



Waller-Harris Emergency Service District 200

540 Ellen Powell
Prairie View, Texas 77445-8000
936-372-8084

The Board of Commissioners of Waller-Harris Emergency Services District 200 (*the District*) met in a meeting, open to the public, at WHESD200 Station 81/District Administration Building located at 540 Ellen Powell, Prairie View, Texas 77455 on May 21, 2026 at 5:30 P.M.

Commissioners

Brenda Bundick	Present
Deena Elliott	Present
Melinda Hashaw	Present
Sherry Whiteley	Present
Brian Davis	Present

Also present, Fire Chief Will McDugle, Assistant Chief Jack Johnson, Administrative Director Lisa Denecamp, Division Chief Joseph Nyguen, Training Chief Trey Scardino, Julia Peterson, and Dwayne Hajek.

- 1. Call meeting to order.** The meeting was called to order by President Bundick at 5:30 P.M.
- 2. Pledge of Allegiance.** The pledge of allegiance was conducted by Commissioner Davis.
- 3. Invocation.** President Bundick gave the invocation.
- 4. To receive public comment.** Dwayne Hajek thanked everyone for their help and voiced appreciation for all the support in the community, including Commissioners, Chiefs, firefighters and EMS.
- 5. To receive the District's 2025 Audit Report from McCall Gibson Swedlund Barfoot PLLC and to discuss and take action related to the same.** Suzanne Villarreal presented the District's 2025 audit report. Ms. Villarreal stated there was an unmodified opinion and presented the financial statements. Ms. Villarreal said she found nothing concerning in the Audit. Commissioner Hashaw made a motion seconded by Commissioner Elliott to approve the District's 2025 Audit as presented. After discussion, President Bundick called for a vote and the vote passed 5-0.
- 6. To receive the financial report from the District Bookkeeper.** Christina Moore presented the financial report and reviewed budget versus actuals, debt payments, payment of bills including unpaid bills, property tax revenue and sales tax revenue. No action was taken.
- 7. Consent Agenda.** President Bundick asked if the Commissioners reviewed the consent agenda items and had any questions. Commissioner Elliott made a motion seconded by Commissioner Whiteley to approve the consent agenda items: meeting minutes for April 21, 2026, financial and bookkeeping matters, including payment of the bills and review of reports concerning the District's financial condition and investments, and approval of purchase requests over \$15,000 that were budgeted. After discussion, President Bundick called for a vote and the vote passed 4-0 with President Bundick abstaining.
- 8. Non-Consent Agenda.** No action was taken.
- 9. To review, discuss and take action regarding payments to District Providers.** Lisa Denecamp informed the Board that all providers submitted all required documents. Commissioner Elliott made a motion seconded by Commissioner Davis to approve payment to District providers. After discussion, President Bundick called for a vote and the vote passed 4-0 with President Bundick abstaining.

10. To review and act on amendments/revisions to the District 2026 budget(s). There were no amendments. No action was taken.

11. To review, discuss and take action on matters related to construction, renovation, repair, maintenance and improvements to District facilities and real property, including engagement of design professionals or engineering services, selection of builders/contractors and cooperation with other county entities regarding the development of stations, including action on construction financing. Ricardo Martinez presented a construction update to the Board. Regarding Station 71, Mr. Martinez informed the Board that a punch list was completed, and the contractor is correcting the remaining items. Mr. Martinez presented pay application number three (3) from Law Construction for \$82,577 and pay application four (4) for \$18,763.95 for payment. Commissioner Whiteley made a motion seconded by Commissioner Hashaw to approve pay application number three (3) in the amount of \$82,577.28 from Law Construction and pay application number four (4) \$18,763.95 from Law Construction for Station 71. After discussion, President Bundick called for a vote and the vote passed 5-0.

Regarding Station 72, Mr. Martinez informed the Board that construction is ongoing, and the inside of the station is being completed. Mr. Martinez presented pay application number ten (10) from Law Construction for Station 72 in the amount of \$226,400.20. Commissioner Whiteley made a motion seconded by Commissioner Elliott to approve pay application number ten (10) from Law Construction for Station 72 in the amount of \$226,400.20. After discussion, President Bundick called for a vote and the vote passed 5-0.

Regarding Station 43, Mr. Martinez informed the Board that construction is ongoing and that there was an issue with water entering the building wall that is being corrected. Mr. Martinez presented pay application number thirteen (13) from Construction Masters of Houston for Station 43 in the amount of \$632,160.03. Mr. Martinez further informed the Board that the transformer had been delivered. Commissioner Whiteley made a motion seconded by Commissioner Davis to approve pay application number thirteen (13) from Construction Masters of Houston for Station 43 in the amount of \$632,160.03. After discussion, President Bundick called for a vote and the vote passed 5-0.

