (0), Abstain (1), Talavinia, motion approved.

Cupples motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting.

Personnel Committee on Friday, August 15 at 12:15 p.m.

Council Meeting on Monday, August 25 at 7:00 p.m.

Ordinance Committee on Wednesday, August 27 at 5:00 p.m.

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON
VOUCHER REPORT 8/25/2025

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
ALLOWAY TESTING	50.00	Multiple	TESTING
ALLOWAY TESTING	1,748.00	Multiple	TESTING
AMERICAN ELECTRIC POWER	5,836.56	Multiple	ELECTRICITY
AMERICAN ELECTRIC POWER	2,826.65	Multiple	ELECTRICITY
ARMOR FIRE PROTECTION INC.	3,280.00	Land & Buildings	FIRE SPRINKLER INSPECTION
BOUND TREE MEDICAL	185.50	Rescue	MEDICAL SUPPLIES
CHARTER COMMUNICATIONS	40.00	Multiple	CABLE
CHARTER COMMUNICATIONS	175.00	Multiple	CABLE
CHARTER COMMUNICATIONS	175.00	Multiple	CABLE
CHOICE ONE ENGINEERING	4,306.25	Street	RILEY ST. SURVEY
CHOICE ONE ENGINEERING	2,800.00	Land & Buildings	SURVEY - MULLER FARM
CHOICE ONE ENGINEERING	412.50	Multiple	GENERAL ENGINEERING
CINTAS	86.43	Administrative	UNIFORMS
CINTAS	86.43	Administrative	UNIFORMS
CLEMANS, NELSON & ASSOCIATES, INC	250.00	Administrative	RETAINER & PROFESSIONAL SERVICES
CORE & MAIN LP	4,631.50	Water	BRASS & MISC. SUPPLIES
COUNTY ELECTRIC, LLC	1,235.00	Land & Buildings	ANNUAL GENERATOR SERVICE
COUNTY ELECTRIC, LLC	912.00	Land & Buildings	ANNUAL GENERATOR SERVICE
DEGEN EXCAVATING CO., INC.	6,036.84	Capital Improvements	SEWER CLEANING
DOTY, MICHAEL	180.00	Police	PD AUTO REPAIRS
ENBRIDGE GAS OHIO	771.33	Multiple	NATURAL GAS
EVERETT J PRESCOTT INC	739.15	Water	VALVE BOX TOP & WIRE
EVERETT J PRESCOTT INC	196.70	Water	BRASS & MISC. SUPPLIES
FAMILY HARDWARE DO IT BEST	635.82	Multiple	SUPPLIES
FRESH ENCOUNTER CORPORATE	49.98	Street	PROPANE EXCHANGE
FRESH ENCOUNTER CORPORATE	82.35	Police	ICE FOR NNO
GARY'S REPAIR	2,722.81	Park	MOWER REPAIR
GARY'S REPAIR	49.60	Multiple	SUPPLIES & PARTS
GARY'S REPAIR	73.80	Park	MOWER PARTS
GREAT LAKES BILLING ASSOCIATES, INC.	1,992.47	Rescue	EMS BILLING SERVICE
HANCOCK-WOOD ELECTRIC CO-OP	172.43	Multiple	ELECTRICITY
HANCOCK-WOOD ELECTRIC CO-OP	54.00	Multiple	ELECTRICITY
HAWKINS INC.	2,835.80	Pool	POOL CHEMICALS
HAWKINS INC.	1,440.80	Pool	POOL CHEMICALS
HAWTHORNE-SEVING, INC.	16.55	Street	STEEL FOR SALT SPREADER REPAIR
HOHENBRINK EXCAVATING	10,791.60	Park	SOCCER COMPLEX STORM SEWER
INNOVATIVE SOFTWARE SERVICES, INC.	28,500.00	Administrative	CITY TAX SOFTWARE
KLEEM	858.77	Street	STREET SIGNS
LEGACY FARMER COOP	3,035.77	Multiple	FUEL
MASTERPIECE SIGNS & GRAPHICS, INC.	222.78	Park	SHUFFLEBOARD & POOL SIGNAGE
MASTERPIECE SIGNS & GRAPHICS, INC.	370.00	Park	DOG PARK SIGNAGE
McMAHON, STEPHANIE	222.97	Pool	NNO FOOD FOR LIFEGUARDS
NORTHWEST OHIO ADVANCED ENERGY IMPROVEMENT DISTRICT	5,300.01	Administrative	BFR SPECIAL ASSESSMENT
NORTHWEST OHIO ADVANCED ENERGY IMPROVEMENT DISTRICT	10,155.39	Administrative	BEE KIND PROPERTIES SPECIAL ASSESSMENT
OHIO ASSN. CHIEFS OF POLICE, INC	125.00	Police	MEMBERSHIP DUES - OGLESBEE & BURKHOLDER
PERRY CORPORATION	98.83	Administrative	IT CONTRACT
PERRY CORPORATION	3,723.01	Administrative	IT CONTRACT
PERRY CORPORATION	346.50	Administrative	FIREWALL WARANTY - FIRE & WWTP
PJ SPORTSWEAR	555.00	Police	1/4 ZIPS & HATS
RUMPKE	27,587.50	Refuse	TRASH SERVICES
RUMPKE	2,668.00	Refuse	TRASH SERVICES - CLEAN UP DAYS
RYDIN	350.15	Street	PARKING PERMITS
SAM'S CLUB	2,012.79	Multiple	SUPPLIES
SHELL FLEET PLUS	1,134.35	Multiple	FUEL
SMARTBILL	1,270.13	Multiple	BILLING SERVICES
STAPLES BUSINESS ADVANTAGE	145.12	Multiple	SUPPLIES
STAPLES BUSINESS ADVANTAGE	306.40	Multiple	SUPPLIES
STAPLES BUSINESS ADVANTAGE	913.91	Multiple	SUPPLIES
THOMAS D ERDY	1,700.00	Park	BUCKEYE SHELTER CONCRETE WORK
USA BLUE BOOK	5,002.12	Sewer	SAMPLER CONTROLLER

