



## Waller-Harris Emergency Service District 200

540 Ellen Powell  
Prairie View, Texas 77445-8000  
936-372-8084

The Board of Commissioners of Waller-Harris Emergency Services District 200 (*the District*) met in a meeting, open to the public, at WHESD200 Station 81/District Administration Building located at 540 Ellen Powell, Prairie View, Texas 77455 on February 17, 2026 at 5:30 P.M.

### Commissioners

<b>Brenda Bundick</b>	<b>Present</b>
<b>Deena Elliott</b>	<b>Present</b>
<b>Melinda Hashaw</b>	<b>Present</b>
<b>Sherry Whiteley</b>	<b>Present</b>
<b>Brian Davis</b>	<b>Present</b>

Also present, Fire Chief Will McDugle, Assistant Chief James Jones, Division Chief Joseph Nyguen, Administrative Director Lisa Denecamp, Julia Peterson, Dwayne Hajek, and Jimme Orsak.

- 1. Call meeting to order.** The meeting was called to order by President Bundick at 5:30 P.M.
- 2. Pledge of Allegiance.** The pledge of allegiance was conducted by Commissioner Davis.
- 3. Invocation.** Commissioner Hashaw gave the invocation.
- 4. To receive public comment.** There were no public comments.
- 5. To receive a presentation from the Waller County Fire Marshall's Office to present stats and updates.** Dean Hensley, Assistant Chief of Waller County Fire Marshal's Office & Office of Homeland Security & Emergency Management. Chief Hensley informed the Board of the 2025 stats. The Fire Marshal's Office informed the Board there were four (4) structure fires, fifty one (51) farm equipment investigations, two (2) fatal fires and seventy four (74) wildlife/grass fires. There were eighty one (81) illegal burning citations, with seven (7) arson investigations and two (2) electrocution incidents. There was one (1) EOC activation for a freeze/snow event. The Fire Marshal's Office is working on a radio tower to make sure there is a backup to the generator. No action was taken.
- 6. To receive the financial report from the District Bookkeeper.** Christina Moore went over the financial report, including the property tax deposits, bank statements and sales tax. No action was taken.
- 7. Consent Agenda.** President Bundick asked if any items needed to be removed from the consent agenda to the non-consent agenda. No items were removed from the consent agenda. President Bundick asked if the Commissioners reviewed the consent agenda items and had any questions. Commissioner Hashaw made a motion seconded by Commissioner Davis to approve the consent agenda items: meeting minutes for January 20, 2026, approve the financial report, payment of all bills as presented and approval and approval of purchase requests over \$15,000 that were budgeted. After discussion, President Bundick called for a vote and the vote passed 4-0 with Commissioner Bundick abstaining.
- 8. Non-Consent Agenda.** There were no non-consent agenda items.
- 9. To approve bank resolution replacing previous Commissioners.** Legal Counsel Krystine Ramon presented to the Board bank resolutions to reflect the new Commissioners and remove previous Commissioners for Prosperity Bank, Texas Class and Cadence Bank. Commissioner Whiteley made a motion seconded by Commissioner Davis to approve the bank

resolutions presented for Prosperity Bank, Texas Class and Cadence Bank. President Bundick called for a vote and the vote passed 5-0.

**10. To elect Board Officers.** Commissioner Elliott made a motion seconded by Commissioner Hashaw to approve current Board Officers positions, with Brenda Bundick as President, Brian Davis as Treasurer and Melinda Hashaw as Secretary. President Bundick called for a vote and the vote passed 5-0. Commissioner Davis made a motion seconded by Commissioner Hashaw to approve Commissioner Elliott as Vice-President. President Bundick called for a vote and the vote passed 5-0.

**11. To review, discuss and take action regarding payments to District Providers.** The Provider reports were given to the Commissioners. All providers submitted their reports. Commissioner Whiteley made a motion seconded by Commissioner Hashaw to approve payment to all providers. After discussion, President Bundick called for a vote and the vote passed 4-0 with President Bundick abstaining.

**12. To review and act on amendments/revisions to the District 2026 budget(s).** There were no amendments. No action was taken.

