

## **St. Joseph Catholic School committee minutes.**

*August 14, 2025*

Attendance: Kimberley Bayer, Jeremy Blackwood, Rachel Blackwood, Fr. Justin Lopina, Sr. Merin, Beth Moody, Kate Morgan, Johanna Schmanski, Sarah Tolliver, Bryanna Van Vreede, Monica Warren, Barton Wolf.

### **Meeting began at 6:00pm**

**Pastor's welcome.** *Fr. Justin.*

Major priority this year will be putting a marketing plan into place by Christmas. Budget is TBD; pastor will seek funding as needed.

Enrollment is 168, short of goal of 175. Goal for this year will remain 175.

### **Introductions.**

**Officer elections.** President is Jeremy Blackwood; Vice President is Sara Quates, Secretary is Kimberley Bayer.

### **Subcommittee Selections.**

**Technology:** Barton Wolf, Mike Reger

**Planning:** Kimberley Bayer, Sarah Tolliver, Beth Moody

**Marketing:** Sara Quates, Joanna Schmanski, Monica Warren

**Safety:** Jay Boucher, Kate Morgan, Sr. Merin

**Principal's Report.** *Bryanna V.*

Staff returns to building on Monday 18<sup>th</sup>.

The school is fully staffed. There is a new 4<sup>th</sup> grade teacher, administrative assistant, morning 4K aide, and afternoon 4K aide (afternoon aide is also running aftercare). Mr. Multauf is transitioning to teaching 6<sup>th</sup> grade.

Flood update: Several areas of the school were compromised, mostly due to a leaky roof. Insurance has been responsive and has sent cleaners. There has been no standing sewage and the gym is fine. The teachers lounge and the art room may have to be closed temporarily; art will move to the library if needed.

Back to school forms have been posted online for submission by email. This is new this year.

Back to school picnic is August 21. Discuss creating Sign Up Genius to make sure we have a variety of foods. The school has one grill and could use another, this would be a good "wish list" item.

Back to school night is September 10.

**Home and School report.** *Rachel B.*

Home and School budget will not include a line item for field trips this year.

High Interest Day is May 1. It is being re-worked to have more options for middle schoolers and activities geared at younger students.

The school has purchased the bounce house that was used last year. Brief discussion of possibly renting it to other schools or churches; need to consult insurance carrier.

**New business:**

**Donut Sunday.** School committee is responsible for August 24. Sign-up form will be circulated.

**Biergarten.** Date is September 13.

**Safe and Secure Culture.** An expert surveyed the school and gave the following feedback:

Front entrance should be clearly marked

360 degree cameras should be around the outside of the school and monitored.

The camera in the gym cannot be turned on during school days because it is considered a classroom.

The bathroom between 4K and 5K should be able to lock.

Maps of the school need to be updated.

The address of the school and room number should be clearly displayed in each classroom.

Sign-in and sign-out policy for children needs to be enforced; staff cannot simply send students out to waiting cars, parents will have to walk in.

Visitors should wear lanyards rather than stickers.

### **Marketing:**

The archdiocese sent “secret shoppers” to see how responsive the schools have been to new family inquiries. Unclear whether SJS has been included yet or not

A goal for the year is to improve retention of 3K and 4K students by integrating them more into the all-school activities.

Discuss alumni spotlights and making those more visible on social media.

Parent survey needs to be redone and feedback provided.

Fr. Justin wants to emphasize the Catholic Schools Walk, scheduled for October 18<sup>th</sup>. Discuss soliciting donors to match donations. Consider turning it into a Walk/Run.

Adjourned at 8:45pm

Next meeting September 4.