VASU COMMUNICATIONS	122.00	Capital Improvements	RADIOS FOR NEW ENGINE
VASU COMMUNICATIONS	50,023.12	Capital Improvements	RADIOS FOR NEW ENGINE
VILLAGE OF OTTAWA	64,618.88	Water	WATER
INCOME TAX REFUNDS	9,056.61	Administrative	INCOME TAX REFUNDS
	278,303.96		
JULY FIRE & EMS	6,108.74		
MEDICARE	88.56		
OPERS	614.78		
FICA	100.88		
BIWEEKLY PAYROLL 8/22/25	96,354.51		
MEDICARE	1,342.53		
OPERS	9,357.13		
OP&F	5,482.17		

Council Signature : _____

Date: _____

Village of Bluffton, Ohio

Statement of Cash from Revenue and Expense

From: 1/1/2025 to 7/31/2025

Funds: A1 to I3

Include Inactive Accounts: No

Fund	Description	Beginning Balance	Net Revenue YTD	Net Expense YTD	Unexpended Balance	Encumbrance YTD	Ending Balance	Message
A1	GENERAL FUND	\$2,085,739.06	\$3,190,677.36	\$3,080,972.95	\$2,195,443.47	\$388,004.34	\$1,807,439.13	
B1	STREET FUND	\$405,675.01	\$413,703.05	\$533,639.57	\$285,738.49	\$1,740,257.91	(\$1,454,519.42)	
B2	STATE HIGHWAY FUND	\$80,128.35	\$14,304.85	\$0.00	\$94,433.20	\$0.00	\$94,433.20	
B3	CEMETARY FUND	\$19,950.53	\$35,409.00	\$37,096.59	\$18,262.94	\$5,527.80	\$12,735.14	
B4	PARK FUND	\$231,930.97	\$257,118.05	\$167,919.58	\$321,129.44	\$54,799.58	\$266,329.86	
B5	BENROTH MEMORIAL BRIDGE FUND	\$4,084.63	\$0.00	\$0.00	\$4,084.63	\$0.00	\$4,084.63	
B7	COURT COMPUTER	\$5,113.14	\$0.00	\$0.00	\$5,113.14	\$0.00	\$5,113.14	
B8	DUI ENFORCEMENT & EDUCATION	\$1,673.01	\$25.00	\$0.00	\$1,698.01	\$0.00	\$1,698.01	
C2	SWIMMING POOL DEBT SERVICE	\$863.28	\$0.00	\$0.00	\$863.28	\$0.00	\$863.28	
C4	BLUFFTON IN BLOOM	\$27,347.72	\$25,000.00	\$12,515.32	\$39,832.40	\$15,840.32	\$23,992.08	
C5	LOCAL FISCAL RECOVERY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
D1	CAPITAL IMPROVEMENT FUND	\$3,477.57	\$0.00	\$0.00	\$3,477.57	\$0.00	\$3,477.57	
D2	STORM SEWER IMPROVEMENT	\$96,024.05	\$45,000.00	\$0.00	\$141,024.05	\$0.00	\$141,024.05	
D3	FIRE & RESCUE IMPROVEMENT FUND	\$400,355.22	\$379,427.54	\$545,619.56	\$234,163.20	\$141,558.42	\$92,604.78	
D4	SWIMMING POOL IMPROVEMENT	\$43,186.40	\$100,000.00	\$143,195.13	(\$8.73)	\$0.00	(\$8.73)	
D5	EQUIPMENT REPLACEMENT	\$7,587.00	\$0.00	\$0.00	\$7,587.00	\$0.00	\$7,587.00	
D6	AIRPORT IMPROVEMENT	\$146,110.98	\$6,544.62	\$6,041.05	\$146,614.55	\$9,032.89	\$137,581.66	
D8	TOWN HALL IMPROVEMENT	\$209,893.39	\$0.00	\$0.00	\$209,893.39	\$690.50	\$209,202.89	
D9	POLICE EQUIPMENT REPLACEMENT	\$92,769.06	\$70,447.20	\$112,739.43	\$50,476.83	\$1,183.00	\$49,293.83	
E1	WATER FUND	\$96,298.69	\$632,414.01	\$562,166.07	\$166,546.63	\$494,060.31	(\$327,513.68)	
E2	SEWER FUND	\$129,047.74	\$477,771.76	\$282,743.08	\$324,076.42	\$148,077.41	\$175,999.01	
E7	REFUSE FUND	\$96,955.93	\$200,781.49	\$192,516.61	\$105,220.81	\$147,483.39	(\$42,262.58)	
E9	WATER/ SEWER IMPROVEMENT FUND	\$343,756.75	\$740,778.32	\$1,160,409.88	(\$75,874.81)	\$261,423.07	(\$337,297.88)	
F2	COMMUNITY EVENTS	\$5,880.77	\$0.00	\$0.00	\$5,880.77	\$0.00	\$5,880.77	
F3	COMMUNICATIONS FUND	\$6,960.24	\$0.00	\$0.00	\$6,960.24	\$0.00	\$6,960.24	
F4	POLICE CONTINUING PROFESSIONAL	\$25,147.65	\$1,069.92	\$10,489.62	\$15,727.95	\$2,197.00	\$13,530.95	
F5	UTILITY RECOVERY	\$1,956.12	\$0.00	\$0.00	\$1,956.12	\$0.00	\$1,956.12	
F6	NATIONAL NIGHT OUT	\$1,469.62	\$5,500.00	\$1,390.00	\$5,579.62	\$1,267.98	\$4,311.64	
F7	Shannon Cemetery Fund	\$2,600.00	\$0.00	\$0.00	\$2,600.00	\$0.00	\$2,600.00	
F8	POLICE K9 FUND	\$3,638.36	\$2,000.00	\$134.00	\$5,504.36	\$0.00	\$5,504.36	
G2	UNCLAIMED MONIES TRUST	\$225.20	\$0.00	\$0.00	\$225.20	\$0.00	\$225.20	
G4	CEMETERY PP TRUST - CMW	\$1,326.66	\$0.00	\$0.00	\$1,326.66	\$0.00	\$1,326.66	
G5	CEMETERY PP TRUST - MATTER	\$524.37	\$0.00	\$0.00	\$524.37	\$0.00	\$524.37	

