Waller-Harris Emergency Service District 200

540 Ellen Powell
Prairie View, Texas 77445-8000
936-372-8084

The Board of Commissioners of Waller-Harris Emergency Services District 200 (the District) met in a meeting, open to the public, at WHESD200 Station 81/District Administration Building located at 540 Ellen Powell, Prairie View, Texas 77446 on September 15, 2026 at 5:30 P.M.

Commissioners	
Brenda Bundick	**Present**
Deena Elliott	**Present**
Melinda Hashaw	**Present**
Sherry Whiteley	**Present**
Brian Davis	**Present**

Also present, Fire Chief Will McDugle, Administrative Director Lisa Denecamp, District Counsel Krystine Ramon, Architect Ricardo Martinez, Waller EMS Chief Rhonda Getschman, Christina Moore, Joseph Nguyen, Dwayne Hajek, Trey Scardino, Julia Peterson, and other District staff and guests.

1. Call meeting to order. The meeting was called to order by President Bundick at 5:30 P.M. All five Commissioners were present, constituting a quorum.

2. Pledge of Allegiance. The pledge of allegiance was conducted by Commissioner Davis.

3. Invocation. Commissioner Hashaw gave the invocation.

4. To receive public comments. Dwayne Hajek informed the Board that National Night Out would be held on Tuesday, October 6, 2026 at 6:00 P.M. as a joint effort with the City at the City Plaza in Waller.

5. To receive the financial report from the District. Christina Moore presented the District's financial report, including the Waller County tax summary, Harris County tax collections, year-to-date sales tax receipts of $1,053,928.37, budget versus actuals, account summary, and unpaid bills report. No action was taken.

6. Consent Agenda. Commissioner Davis made a motion seconded by Commissioner Hashaw to approve the consent agenda items: minutes of the August 18, 2026 adoption meeting and August 18, 2026 regular meeting; financial and bookkeeping matters, including budget amendments, payment of bills other than provider payments, and review of the District's financial condition and investments; and budgeted purchase requests of $15,000 or less. After discussion, President Bundick called for a vote and the vote passed 4-0 with President Bundick abstaining.

7. Non-Consent Agenda. No items were removed from the Consent Agenda. No action was taken.

8. To review, discuss and take action regarding payments to District providers. Lisa Denecamp informed the Board that all providers had submitted all required documents. Commissioner Elliott made a motion seconded by Commissioner Whiteley to approve payments to District providers. After discussion, President Bundick called for a vote and the vote passed 4-0 with President Bundick abstaining.

9. To approve loan documents from Texas Regional Bank to fund two (2) ladder trucks. Commissioner Elliott made a motion seconded by Commissioner Whiteley to approve the loan documents from Texas Regional Bank to fund two (2) ladder trucks. After discussion, President Bundick called for a vote and the vote passed 5-0.

10. To review, discuss and take action on matters related to construction, renovation, repair, maintenance and improvement to District facilities and real property, including engagement of design professionals or engineering services, selection of builders/contractors and cooperation with other county entities regarding the development of stations, including action on construction financing. Architect Ricardo Martinez presented a construction update to the Board.

Regarding Station 72, Mr. Martinez reported that the project was complete, with testing and balancing and construction monitoring continuing, including monitoring warranty items.

Regarding Station 43, Mr. Martinez presented pay application number seventeen (17) in the amount of $251,136.57 to Construction Masters of Houston. Commissioner Whiteley made a motion seconded by Commissioner Hashaw to approve pay application number seventeen (17) in the amount of $251,136.57 to Construction Masters of Houston for Station 43. After discussion, President Bundick called for a vote and the vote passed 5-0. Mr. Martinez reported that the final punch review was scheduled for September 15, 2026, with defects identified for correction. The Fire Marshal inspection and owner training were scheduled for September 22, 2026, with substantial completion to be issued if the inspection went well. An ADA inspection was scheduled for October 8, 2026.