**13. To review, discuss and take action on matters related to construction, renovation, repair, maintenance and improvements to District facilities and real property, including engagement of design professionals or engineering services, selection of builders/contractors and cooperation with other county entities regarding the development of stations, including action on construction financing.** Ricardo Martinez with Martinez Architects presented a construction update to the Board. Regarding Station 71, Mr. Martinez informed the Board that the kick off meeting will be February 3, 2026 and awaiting a fire suppression system for the Station. Regarding Station 72, he is awaiting a septic permit. The construction team is finishing up the fiber line, dry wall and placement for generator. Regarding Station 43, the brick has been completed along with the framing inside. Mr. Martinez presented pay application number ten (10) for Station 43 for six hundred and eighty eight thousand nine hundred and thirty five dollars and twenty five cents (\$688,935.25) for Construction Masters of Houston and pay application number seven (7) for Station 72 for three hundred and forty three thousand three hundred and thirty dollars and forty nine cents (\$343,330.49) for Law Constriction. Commissioner Davis made a motion seconded by Commissioner Elliott to approve pay application number ten (10) and pay application number seven (7). President Bundick called for a vote and the vote passed 5-0.

**14. To receive a report from Waller EMS and take any necessary action.** Waller EMS Chief Rhonda Getschman presented for the month of January there were six hundred and eighty (680) calls total. Six hundred and seventy six (676) calls in District and four (4) out of District. There were four hundred and thirty seven (437) transports. The average response time was ten minutes and three seconds (10:03), with two (2) air medical transports. There will be a new hiring training for three (3) days. Verizon cameras have been installed in front of the ambulances to assist with distracted drivers. No action was taken.

**15. To receive a report from the Fire Chief of Emergency Services and command staff and take any necessary action related thereto including any needed maintenance, replacements, improvements related to the District's operations, apparatus, equipment, vehicles, training, and testing.** Ms. Denecamp informed the Board she is working on ACH deadline. Ms. Peterson informed the Board she is working on meeting with the committees and preparing for the Audit. Ms. Denecamp and Ms. Peterson have been working on on-boarding. Assistant Chief Jones informed the Board that the District started the on board process with fourteen (14) part-time firefighters. The Fire Marshal's Office along with the District and Waller EMS worked with Waller ISD on training. Last month, the District had their state inspection for trucks/ambulance and both passed. There was a total of six hundred and sixty six (667) total calls in January, which is up from four hundred and ten (410) in January of 2025. Fleet Engine 212's field pump is being worked on. Booster 282 engine repair is waiting to get a part. Chief McDugle presented a volunteer stipend program allocation for the VFDs, divided based on call volume. Commissioner Elliott made a motion seconded by Commissioner Hashaw to approve the volunteer stipend program for the contracting VFDs as presented and review every six (6) months. President Bundick called for a vote and the vote passed 4-0 with Commissioner President abstaining. Chief McDugle informed the Board a rescue truck is currently being configured. The District is waiting on parts for Tower 272. Ambulance 8665 is also currently being repaired. The District is working with the Fire Marshal's Office for a new tower site. Division Chief Scalise informed the Board that for the month of January, there were four hundred and forty two (442) training hours for full time firefighters with ninety three (93) training hours for part-time firefighters and five and a half (5 ½) hours of training for volunteer firefighters. The District is working on a Driver Operator program. Station 11 is now operating as full time station. Chief McDugle informed

the Board that the funeral service for Charles Ortega was held the previous week. Chief McDugle presented for approval a proposal from Delta for seventeen (17) sets of bunker gear for seventy three thousand eight hundred and ninety nine (\$73,899), a proposal from Ultimate Lighting Solutions for two (2) staff vehicles upfit through TIPS for fifty six thousand eight hundred and fifty four dollars and ninety two cents (\$56,854.92) each, a proposal from Silsbee Ford for two (2) Ford 2025 Responder 4x4 vehicles for a total of ninety eight thousand one hundred and fifty two dollars (\$98,152.00) and a proposal for eight (8) Reeder Distributors Steril-Koni Heavy Duty Mobile Lifts for one hundred and twenty three thousand seventeen dollars and fifty four cents (\$123,017.54) through Buy Board. Commissioner Davis made a motion seconded by Commissioner Whiteley to approve the proposals from Chief McDugle as presented. President Bundick called for a vote and the vote passed 5-0.