Statement of Cash from Revenue and Expense

From: 1/1/2025 to 7/31/2025

Fund	Description	Beginning Balance	Net Revenue YTD	Net Expense YTD	Unexpended Balance	Encumbrance YTD	Ending Balance	Message
H1	SPECIAL ASSESSMENT - KIBLER	\$897.17	\$0.00	\$0.00	\$897.17	\$0.00	\$897.17	
H4	SPECIAL ASSESSMENT - W COLLEGE	\$849.41	\$0.00	\$0.00	\$849.41	\$0.00	\$849.41	
H6	SPECIAL ASSMT - JACKSON ST	\$119.67	\$0.00	\$0.00	\$119.67	\$0.00	\$119.67	
I1	ONE OHIO OPIOID	\$3,473.81	\$0.00	\$0.00	\$3,473.81	\$0.00	\$3,473.81	
I2	FALLEN OFFICER MEMORIAL	\$2,173.69	\$0.00	\$401.40	\$1,772.29	\$0.00	\$1,772.29	
I3	POLICE UNITY TOUR	\$497.50	\$0.00	\$493.50	\$4.00	\$0.00	\$4.00	
Grand Total:		\$4,585,708.72	\$6,597,972.17	\$6,850,483.34	\$4,333,197.55	\$3,411,403.92	\$921,793.63	

ORDINANCE NO. 09 - 2025

AN ORDINANCE TO VACATE A PORTION OF VINE STREET BETWEEN NORTH JACKSON STREET AND NORTH LAWN AVENUE AS REQUESTED BY BLUFFTON EXEMPTED VILLAGE SCHOOLS

WHEREAS, Bluffton Exempted Village Schools have petitioned for the vacation of a portion of Vine Street as shown in the attached exhibit to allow the expansion of the school campus, and;

WHEREAS, O.R.C. 723.04 provides as follows:

The legislative authority of a municipal corporation, on petition by a person owning a lot in the municipal corporation praying that a street or alley in the immediate vicinity of such lot be vacated or narrowed, or the name thereof changed, upon hearing, and upon being satisfied that there is good cause for such change of name, vacation, or narrowing, that it will not be detrimental to the general interest, and that it should be made, may, by ordinance, declare such street or alley vacated, narrowed, or the name thereof changed. The legislative authority may include in one ordinance the change of name, vacation, or narrowing of more than one street, avenue, or alley.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: The Council of the Village of Bluffton, Ohio finds that, upon petition and hearing on such petition, finds that there is good cause for such vacation of said street and that there is no detriment to the general interest, hereby declares that the said street, as described in the attached exhibit, is and is hereby vacated.

