

**Wekiva Hunt Club Community Association
Architectural Control Committee
Exterior Improvement Approval Form**

Section 1: Name and Location				Date:
Name:				
Property Address:				
City:	State:	Zip:	Email Address:	
Mailing Address (if different from property):				
Day Phone:	Evening Phone:	Cell phone:	Other:	
Section 2: Change Description (Include dimensions, materials, color, finish, location, etc.)				
Section 3: Request For Approval Instructions:				
Please fill out sections 1, 2 and 3. Attach a plot survey showing locations of changes. For paint color, please attach "color chips" with the colors desired clearly marked (larger samples may be requested). Please return this form and required attachments to: Wekiva Hunt Club Community Association, Inc., 197 N. Hunt Club Blvd., Longwood, FL32779				
1. Show the location of the project on your property with a copy of your site plot plan. 2. The applicant understands that any construction or exterior changes undertaken by them, or on their behalf, prior to approval of this application are NOT ALLOWED. The applicant may be required to return the property to its former condition, at the applicants expense, if the application is disapproved wholly or in part, and that the applicant may be required to pay all legal expenses incurred. 3. The applicant understands that some types of changes require <u>County Permits</u> and will acquire any required permits prior to making the above changes. 4. The applicant understands that members of the ACC and/or the Board of Directors may enter the property to inspect the progress or completion of the project. Such entry does not constitute trespassing. 5. For fence installations/replacement, be sure to review Codified Rule Chapter 6.05.4 for specific details on fence location in relation to trail sidewalks. If your fence is by a trail sidewalk, <u>please make sure that it is a minimum of three (3) feet from the closest edge of the trail sidewalk.</u> 6. Changes must be completed within 30 days from the date of approval. If more time is required, you must submit a written request for an extension. 7. All changes must adhere to our declarations and codified rules which can be found on our website at www.wekiva.net 8. You will receive the approval/denial via email. You may also visit your Homeowner's Portal, at www.wekiva.net, to view the status.				
I have read the above instructions and request approval to make the above proposed changes.				
Signed			Date	

You may contact the association office, at (407) 774-6111, if you have any questions.