



Waller-Harris Emergency Service District 200

540 Ellen Powell
Prairie View, Texas 77445-8000
936-372-8084

The Board of Commissioners of Waller-Harris Emergency Services District 200 (*the District*) met in a meeting, open to the public, at WHESD200 Station 81/District Administration Building located at 540 Ellen Powell, Prairie View, Texas 77455 on April 21, 2026 at 5:30 P.M.

Commissioners

Brenda Bundick	Present
Deena Elliott	Present
Melinda Hashaw	Present
Sherry Whiteley	Present
Brian Davis	Present

Also present, Fire Chief Will McDugle, Administrative Director Lisa Denecamp, Division Chief Joseph Nyguen, Julia Peterson, and Jimme Orsak.

1. **Call meeting to order.** The meeting was called to order by President Bundick at 5:30 P.M.
2. **Pledge of Allegiance.** The pledge of allegiance was conducted by Commissioner Davis.
3. **Invocation.** Commissioner Hashaw gave the invocation.
4. **To receive public comment.** Walt Simpson thanked Chief Getschman and Dr. Buzzard for the bed donated to Dwayne Hajek.
5. **To receive the financial report from the District Bookkeeper.** Christina Moore went over the financial report, including the property tax deposits, bank statements and sales tax. No action was taken.
6. **Consent Agenda.** President Bundick asked if any items needed to be removed from the consent agenda to the non-consent agenda. President Bundick asked that the financial report be put on the non-consent agenda. President Bundick asked if the Commissioners reviewed the consent agenda items and had any questions. Commissioner Davis made a motion seconded by Commissioner Hashaw to approve the consent agenda items: meeting minutes for March 17, 2026, payment of all bills as presented and approval and approval of purchase requests over \$15,000 that were budgeted. After discussion, President Bundick called for a vote and the vote passed 4-0 with Commissioner Bundick abstaining.
7. **Non-Consent Agenda.** No action was taken.
8. **To review, discuss and take action regarding payments to District Providers.** The Provider reports were given to the Commissioners. Lisa Denecamp informed the Board that everything was turned in. Commissioner Elliott made a motion seconded by Commissioner Davis to approve payment to all providers. After discussion, President Bundick called for a vote and the vote passed 4-0 with President Bundick abstaining.
9. **To review and act on amendments/revisions to the District 2026 budget(s).** There were no amendments. No action was taken.
10. **To approve loan documents from Texas Regional Bank to fund five (5) apparatuses.** Legal counsel informed the Board that she received the loan documents from Texas Regional Bank and that they have been reviewed by legal. Commissioner Whiteley made a motion seconded by Commissioner Hashaw to approve by resolution to approve all loan

documents with Texas Regional Bank to fund five (5) apparatuses. After discussion, President Bundick called for a vote and the vote passed 5-0.

11. To review, discuss and take necessary action regarding the 2026 general election for the District. The Board discussed possibly moving the 2026 general election from November of 2026 to May of 2027. Legal counsel informed the Board that the District is allowed to change uniform election dates in accordance with section 775.035(h) of Texas Health and Safety Code. Commissioner Whiteley made a motion seconded by Commissioner Elliott to approve approving moving the Commissioner General Election from November of 2026 to May of 2027 in accordance with section 775.035(h) of Texas Health and Safety Code. After discussion, President Bundick called for a vote and the vote passed 5-0.

12. To review, discuss and take action on matters related to construction, renovation, repair, maintenance and improvements to District facilities and real property, including engagement of design professionals or engineering services, selection of builders/contractors and cooperation with other county entities regarding the development of stations, including action on construction financing. Ricardo Martinez with Martinez Architects presented a construction update to the Board. Regarding Station 71, Mr. Martinez presented pay application number two (2) from Law Construction for eighty eight thousand nine hundred and seventy dollars and eight seven cents. (\$88,970.87). Commissioner Whiteley made a motion seconded by Commissioner Davis to approve pay application number two (2) from Law Construction for eighty eight thousand nine hundred and seventy dollars and eight seven cents. (\$88,970.87). After discussion, President Bundick called for a vote and the vote passed 5-0. Mr. Martinez informed the Board that the interior is being completed and the final inspection of the building will be done the first (1st) week of May. A punch list should be completed by mid May. Regarding Station 72, Mr. Martinez presented pay application number nine (9) from Law Construction for one hundred and ninety four thousand one hundred and fifty one dollars and three cents (\$194,151.03). Commissioner Whiteley made a motion seconded by Commissioner Hashaw to approve pay application number nine (9) from Law Construction for one hundred and ninety four thousand one hundred and fifty one dollars and three cents (\$194,151.03). After discussion, President Bundick called for a vote and the vote passed 5-0. Regarding station 72, the interior walls and frame are up, including the spray foam being completed. Completion of the station will be mid June. Regarding Station 43, Mr. Martinez presented pay application number twelve (12) from Construction Masters of Houston for four hundred and fifty eight thousand one hundred and eighty three dollars and seventy seven cents (\$458,183.77). Commissioner Whiteley made a motion seconded by Commissioner Davis to approve pay application number twelve (12) from Construction Masters of Houston for four hundred and fifty eight thousand one hundred and eighty three dollars and seventy seven cents (\$458,183.77). On May 21st, the transformer should be delivered to Station 43. The completion of the station should be by the end of August for a move in September. Chief McDugle presented an invoice from Centerpoint for Station 43 for nineteen thousand four hundred dollars (\$19,400). Commissioner Davis made a motion seconded by Commissioner Whiteley to approve the invoice from Centerpoint for Station 43 for nineteen thousand four hundred dollars (\$19,400). After discussion, President Bundick called for a vote and the vote passed 5-0.