SECTION 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____ 2025 by the governing board of the Village of Bluffton, Ohio by the following vote:

Yes: _____ No: _____ Abstain: _____

Attest:

Fiscal Officer

Mayor

Approved as to Form:

Village Solicitor

CERTIFICATION

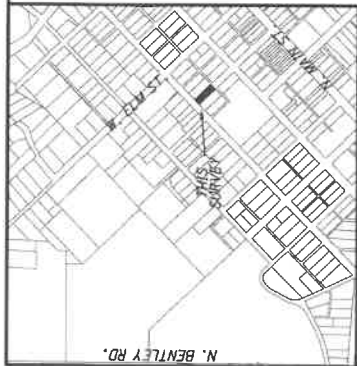
The undersigned hereby certifies that the within is a true and correct copy of Ordinance No. 09-2025, passed on third reading by the Council of the Village of Bluffton, Ohio on _____ day of _____, 2025.

Dated: _____

Kevin Nickel, Clerk/Fiscal Officer

STREET VACATION PLAT FOR
VILLAGE OF BLUFFTON

IN PART OF GODFREY'S ADDITION (P.B. 1, PG. 52) AND
RENUMBERED ON THE MAP OF BLUFFTON EXTENSION (P.B. 3, PG. 5)
SOUTHWEST 1/4 OF SECTION 1, TOWN 2 SOUTH, RANGE 8 EAST,
VILLAGE OF BLUFFTON, ALLEN COUNTY, OHIO



VICINITY MAP

LEGAL DESCRIPTION
0.190 ACRES

SITUATE IN THE VILLAGE OF BLUFFTON, ALLEN COUNTY,
STATE OF OHIO, AND BEING PART OF GODFREY'S ADDITION AS
SHOWN ON PLAT BOOK 1, PAGE 52 AND RENUMBERED ON THE
MAP OF BLUFFTON EXTENSION (P.B. 3, PG. 5) OF THE ALLEN
COUNTY PLAT RECORDS, LOCATED IN THE SOUTHWEST QUARTER
OF SECTION 1, TOWN 2 SOUTH, RANGE 8 EAST, AND BEING
MORE FULLY DESCRIBED AS FOLLOWS:

BEGINNING AT AN IRON PIN WITH CAP SET AT THE
INTERSECTION OF THE SOUTHERLY LINE OF LAWN AVENUE AND
THE EASTERLY LINE OF VINE STREET AND BEING THE
NORTHWESTERLY CORNER OF LOT 170 OF SAID GODFREY'S
ADDITION;

THENCE, SOUTH 43°55'18" EAST, 185.43 FEET, ALONG THE
EASTERLY LINE OF VINE STREET TO AN IRON PIN WITH CAP SET
ON THE NORTHERLY LINE OF A 16.3-FOOT ALLEY;

THENCE, SOUTH 46°09'00" WEST, 50.00 FEET, TO AN IRON PIN
WITH CAP SET ON THE WESTERLY LINE OF VINE STREET
PASSING FOR REFERENCE A MAG NAIL SET ON THE CENTERLINE
OF VINE STREET AT 25.00 FEET;

THENCE, NORTH 43°55'18" WEST, 185.37 FEET, ALONG THE
WESTERLY LINE OF VINE STREET TO AN IRON PIN WITH CAP SET
AT THE INTERSECTION OF THE SOUTHERLY LINE OF LAWN
AVENUE AND THE WESTERLY LINE OF VINE STREET;

THENCE, NORTH 46°09'12" EAST, 50.00 FEET, ALONG THE
SOUTHERLY LINE OF LAWN AVENUE TO THE PRINCIPAL PLACE OF
BEGINNING, PASSING FOR REFERENCE A MAG NAIL SET ON THE
CENTERLINE OF VINE STREET AT 25.00 FEET.

CONTAINING 0.190 ACRES MORE OR LESS AND ALL BEING
SUBJECT TO ANY LEGAL HIGHWAYS AND EASEMENTS OF RECORD.

THE BEARINGS ARE BASED ON NAD 83 CORRS 2011 ADJUSTMENT,
OHIO NORTH ZONE, GDOT VRS CORRS NETWORK.

THE ABOVE DESCRIPTION WAS PREPARED BY WESLEY D.
GOUBEUX, OHIO PROFESSIONAL SURVEYOR NUMBER 8254,
BASED ON A FIELD SURVEY PERFORMED UNDER HIS DIRECT
SUPERVISION AND DATED APRIL 10, 2025. ALL IRON PINS SET
ARE 5/8" X 30" REBAR WITH CAPS READING "CHOICE ONE
ENR-WDG P.S. 8254".

