



Waller-Harris Emergency Service District 200

540 Ellen Powell
Prairie View, Texas 77445-8000
936-372-8084

The Board of Commissioners of Waller-Harris Emergency Services District 200 (*the District*) met in a meeting, open to the public, at WHESD200 Station 81/District Administration Building located at 540 Ellen Powell, Prairie View, Texas 77455 on January 20, 2026 at 5:30 P.M.

Commissioners

Brenda Bundick	Present
Deena Elliott	Present
Melinda Hashaw	Present
Sherry Whiteley	Present
Brian Davis	Present

Also present, Fire Chief Will McDugle, Assistant Chief James Jones, Administrative Director Lisa Denecamp, Julia Peterson, Dwayne Hajek, and Jimme Orsak.

1. **Call meeting to order.** The meeting was called to order by President Bundick at 5:30 P.M.
2. **Pledge of Allegiance.** The pledge of allegiance was conducted by Commissioner Davis.
3. **Invocation.** President Bundick gave the invocation.
4. **To receive public comment.** There were no public comments.
5. **To receive a presentation from the Waller County Fire Marshall's Office.** No action was taken.
6. **To receive a presentation from HCA Airline and take any necessary action.** Randy Brinoes presented to the Board that since the opening of the helipad, there have been thirty five (35) flights since November of 2025. No action was taken.
7. **To elect Board Officers.** No action was taken.
8. **To review and discuss annual conflicts of interest requirements under Local Government Code §176.003 (Conflicts Disclosure Statement Required) and §171.004 (Affidavit and Abstention from Voting Required).** President Bundick and Commissioner Whiteley completed conflict of interest forms .
9. **To review and discuss access to personal information under the Public Information Act, including review of sections 552.024, 552.117 and 552.1175.** Commissioner Elliott completed forms under 552.024 and 552.1175.
10. **To review, discuss and take action on an evergreen audit engagement letter from McCall Gibson Swedlund Barfoot Ellis for auditing services.** Michelle Towns presented an evergreen audit engagement letter from McCall Gibson Swedlund Barfoot Ellis for conducting the District's 2025 Audit. Ms. Towns informed the Board the projected estimate amount to be between twenty eight thousand five hundred dollars (\$28,500) to thirty thousand five hundred (\$30,500). Commissioner Davis made a motion seconded by Commissioner Hashaw to approve the engagement letter from McCall Gibson Swedlund Barfoot Ellis for conducting the District's 2025 Audit. After discussion, President Bundick called for a vote and the vote passed 5-0.

11. To receive the financial report from the District Bookkeeper. Christina Moore went over the financial report, including the property tax deposits, bank statements and sales tax. No action was taken.

12. Consent Agenda. President Bundick asked if any items needed to be removed from the consent agenda to the non-consent agenda. No items were removed from the consent agenda. President Bundick asked if the Commissioners reviewed the consent agenda items and had any questions. Commissioner Whiteley made a motion seconded by Commissioner Davis to approve the consent agenda items: meeting minutes for December 16, 2025, approve the financial report, payment of all bills as presented and approval and approval of purchase requests over \$5,000 that were budgeted. After discussion, President Bundick called for a vote and the vote passed 4-0 with Commissioner Bundick abstaining.

13. Non-Consent Agenda. There were no non-consent agenda items.

14. To review, discuss and take action regarding payments to District Providers. The Provider reports were given to the Commissioners. All providers submitted their reports. Commissioner Hashaw made a motion seconded by Commissioner Elliott to approve payment to all providers. After discussion, President Bundick called for a vote and the vote passed 4-0 with President Bundick abstaining.

15. To review and act on amendments/revisions to the District 2026 budget(s). There were no amendments. No action was taken.

16. To review, discuss and take action on matters related to construction, renovation, repair, maintenance and improvements to District facilities and real property, including engagement of design professionals or engineering services, selection of builders/contractors and cooperation with other county entities regarding the development of stations, including action on construction financing. Ricardo Martinez with Martinez Architects presented a construction update to the Board. Regarding Station 71, Mr. Martinez informed the Board that he is working with Law Construction on the Fire Protection System. Mr. Martinez is working with the Fire Marshall's Office on the suppression system. The kick off meeting will be January 30, 2026. Commissioner Whiteley made a motion seconded by Commissioner Davis to approve agreement A101-2017 with Law Construction for Station 71 and authorize the Board President to sign the agreement. President Bundick called for a vote and the vote passed 5-0. Regarding Station 72, Mr. Martinez informed the Board that he is waiting on CenterPoint for a permit. Construction is ongoing and Law Construction is finishing up the interior and final paint. Mr. Martinez is waiting on power in the field and waiting on the septic permit with the County. Mr. Martinez presented pay application six (6) from Law Construction for one hundred thousand three hundred and three dollars and five cents (\$190,303.05). Commissioner Whiteley made a motion seconded by Commissioner Davis to approve pay application six (6) from Law Construction for one hundred thousand three hundred and three dollars and five cents (\$190,303.05). President Bundick called for a vote and the vote passed 5-0. Regarding Station 43, Mr. Martinez informed the Board that construction is ongoing and projected for a close out in September of 2026. Mr. Martinez presented pay application number nine (9) to Construction Masters of Houston for two hundred and forty nine thousand three hundred sixty eight dollars and sixty two cents (\$249,368.62). Commissioner Whiteley made a motion seconded by Commissioner Davis to approve pay application number nine (9) to Construction Masters of Houston for two hundred and forty nine thousand three hundred sixty eight dollars and sixty two cents (\$249,368.62). President Bundick called for a vote and the vote passed 5-0.