**16. To receive and act to approve the purchase, funding, financing and payment for capital assets, including construction, vehicles, fire-fighting apparatus and equipment and for non-capital items and expenses.** Chief McDugle presented for approval the purchase of one (1) Horton ambulance through SERVS for three hundred and forty nine thousand five hundred and ninety dollars and fifty cents (\$349,590.50). Commissioner Whiteley made a motion seconded by Commissioner Davis to approve the purchase of an ambulance as presented. President Bundick called for a vote and the vote passed 5-0. Chief McDugle presented to the Board that five (5) apparatuses have been ordered and should be arriving soon, therefore the District will need to go out for funding. Commissioner Whiteley made a motion seconded by Commissioner Davis to approve legal counsel to go out for loan proposals for two (2) Boosters, two (2) Tankers and one (1) Engine for a total of two million eight hundred and eighty two thousand six hundred and thirty nine dollars and seventy five cents (\$2,882,639.75). President Bundick called for a vote and the vote passed 5-0.

**17. To review, discuss and take action for the sale or disposal of obsolete surplus and/or salvage property pursuant to Texas Health and Safety Code §775.0735.** Chief McDugle presented for surplus a 2010 International Pierce/Reserve Engine to sell to Todd Mission VFD pursuant to Section 775.251 of the Texas Health and Safety Code. Commissioner Whiteley made a motion seconded by Commissioner Elloit to approve the 2010 International Pierce/Reserve Engine as surplus, designate the fair market value of the engine for twenty five thousand dollars (\$25,000) and sell the engine to Todd VFD. President Bundick called for a vote and the vote passed 5-0.

**18. To approve Committee Appointments.** No action.

**19. To receive any committee reports and take any necessary action related to the reports.** Chief McDugle informed the Board that the first station design meeting was last week. The Planning Committee will meet on March 2, 2026 along with the Real Estate Committee meeting on March 3, 2026. The Public Outreach Committee will be meeting on March 6, 2026. Commissioner Elloit presented to the Board through a slide show, the progress of Station 43 and 72. No action was taken.

**20. To review, discuss and take action to schedule future District meeting(s).** The next meeting is scheduled for March 17, 2026 at 5:30 P.M. No action was taken.

**21. To meet in Closed Session pursuant to Government Code section 551.071 to consult with legal counsel.** The Board entered closed session pursuant to Government Code section 551.071 to consult with legal counsel at 6:40pm and came out of closed session at 7:01pm.

**22. To meet in Closed Session pursuant to Government Code section 551.072 to deliberate regarding real estate matters.** The Board entered closed session pursuant to Government Code section 551.072 to discuss real estate matters at 6:40pm and came out of closed session at 7:01pm.

**23. To meet in Closed Session pursuant to Government Code section 551.074 to discuss personnel matters.** The Board chose not to enter closed session pursuant to Government Code section 551.074 to discuss personnel matters.

**24. To review, discuss and take action regarding real estate.** No action was taken.

**25. To review and act on employment/personnel issue, including policies, handbooks, procedures, hiring, retention, compensation, benefits, scheduling, complaints and discipline of District employees, including administrative staff, fire suppression staff, executive staff and Fire Chief.** Chief McDugle presented for the Board's approval District Policy

No. 1133 Employee Benefits, which clarifies the ESD benefits for hourly and salary full time people. Commissioner Hashaw made a motion seconded by Commissioner Davis to approve District Policy No. 1133 Employee Benefits. President Bundick called for a vote and the vote passed 5-0.

**26. Adjournment.** President Bundick asked if there was any further business that needed to be discussed. There being no further business, President Bundick adjourned the meeting at 7:09 P.M.

These minutes were adopted on March 17<sup>th</sup>, 2026 by a vote of 4 to 0

Melinda Hashaw  
Melinda Hashaw – Secretary