APPROVALS

I HEREBY CERTIFY THAT THE LAND DESCRIBED BY THIS
PLAT WAS TRANSFERRED ON _____

COUNTY AUDITOR _____

I HEREBY CERTIFY THAT THIS PLAT FILED FOR RECORDING
ON _____, AND THAT IT WAS RECORDED ON _____

IN _____

PAGE _____

PLAT RECORDS OF ALLEN COUNTY, OHIO, FEE \$ _____

COUNTY RECORDER _____

THIS PLAT, HAVING BEEN APPROVED BY THE VILLAGE COUNCIL
OF THE VILLAGE OF BLUFFTON, OHIO, I THIS UNDERSIGNED
MAYOR OF THE VILLAGE OF BLUFFTON, OHIO, DO HEREBY
ON BEHALF OF SAID VILLAGE COUNCIL, APPROVE AND ACCEPT
THIS PLAT THIS _____ DAY OF _____ 20____

MAYOR, VILLAGE OF BLUFFTON, OHIO _____

THE BEARINGS ARE BASED ON
NAD 83 CORRS 2011 ADJUSTMENT, OHIO
NORTH ZONE, GDOT VRS CORRS
NETWORK



LEGEND

- 1/2" X 30" REBAR
- 1/2" W/CAP SET
- 1/2" IRON PIN FOUND
- 1/2" IRON PIPE FOUND
- 1/2" MAG NAIL SET

WESLEY D. GOUBEUX, P.S. #8254

DATE _____

PREPARED BY:

DATE: 04-10-2025

DRAWN BY: CJK

JOB NUMBER: ALLBLU2502

SHEET NUMBER

1 OF 1



ChoiceOne
Engineering

SRINIX OHIO 937.492.2020

LOVELAND, OHIO 931.378.8554

WWW.CHOICEONEENGINEERING.COM

RESOLUTION NO. 16 -2025

**A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE ADMINISTRATOR
TO ENTER INTO A CONTRACT WITH HOHENBRINK EXCAVATING, LLC, OF
OTTAWA, OH AND DECLARING AN EMERGENCY**

WHEREAS, The Council finds that competitive bidding has been held for the West Elm Street Reconstruction Phase II project, and;

WHEREAS, The Council finds that the bidding process was conducted according to law. Bids were opened on the date and time advertised and thereafter reviewed by Choice One Engineering. That review finds that Hohenbrink Excavating, LLC, of Ottawa, OH has the lowest, best bid for the project.

WHEREAS, An emergency exists in that approval and timely acceptance of this bid is needed for efficient maintenance of Village infrastructure all for the benefit of the health, safety and welfare of the Village of Bluffton, Ohio and;

**IT IS THEREFORE RESOLVED BY THE COUNCIL OF THE VILLAGE OF
BLUFFTON, OHIO (the requisite number voting in the affirmative) THAT:**

SECTION 1: The Mayor and Village Administrator are hereby authorized to accept the bid and execute an agreement with Hohenbrink Excavating, LLC, of Ottawa, OH for the completion of the West Elm Street Reconstruction Phase II project.

SECTION 2: That an emergency exists for the reasons set forth in this resolution.

SECTION 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this resolution were made in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2025 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Fiscal Officer

Mayor

Approved as to form:

Village Solicitor

NOTICE OF AWARD

Owner: Village of Bluffton
Project: W. Elm Street Reconstruction - Ph. 2
Bidder: Hohenbrink Excavating LLC
Bidder's Address: 684 Tawa Drive, Ottawa, Ohio 45815

TO BIDDER:

You are notified that Owner has accepted your Bid dated 8/21/2025 for the above Project, and that you are the Successful Bidder and are awarded a Contract for:

Grinding the existing pavement surface, reconstruction of the curb and sidewalk, and resurfacing with a leveling course to re-establish the crown along Elm Street between Spring Street and Lawn Avenue.

The Contract Price of the awarded Contract is: \$229,472.63

One unexecuted counterparts of the Agreement accompany this Notice of Award, and a copy of the Contract Documents has been made available to Bidder electronically. The Drawings will be delivered separately from the Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement the Contract security and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement.

Owner: Village of Bluffton

Authorized Signature

By: Jesse Blackburn

Title: Village Administrator

Date of Issuance: _____

RESOLUTION NO. 17-2025

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH J. RANCK ELECTRIC, INC. FROM MT. PLEASANT, MI AND DELCARING AN EMERGENCY.

WHEREAS, Council finds that competitive bidding has been held for the Rehabilitate Airfield Lighting – Taxiway C Partial project, and;

WHEREAS: The Council finds that the bidding process was conducted according to law. Bids were opened on the date and time advertised and thereafter reviewed by Richland Engineering. That review finds that J. Ranck Electric, Inc. from Mt. Pleasant , MI has the lowest, best bid for the project, and;

WHEREAS: An emergency exists in the timely award of this project whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof and in order to proceed with this project in an expeditious manner.