11. To receive a report from Waller EMS and take any necessary action. Waller EMS Chief Rhonda Getschman presented the August report. Chief Getschman reported nine hundred fifty-eight (958) calls, including nine hundred fifty-one (951) in the District and seven (7) outside the District; five hundred forty (540) transports; an average response time of ten minutes and five seconds (10:05); and six thousand eight hundred thirty-three (6,833) year-to-date calls for service. She reviewed eleven (11) training activities, including EVOC, cardiac, and new employee training. The community paramedic program saw twenty (20) patients, with fifteen (15) referrals and twenty-five (25) follow-up calls. She also reported a successful blood draw event in August, with the next event planned for October. No action was taken.

12. To receive a report from the Fire Chief of Emergency Services and command staff and take any necessary action related thereto including any needed maintenance, replacements, improvements related to the District's operations, apparatus, equipment, vehicles, training, and testing. Lisa Denecamp reported that she was assisting with onboarding new employees. Joseph Nguyen reported that unit 281 was in the shop for repairs and that a new mechanic had started that week. He also reported that Jimmie Orsak was out.

Training Chief Trey Scardino reported more than three thousand (3,000) training hours, seven hundred seven (707) runs in August, and five thousand seven hundred fifty-nine (5,759) year-to-date runs. New duty crew members had started, and he discussed driver/operator and lieutenant applications, with onboarding planned for November. Chief McDugle reported that Engine 43 was nearly complete and expected to be in service by October 1; grant boosters were still undergoing make-ready work; the Metro booster was expected in the first quarter of 2027; and a new ambulance was expected in January 2027. He reported three hundred fifty-one (351) volunteer shift hours and anticipated learning by the end of the month whether the SAFER grant had been awarded. No action was taken.

13. To review and act to approve the purchase, funding, financing and payment for capital assets, including construction, vehicles, fire-fighting apparatus and equipment and for non-capital items and expenses. No action was taken.

14. To review, discuss and take action for the sale or disposal of obsolete surplus and/or salvage property pursuant to Texas Health and Safety Code §775.0735. No action was taken.

15. To receive any committee reports and take any necessary action related to the reports. Julia Peterson reported that the Public Relations Committee met on September 8, 2026 to work on fall messaging and coordination with schools and Waller EMS. She discussed participation in a TEEX job fair and possible attendance at the Waller High School fair with Waller EMS. Chief McDugle reported that the Station Design Committee visited Porter Fire to view a station and obtain ideas for future station designs. Trey Scardino reported that the Apparatus Committee met to demonstrate fire hoses to different crews. No action was taken.

16. To review, discuss and take action to schedule future District meeting(s). The next meeting is scheduled for October 20, 2026 at 5:30 P.M.

17. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel. The Board chose not to enter closed session pursuant to Government Code §551.071.

18. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters. The Board entered closed session at 6:02 P.M. pursuant to Government Code §551.072 and returned to open session at 6:15 P.M.

19. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters including the appointment, employment, evaluation and duties of a public officer or employee. The Board chose not to enter closed session pursuant to Government Code §551.074.

20. To review, discuss and take action regarding real estate. Commissioner Davis made a motion seconded by Commissioner Elliott to engage Tim Phelan as the District's broker for old Station 43. After discussion, President Bundick called for a vote and the vote passed 4-0 with Commissioner Whiteley abstaining.

21. To review and act on employment/personnel issues, including policies, handbooks, procedures, hiring, retention, compensation, benefits, scheduling, complaints and discipline of District employees, including administrative staff, fire suppression staff, executive staff and Fire Chief. No action was taken.

22. Adjournment. President Bundick asked if there was any further business that needed to be discussed. There being no further business, President Bundick adjourned the meeting at 6:16 P.M.

These minutes were adopted on Oct 20, 2026 by a vote of 4 to 0

Melinda Hashaw – Secretary