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Contract for Child Care

This contract is entered into between Little Acorns Early Learning Center and

_____, agreeing to the terms of tuition and care for
name of Parent(s)/Guardian(s)

_____. Child care services shall begin on: ____/____/____.
name of child or children starting date

Schedule for Care

Please check all that apply:

Schedule:	Monday	Tuesday	Wednesday	Thursday	Friday
Full day					
Half day					
Before school					
After school					

Tuition and Fees

The monthly tuition fee at the start of care shall be \$_____ per month.

Tuition rates are subject to change up to two times per calendar year with advance notice.

Any special attendance arrangements or fee agreements are noted below:

Tuition payments may be made by check, ACH or credit card.

Additional Fees and Policies

The Parent(s)/Guardian(s) acknowledge and agree to the following terms and conditions:

- A **non-refundable registration fee** of \$100 is due upon enrollment. For each additional child enrolled, a reduced registration fee of \$50 applies. **Registration Fee Due \$ _____**
- A **refundable deposit** of \$1000 is required upon enrollment. If a family signs this contract and accepts a reserved space but chooses not to begin care on the agreed start date for any reason, the deposit will be forfeited.

The deposit will be applied to the final month's tuition provided the family:

- Attend the program as designated on this signed contract for a minimum of one full calendar month; and
- Provides at least one full calendar month's written notice of withdrawal.

Failure to meet either condition will result in forfeiture of the deposit.

Tuition is not prorated for partial months. Families withdrawing mid-month remain responsible for the full month's tuition. No refunds will be issued for tuition fees already paid. If written notice is not provided, Little Acorns reserves the right to retain the deposit. Families who withdraw prior to the child's start date will forfeit the deposit.

Parent(s)/Guardian(s)Initials: _____

- Parent(s)/Guardian(s) agree to be responsible for any collection costs, attorney's fees, or court costs incurred in collecting unpaid balances.
- Tuition reductions, credits, or refunds will not be granted due to:
 - Child or parent illness;
 - Vacations;
 - Legal holidays;
 - Inclement weather;
 - Emergency conditions;
 - Acts of God or any events beyond the program's reasonable control
 - Government shutdowns; or
 - Temporary closures related to public health emergencies or other unforeseen circumstances.
- A **non-refundable annual materials fee** of \$150 per child is due each January.
- Accounts that are more than thirty (30) days past due will incur interest at a rate of **4% per month**.
- Children enrolled in the half-day program must be picked up no later than **1:00 PM**. A late fee of **\$20 per fifteen (15) minutes**, or any portion thereof, will be charged until 1:30 PM. After 1:30 PM, the full-day tuition rate will apply.
- Little Acorns closes promptly at **6:00 PM**. A late pick-up fee of **\$25 per fifteen (15) minutes**, or any portion thereof, will be charged after closing time.
 - Repeated late pick-ups may result in termination of child care services.
- A fee of **\$40** will be charged for any returned checks or declined payments.

Program Policies

- Little Acorns Early Learning Center agrees to provide child care services in accordance with the policies and procedures outlined in the Little Acorns Family Handbook.
- The Parent(s)/Guardian(s) agree(s) to comply with all terms, conditions, and policies outlined in this contract and in the Little Acorns Early Learning Center Family Handbook.
- This contract shall remain in effect until replaced by a subsequent contract or terminated by either party.
- Parent(s)/Guardian(s) consent to receiving program communications electronically via email, text, or parent communication applications.

Little Acorns reserves the right to terminate child care services at any time, with or without notice, in accordance with applicable law and program policies.

Acknowledgement and Signatures

I/We have read, understand and agree to the terms and policies of Little Acorns Early Learning Center as outlined in this Contract and the Family Handbook.

Print name of parent or guardian:	Social Security Number: in accordance with 1974 Privacy Act
Signature of Parent or Guardian	Date:

Print name of parent or guardian:	Social Security Number: in accordance with 1974 Privacy Act
Signature of Parent or Guardian	Date:

Parent/Guardian Address _____

Parent/Guardian Phone Number _____ Child's Birth Date _____

Parent/Guardian Email Address _____

Parent/Guardian Email Address _____

Print name of Little Acorns representative:	Position:
Signature of Little Acorns representative:	Date:

Amount due at registration:

Registration Fee(s) _____

Deposit: _____

Material Fee: _____ for _____

Tuition: _____ for _____

TOTAL DUE: _____