IT IS THEREFORE RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO (the requisite number voting in the affirmative) THAT:

SECTION 1: The Mayor and Village Administrator are hereby authorized to accept the bid and execute an agreement with J. Ranck Electric, Inc. from Mt. Pleasant , MI for the Rehabilitate Airfield Lighting – Taxiway C Partial project

SECTION 2: That an emergency exists for the reasons set forth in this resolution.

SECTION 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this resolution were made in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2025 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: _____ No: _____ Abstain: _____

ATTEST:

FISCAL OFFICER

MAYOR

APPROVED: _____

SOLICITOR

RESOLUTION NO. 18-2025

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE
AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC
WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL
TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE
CONTRACTS FOR THE STATE ROUTE 103 SOUTHEAST LOOP WATER MAIN
REPLACEMENT PROJECT AS REQUIRED**

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Village of Bluffton is planning to make capital improvements by the State Route 103 Southeast Loop Water Main Replacement Project, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Bluffton, Ohio:

Section 1: The Village Administrator is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Village Administrator is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this resolution were made in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2025 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

Village Solicitor

**8IN LOOP WATER MAIN REPLACEMENT
VILLAGE OF BLUFFTON, OHIO
PRELIMINARY PROJECT ESTIMATE**

8" WATER MAIN REPLACEMENT FROM SR103 AND STORAGE UNIT ACCESS, UNDER I.R. 75, TO GROB

August 13, 2025

ITEM NO.	DESCRIPTION	UNIT OF MEASURE	APPROX. QTY.	UNIT PRICE	TOTAL
201	CLEARING AND GRUBBING, AS PER PLAN	LUMP	1	\$2,000.00	\$2,000.00
202	REMOVED, AS PER PLAN	LUMP	1	\$5,000.00	\$5,000.00
202	VALVE BOX REMOVED	EACH	1	\$500.00	\$500.00
204	SUBGRADE COMPACTION, AS PER PLAN	S.Y.	550	\$2.00	\$1,100.00
301	ASPHALT CONCRETE BASE, PG64-22, (449)	C.Y.	25	\$350.00	\$8,750.00
304	AGGREGATE BASE, AS PER PLAN	C.Y.	125	\$150.00	\$18,750.00
407	NON-TRACKING TACK COAT, 0.06 GAL/S.Y.	GAL.	10	\$10.00	\$100.00
441	ASPHALT CONCRETE SURFACE COURSE, TYPE 1, (449), PG64-22	C.Y.	10	\$500.00	\$5,000.00
611	6" CONDUIT, TYPE B, 707.45, AS PER PLAN (STORM REPAIR)	FT.	50	\$35.00	\$1,750.00
611	8" CONDUIT, TYPE B, 707.45, AS PER PLAN (STORM REPAIR)	FT.	50	\$45.00	\$2,250.00
611	12" CONDUIT, TYPE B, 707.45, AS PER PLAN (STORM REPAIR)	FT.	50	\$55.00	\$2,750.00
614	MAINTAINING TRAFFIC	LUMP	1	\$15,000.00	\$15,000.00
623	CONSTRUCTION LAYOUT STAKES AND SURVEYING, AS PER PLAN	LUMP	1	\$7,250.00	\$7,250.00
638	8" WATER MAIN, AS PER PLAN (PVC C900)	FT.	1505	\$117.50	\$176,837.50
638	8" WATER MAIN, JACK AND BORED, AS PER PLAN	FT.	270	\$165.00	\$44,550.00
638	16" CASING PIPE, AS PER PLAN	FT.	260	\$500.00	\$130,000.00
638	TEMPORARY LINE STOP, AS PER PLAN	EACH	2	\$2,450.00	\$4,900.00
638	6" FIRE HYDRANT ASSEMBLY, AS PER PLAN	EACH	3	\$7,500.00	\$22,500.00
638	4" GATE VALVE, AS PER PLAN (SERVICE LINE)	EACH	1	\$2,500.00	\$2,500.00
638	8" GATE VALVE, AS PER PLAN	EACH	2	\$3,750.00	\$7,500.00
638	2" WATER SERVICE, AS PER PLAN	FT.	590	\$85.00	\$50,150.00
638	4" WATER SERVICE, AS PER PLAN	FT.	35	\$100.00	\$3,500.00
659	SEEDING AND MULCHING, AS PER PLAN	S.Y.	1000	\$5.00	\$5,000.00
832	EROSION CONTROL	S.Y.	6000	\$1.00	\$6,000.00
	SUB-TOTAL				\$523,637.50
	CONSTRUCTION CONTINGENCY @ 10.0% (UNKNOWN)				\$52,364.00
	TOTAL CONSTRUCTION ESTIMATE				\$576,001.50
	DESIGN ENGINEERING FEES (TOPO, CONSTRUCTION PLANS, BIDDING)				\$43,201.00
	TOTAL PROJECT BUDGET				\$619,202.50



We make no warranty, express or implied, that the actual construction cost of the work associated with these estimated quantities and costs will not vary. The cost reflects our opinion of current probable construction cost.