17. To receive a report from Waller EMS and take any necessary action. Waller EMS Chief Rhonda Getschman presented for the month of December. Chief Getschman informed the Board that there were seven hundred and eighty nine (789) calls in the District with seven (7) calls out of District and two (2) air medical. The average response time for the month of December was ten minutes and twenty seven seconds (10:27). For the year 2025, there was a total of nine thousand one hundred and four (9,104) total calls. No action was taken.

18. To receive a report from the Fire Chief of Emergency Services and command staff and take any necessary action related thereto including any needed maintenance, replacements, improvements related to the District's operations, apparatus, equipment, vehicles, training, and testing. Division Chief of Training Trey Scalise informed the Board that the District hired fifteen (15) part time firefighters and seven (7) full time firefighters and is going through training with them. Chief Ngyuen informed the Board that Tower 271 went down last month, and the part will be in stock next month. One (1) ambulance needs repair and is currently at Ford getting repaired. The radio tower construction crew knocked District power, but the generator was able to kick on. Assistant Chief James Jones informed the Board that the total calls for 2025 were six thousand three hundred and seven (6,307) calls total. There is a PSA for the winter freeze. Administrative Director Lisa Denecamp introduced the new receptionist, Jordan. Chief McDugle presented a proposal to replace the engine

transmission on Medic 0379 for twenty three thousand forty four dollars and forty six cents (\$23,044.46). Commissioner Davis made a motion seconded by Commissioner Hashaw to approve the proposal to replace the engine transmission on Medic 0379 for twenty three thousand forty four dollars and forty six cents (\$23,044.46). President Bundick called for a vote and the vote passed 5-0. Chief McDugle informed the Board that the start date for the fifteen (15) part time firefighters and seven (7) full time firefighters will be February 9, 2026. The District hired a Lieutenant Driver for 72 and 43. Candidates for twenty (20) Drivers are to move up. By mid April, the District will be fully staffed. Station 11 in the City of Hempstead is now staffed twenty four hours (24). Commissioner Whiteley made a motion seconded by Commissioner Davis to approve working with the County on a grant through HB 3000. President Bundick called for a vote and the vote passed 5-0.

19. To review, discuss and approve grant proposal for SAFER Grants. Chief McDugle presented a proposal from Mike Clements Fire Consulting for twelve thousand five hundred dollars (\$12,500) to assist in preparing a proposal for a SAFER Grant. Commissioner Whiteley made a motion seconded by Commissioner Elliott to approve the proposal from Mike Clements Fire Consulting for twelve thousand five hundred dollars (\$12,500). President Bundick called for a vote and the vote passed 5-0.

20. To receive and act to approve the purchase, funding, financing and payment for capital assets, including construction, vehicles, fire-fighting apparatus and equipment and for non-capital items and expenses. No action was taken.

21. To review, discuss and take action for the sale or disposal of obsolete surplus and/or salvage property pursuant to Texas Health and Safety Code §775.0735. No action was taken.

22. To approve Committee Appointments. President Bundick appointed Commissioner Hashaw and Commissioner Davis to the Real Estate Committee. President Bundick appointed Commissioner Whiteley and Commissioner Elliott to the Station Design Committee. President Bundick appointed Commissioner Elliott and Commissioner Bundick to the 10,15 and 20 year plan committee. President Bundick appointed Commissioner Hashaw and Commissioner Whiteley to the Community Outreach and Public Committee.

23. To receive any committee reports and take any necessary action related to the reports. No action was taken.

24. To review, discuss and take action to schedule future District meeting(s). The next meeting is scheduled for February 17, 2026 at 5:30 P.M. No action was taken.

25. To meet in Closed Session pursuant to Government Code section 551.071 to consult with legal counsel. The Board entered closed session pursuant to Government Code section 551.071 to consult with legal counsel at 6:35pm and came out of closed session at 7:23pm.

26. To meet in Closed Session pursuant to Government Code section 551.072 to deliberate regarding real estate matters. The Board chose not to enter closed session pursuant to Government Code section 551.072 to discuss real estate matters.

27. To meet in Closed Session pursuant to Government Code section 551.074 to discuss personnel matters. The Board chose enter closed session pursuant to Government Code section 551.074 to discuss personnel matters at 6:35pm and came out of closed session at 7:23pm.

28. To review, discuss and take action regarding real estate. No action was taken.

29. To review and act on employment/personnel issue, including policies, handbooks, procedures, hiring, retention, compensation, benefits, scheduling, complaints and discipline of District employees, including administrative staff, fire suppression staff, executive staff and Fire Chief. No action was taken.

30. Adjournment. President Bundick asked if there was any further business that needed to be discussed. There being no further business, President Bundick adjourned the meeting at 7:27 P.M.

These minutes were adopted on Feb 17th, 2026 by a vote of 4 to 0

Melinda Hashaw
Melinda Hashaw – Secretary