



*Creating New Worlds for Children and Adults with Deafness, Hearing and Vision Loss*

### **Job Description**

<b>Job Title:</b>	Summer Program Presenter
<b>Location:</b>	Holley Family Village in Brooklyn, Michigan
<b>Duration:</b>	Contract. 1 week in June - July 2026 (Monday-Thursday)
<b>Pay Range:</b>	\$200 per day (stipend)
<b>Job Summary:</b>	<p>We are looking for an experienced and engaging presenter to support families during our Family Weeks. The presenter will provide valuable resources and insights for families with children who are Deaf, DeafBlind, Hard of Hearing, or KODA (Kids of Deaf Adults).</p> <p>This role involves delivering a 2–3-hour presentation each day on a predetermined topic to parents in Deaf and Hard of Hearing families. Presenters may be scheduled for the full week or selected days, depending on program needs.</p> <p>Ideal candidates will have experience working with the Deaf and Hard of Hearing community and have vast knowledge in their field.</p>
<b>Key Responsibilities:</b>	<ul style="list-style-type: none"> <li>• Develop and execute a presentation on a predetermined topic to Deaf/Hard of Hearing parents and hearing parents with Deaf/Hard of Hearing children.</li> <li>• Provide Program Specialist with presentation material in advance.</li> <li>• Provide resources and tools to parents on the presentation topic.</li> </ul>
<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• American Sign Language (ASL) fluency preferred.</li> <li>• Experience working with the Deaf and Hard of Hearing community and a deep understanding of Deaf culture.</li> <li>• Experience presenting in workshops and conferences.</li> </ul>
<b>Apply:</b>	<p>If interested, please send your resume to <a href="mailto:theholleyinstitute@gmail.com">theholleyinstitute@gmail.com</a> with the subject line Summer Program Presenter.</p>



## Employment Application

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Date Available: \_\_\_\_\_

Position Applied for: \_\_\_\_\_

Are you a citizen of the United States? YES  NO  If no, are you authorized to work in the U.S.? YES  NO

Have you ever worked for this company? YES  NO  If yes, when? \_\_\_\_\_

Have you ever been convicted of a felony? YES  NO

If yes, explain: \_\_\_\_\_

### Education

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Diploma: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Certificate/  
Degree: \_\_\_\_\_

### References

*Please list three professional references.*

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Email: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Email: \_\_\_\_\_

**Previous Employment**

Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Email: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Email: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Email: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES NO

## Disclaimer and Signature

*I certify that my answers are true and complete to the best of my knowledge.*

*If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_