RESOLUTION NO. 19-2025

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE
AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC
WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL
TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE
CONTRACTS FOR THE JACKSON STREET RECONSTRUCTION PHASE I
PROJECT AS REQUIRED**

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Village of Bluffton is planning to make capital improvements by the Jackson Street Reconstruction Phase I project, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Bluffton, Ohio:

Section 1: The Village Administrator is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Village Administrator is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this resolution were made in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2025 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

Village Solicitor

JACKSON STREET RECONSTRUCTION - PHASE 1
VILLAGE OF BLUFFTON
PRELIMINARY CONSTRUCTION ESTIMATE - 2025 OPWC FUNDING

July 23, 2025

ITEM NO.	DESCRIPTION	UNIT OF MEASURE	APPROX. QTY.	UNIT PRICE	TOTAL
201	CLEARING AND GRUBBING	LUMP	1	\$12,500.00	\$12,500.00
202	PAVEMENT REMOVED (CONCRETE)	SY	20	\$25.00	\$500.00
202	WALK REMOVED	SF	9100	\$5.00	\$45,500.00
202	CURB REMOVED	FT	995	\$10.00	\$9,950.00
202	PIPE REMOVED, 24" DIAMETER AND UNDER	FT	395	\$20.00	\$7,900.00
202	CATCH BASIN REMOVED	EACH	9	\$500.00	\$4,500.00
202	REMOVED, AS PER PLAN	LUMP	1	\$18,000.00	\$18,000.00
203	EXCAVATION, AS PER PLAN	CY	300	\$20.00	\$6,000.00
203	EMBANKMENT	CY	50	\$25.00	\$1,250.00
204	SUBGRADE COMPACTION	SY	1190	\$2.00	\$2,380.00
204	EXCAVATION OF SUBGRADE	CY	100	\$20.00	\$2,000.00
204	GRANULAR MATERIAL, TYPE B	CY	100	\$65.00	\$6,500.00
204	GEOGRID	SY	225	\$10.00	\$2,250.00
254	PAVEMENT PLANING, ASPHALT CONCRETE (1.5" THICK)	SY	2720	\$12.00	\$32,640.00
254	PATCHING PLANED SURFACE	SY	140	\$115.00	\$16,100.00
301	ASPHALT CONCRETE BASE, PG64-22, (449)	CY	150	\$200.00	\$30,000.00
304	AGGREGATE BASE	CY	340	\$60.00	\$20,400.00
407	NON-TRACKING TACK COAT	GAL	152	\$8.00	\$1,216.00
441	ASPHALT CONCRETE SURFACE COURSE, TYPE 1, (449), PG64-22	CY	45	\$300.00	\$13,500.00
441	ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 2, (449)	CY	55	\$290.00	\$15,950.00
452	9" NON-REINFORCED CONCRETE PAVEMENT, CLASS QC 1P	SY	55	\$135.00	\$7,425.00
605	4" BASE PIPE UNDERDRAINS	FT	1200	\$12.00	\$14,400.00
608	4" CONCRETE WALK	SF	9620	\$10.00	\$96,200.00
608	4" CONCRETE WALK, AS PER PLAN (DECORATIVE STAMPED, COLORED)	SF	3220	\$25.00	\$80,500.00
608	CURB RAMP	SF	2190	\$20.00	\$43,800.00
609	CURB, TYPE 6	FT	1450	\$20.00	\$29,000.00
611	CATCH BASIN, NO. 3A	EACH	9	\$2,250.00	\$20,250.00
611	MANHOLE, NO. 3	EACH	1	\$6,500.00	\$6,500.00
611	6" CONDUIT, TYPE E, AS PER PLAN (STORM REPAIRS)	FT	50	\$20.00	\$1,000.00
611	8" CONDUIT, TYPE E, AS PER PLAN (STORM REPAIRS)	FT	50	\$25.00	\$1,250.00
611	12" CONDUIT, TYPE B, AS PER PLAN	FT	395	\$70.00	\$27,650.00
611	MANHOLE ADJUSTED TO GRADE, AS PER PLAN	EACH	3	\$1,100.00	\$3,300.00
614	MAINTAINING TRAFFIC	LUMP	1	\$14,000.00	\$14,000.00
614	DETOUR SIGNING	LUMP	1	\$6,500.00	\$6,500.00
623	CONSTRUCTION LAYOUT STAKES AND SURVEYING	LUMP	1	\$18,500.00	\$18,500.00
625	HIGHWAY LIGHTING SYSTEM (DECORATIVE, REPLACE AES MAST ARMS AND POLES)	LUMP	1	\$325,000.00	\$325,000.00
630	TRAFFIC CONTROL SIGNAGE	LUMP	1	\$10,000.00	\$10,000.00
630	SIGNING, MISC.: RECTANGULAR RAPID FLASHING BEACON (SOLAR POWERED)	EACH	4	\$10,000.00	\$40,000.00
638	FIRE HYDRANT EXTENDED AND ADJUSTED TO GRADE	EACH	3	\$2,500.00	\$7,500.00
638	VALVE BOX ADJUSTED TO GRADE	EACH	8	\$350.00	\$2,800.00
638	METER PIT REMOVED AND RELOCATED (INCLUDING SERVICE LINE RECONNECTIONS)	EACH	2	\$1,000.00	\$2,000.00
644	TRAFFIC CONTROL PAVEMENT MARKINGS	LUMP	1	\$10,000.00	\$10,000.00
659	SEEDING AND MULCHING, CLASS 1, AS PER PLAN	SY	850	\$4.00	\$3,400.00
832	EROSION CONTROL	EACH	7500	\$1.00	\$7,500.00
CONSTRUCTION TOTAL					\$1,027,511.00