13. To receive a report from Waller EMS and take any necessary action. Waller EMS Chief Rhonda Getschman presented for the month of March there were eight hundred and sixty six (866) calls total. There were eight hundred and fifty seven (857) calls in the District and nine (9) outside. There were four hundred and seventy two (472) transports. The average response time was ten minutes and thirty one seconds (10:31). EMS had fourteen (14) days of training and education, with three (3) days of protocols for BLS, three (3) days of EVOC and four (4) days of ALS training. All EMS staffing has been filed. There were thirty five (35) home visits. For the month of April, they had wheelchair ramps donated. No action was taken.

14. To receive a report from the Fire Chief of Emergency Services and command staff and take any necessary action related thereto including any needed maintenance, replacements, improvements related to the District's operations, apparatus, equipment, vehicles, training, and testing. Ms. Denecamp informed the Board that she participated in the CPR training class. Ms. Denecamp had a set of new hires which were on boarded at the end of the month. Training Chief Trey Scardino informed the Board that one thousand six hundred and twenty one (1,621) training hours were completed by full time firefighters, with one thousand seventy six (1,076) training hours were completed by part time firefighters and seventy six (76) training hours were completed by volunteer firefighters. There are two (2) staffing positions open, with thirty one (31) applicants. New orientation hire will begin on June 15th. Three (3) firefighters attended the hazmat tech class. Chief Nguyen presented to the Board that one (1) ambulance was having engine issues. The Sheriff's office lost internet but was back online for dispatch. Chief McDugle informed the Board that Booster 282 skid was removed and placed on another chassis. Rescue 281 is at Metro. One hundred and twenty eight (128) shifts have been filled by volunteers.

For the month of march, there were seven hundred and twenty three (723) calls with a total year to date of two thousand nineteen (2,019). No action was taken.

15. To receive and act to approve the purchase, funding, financing and payment for capital assets, including construction, vehicles, fire-fighting apparatus and equipment and for non-capital items and expenses. No action was taken.

16. To review, discuss and take action to approve loan proposal for apparatus. No action was taken.

17. To review, discuss and take action for the sale or disposal of obsolete surplus and/or salvage property pursuant to Texas Health and Safety Code §775.0735. Chief McDugle presented for surplus a 2009 Chevy 3500 Aluminum truck bed, eleven (11) SCBAs, one (1) old fuel lube skid, a carbureted generator and an old Chevy slide box for surplus. Chief presented for salvage two (2) old printers and a chainsaw. Commissioner Davis made a motion seconded by Commissioner Whiteley to approve the items as presented for surplus and salvage. After discussion, President Bundick called for a vote and the vote passed 5-0.

18. To approve Committee Appointments. No action was taken.

19. To receive any committee reports and take any necessary action related to the reports. Real Estate Committee presented that the committee is looking for options to purchase land for new stations. The Public Relations Committee informed the Board that there will be an upcoming badge pinning ceremony on June 13th and June 20th. The committee met with union members to go over fundraisers and working together. No action was taken.

20. To review, discuss and take action to schedule future District meeting(s). The next meeting is scheduled for May 19, 2026 at 5:30 P.M. No action was taken.

21. To meet in Closed Session pursuant to Government Code section 551.071 to consult with legal counsel. The Board chose not to enter closed session pursuant to Government Code section 551.071 to consult with legal counsel.

22. To meet in Closed Session pursuant to Government Code section 551.072 to deliberate regarding real estate matters. The Board entered closed session pursuant to Government Code section 551.072 to discuss real estate matters at 6:18 P.M and came back into open session at 7:04 P.M.

23. To meet in Closed Session pursuant to Government Code section 551.074 to discuss personnel matters. The Board chose not to enter closed session pursuant to Government Code section 551.074 to discuss personnel matters.

24. To review, discuss and take action regarding real estate. Commissioner Davis made a motion seconded by Commissioner Hashaw to approve the two (2) real estate offers as discussed in closed session. After discussion, President Bundick called for a vote and the vote passed 5-0. Commissioner Davis made a motion seconded by Commissioner Elliott to approve the San Bernad Electric easement at the 529 property. After discussion, President Bundick called for a vote and the vote passed 5-0.

25. To review and act on employment/personnel issue, including policies, handbooks, procedures, hiring, retention, compensation, benefits, scheduling, complaints and discipline of District employees, including administrative staff, fire suppression staff, executive staff and Fire Chief. Commissioner Elliott made a motion seconded by Commissioner Davis to approve the three (3) job descriptions of Administrative Manager, Administrative Director and Fire Chief. After discussion, President Bundick called for a vote and the vote passed 5-0.

25. Adjournment. President Bundick asked if there was any further business that needed to be discussed. There being no further business, President Bundick adjourned the meeting at 7:07 P.M.

These minutes were adopted on May 21, 2026 by a vote of 4 to 0



Melinda Hashaw – Secretary