12. To receive a report from Waller EMS and take any necessary action. Waller EMS Chief Rhonda Getschman presented her report for the month of April. There were eight hundred and eighty five (885) calls with an average response time of ten minutes and thirty four seconds (10:34). There were three (3) air medical transports with zero (0) out of district transports. Chief Getschman informed the Board there was a thirty percent (30%) increase in call volume. Training for multiple PALS and CPR training was completed. Dr. Buzzard conducted an OB presentation. Chief Getschman informed the Board there were issues with an auto loader and Stryker would inspect the equipment. No action was taken.

13. To receive a report from the Fire Chief of Emergency Services and command staff and take any necessary action related thereto including any needed maintenance, replacements, improvements related to the District's operations, apparatus, equipment, vehicles, training, and testing. Training Chief Trey Scardino informed the Board that full-time firefighters completed one thousand six hundred and forty-eight (1,648) training hours and part-time firefighters completed nine hundred and seventy (970) training hours. EMT classes are ongoing and mid-terms were recently completed. Active shooter training will begin in July and three (3) firefighters will attend Hazmat training.

Joseph Nguyen informed the Board that Engine 21 was being repaired along with Booster 281 at the logistics center. Engine 241 was being repaired along with Engine 282. On the IT side, the station altering system will be coordinated for install. Chief Nguyen is getting ready for the opening of Station 71 and ordering gear for the staff. Chief McDugle introduced Jack Johnson to the Board as the new Assistant Chief of Administration. Lisa Denecamp thanked Julia Peterson for ordering everything for Station 71. Ms. Denecamp and Ms. Peterson attended the Admin Conference. Ms. Peterson attended a recruitment event at Lone Star College. Chief McDugle informed the Board that empty shifts were being filled by volunteers. The District has submitted their SAFER grant. The badge pinning ceremony for the District will be held June 13th and June 20th. Chief McDugle reported there were seven hundred and one (701) calls in April with a year-to-date total of one thousand seven hundred and twenty-six (1,726) calls.

Chief McDugle informed the Board that twenty-nine (29) firefighters made it to the interview process. Chief McDugle also presented an interlocal agreement with the City of Houston for the World Cup. Commissioner Elliott made a motion seconded by Commissioner Davis to approve the interlocal agreement between the District and the City of Houston. After discussion, President Bundick called for a vote and the vote passed 5-0. Chief McDugle informed the Board that the septic

system at Station 41 had been repaired and was waiting on a quote for replacement of the septic tank. Chief McDugle thanked everyone for helping Dwayne Hajek in his position.

14. To receive and act to approve the purchase, funding, financing and payment for capital assets, including construction, vehicles, fire-fighting apparatus and equipment and for non-capital items and expenses. No action was taken.

15. To review, discuss and take action for the sale or disposal of obsolete surplus and/or salvage property pursuant to Texas Health and Safety Code §775.0735. No action was taken.

16. To approve Committee Appointments. No action was taken.

17. To receive any committee reports and take any necessary action related to the reports. The Planning Committee informed the Board that the committee would meet the following Tuesday. Commissioner Elliott from the Construction Committee showed pictures of construction progress for Stations 43 and 72. No action was taken.

18. To review, discuss and take action to schedule future District meeting(s). The next meeting is scheduled for June 16, 2026 at 5:30 P.M. No action was taken.

19. To meet in Closed Session pursuant to Government Code section 551.071 to consult with legal counsel. The Board entered closed session pursuant to Government Code section 551.071 at 6:17 P.M. and returned to open session at 7:03 P.M.

20. To meet in Closed Session pursuant to Government Code section 551.072 to deliberate regarding real estate matters. The Board entered closed session pursuant to Government Code section 551.072 at 6:17 P.M. and returned to open session at 7:03 P.M.

21. To meet in Closed Session pursuant to Government Code section 551.074 to discuss personnel matters. The Board did not enter closed session pursuant to Government Code section 551.074.

22. To review, discuss and take action to approve Medical Director contract and renewal. Commissioner Davis made a motion seconded by Commissioner Whiteley to approve the Medical Director contract renewal with Dr. Buzzard. After discussion, President Bundick called for a vote and the vote passed 5-0.

23. To review, discuss and take action regarding real estate. Commissioner Elliott made a motion seconded by Commissioner Davis to approve up to the amount discussed in closed session for the property off Highway 529. After discussion, President Bundick called for a vote and the vote passed 4-0 with Commissioner Whiteley abstaining. Commissioner Hashaw made a motion seconded by Commissioner Davis to approve the contract for purchase of the Vining Rd. property. After discussion, President Bundick called for a vote and the vote passed 4-0 with Commissioner Whiteley abstaining.

24. To review and act on employment/personnel issue, including policies, handbooks, procedures, hiring, retention, compensation, benefits, scheduling, complaints and discipline of District employees, including administrative staff, fire suppression staff, executive staff and Fire Chief. No action was taken.

25. Adjournment. President Bundick asked if there was any further business that needed to be discussed. There being no further business, President Bundick adjourned the meeting at 7:09 P.M.

These minutes were adopted on June 16, 2026 by a vote of 3 to 0



Melinda Hashaw – Secretary