We make no warranty, express or implied, that the actual construction cost of the work associated with these estimated quantities and costs will not vary. The cost reflects our opinion of current probable construction cost.

Village of Bluffton

Administration's Report

To: Mayor Johnson & Council Members



08-25-25

W. Elm St. Reconstruction – Ph. II: Resolution No. 16-2025

After evaluation of all bid documents submitted. Choice One Engineering determined that Hohenbrink Excavating LLC. of Ottawa, OH appears to be the lowest, responsible bidder.

Bluffton Airport Projects:

1. **Taxilane Reconstruction:** FAA has approved funding for the project from bid received in January. Working with contractor who had low bid to determine feasibility of performing the project with long delay in award time.
2. **Rehabilitate Airfield Lighting – Taxiway C Partial Project:** Resolution No. 17-2025 regards the award of this contract to J. Ranck Electric, Inc. from Mt. Pleasant, MI. Village portion of this \$197,000 project is 5%, or roughly \$10,000.

Shuffleboard Court Open Hours

Shuffleboard courts had to be locked up earlier this year due to vandalism and are only open when Shuffleboard Club members are present. The Shuffleboard Club would like to share the sport with anyone interested and are present at the times listed on the new sign displayed by the courts and shown here



Collaboration w/ ONU Engineering Students

A team of 4 students will be attending a Streets, Alleys, Lights & Sidewalks meeting Tuesday, August 26th at 5:30 to discuss potential Capstone project topics that were identified last fall. Topics include:

1. **Downtown and School Mobility and Safety Study:** This project would mainly include a parking study, a traffic impact analysis related to the Vine Street closure, and an assessment of street lighting along Main Street.
2. **School Area Improvements:** This project would focus on enhancing the school area, with elements like safe school routes, a traffic study of intersections such as Main Street and College Avenue, and ways to make the school zone more safer, student-friendly and enjoyable.
3. **Pathway Development and SR103 Safety Improvement:** This project would involve a detailed pathway development study, including an exploration of alternative pathways beyond the one proposed by ChoiceOne, as well as safety enhancements along SR103.

Swimming Pool hours:

Staffing is available for limited hours of operation until Labor Day!

Aug 25th – 28th: Open from 5:00 – 8:00 pm

Closed Aug. 29th

Aug. 30th & 31st: Open from noon – 7:00 pm

Sept. 1st: Open from 1:00 – 6:00 pm

Bluffton Community Dog Park:

Dedication Ceremony was held Sunday, August 24th.

Committee/Commission Meetings:

- Personnel Committee



VILLAGE OF BLUFFTON

154 N. MAIN STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063
419-358-2066

APPLICATION FOR SPECIAL EVENTS

EVENT NAME: <u>Fallout</u>	DATE(S) OF EVENT: <u>9-12-2025</u>
APPLICANT: <u>Jeremy Basinger</u>	CONTACT PERSON: <u>Jeremy Basinger</u>
APPLICANT'S ADDRESS: <u>7210 Mayberry rd</u>	CONTACT'S PHONE: <u>419-296-7267</u>
E-MAIL ADDRESS (OPTIONAL): <u>Jeremy YFC@gmail.com</u>	
LOCATION OF EVENT: <u>College Ave between Jackson and Main</u>	
TIME(S) FOR EVENT: <u>4pm-11pm</u>	
DESCRIPTION OF EVENT: <u>For High School Students after football game</u>	

SERVICES REQUESTED FROM VILLAGE: Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: _____ NUMBER OF OFFICERS REQUESTED: _____
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

ROAD CLOSURE: X

SECURITY: _____ NUMBER OF OFFICERS REQUESTED: _____
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES: _____ FIRE DEPT. SERVICES: _____

WATER SERVICE: _____ OTHER SERVICES: _____

ALCOHOL SERVED: YES _____ NO X * Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: Youth For Christ * Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION (will email Jesse)

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:	
NAME OF VENDOR	TYPE OF SERVICE PROVIDED

* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: Jeremy Basinger

DATE: 8-22-2025

APPROVED

MAYOR'S SIGNATURE: _____

DATE: _____