



## Waller-Harris Emergency Service District 200

540 Ellen Powell  
Prairie View, Texas 77445-8000  
936-372-8084

The Board of Commissioners of Waller-Harris Emergency Services District 200 (*the District*) met in a meeting, open to the public, at WHESD200 Station 81/District Administration Building located at 540 Ellen Powell, Prairie View, Texas 77455 on March 17, 2026 at 5:30 P.M.

### Commissioners

<b>Brenda Bundick</b>	<b>Present</b>
<b>Deena Elliott</b>	<b>Present</b>
<b>Melinda Hashaw</b>	<b>Present</b>
<b>Sherry Whiteley</b>	<b>Present</b>
<b>Brian Davis</b>	<b>Present</b>

Also present, Fire Chief Will McDugle, Assistant Chief James Jones, Administrative Director Lisa Denecamp, Julia Peterson, and Jimme Orsak.

1. **Call meeting to order.** The meeting was called to order by President Bundick at 5:30 P.M.
2. **Pledge of Allegiance.** The pledge of allegiance was conducted by Commissioner Davis.
3. **Invocation.** Commissioner Hashaw gave the invocation.
4. **To receive public comment.** There were no public comments.
5. **To receive the financial report from the District Bookkeeper.** Christina Moore went over the financial report, including the property tax deposits, bank statements and sales tax. No action was taken.
6. **Consent Agenda.** President Bundick asked if any items needed to be removed from the consent agenda to the non-consent agenda. President Bundick asked that the financial report be put on the non-consent agenda. President Bundick asked if the Commissioners reviewed the consent agenda items and had any questions. Commissioner Davis made a motion seconded by Commissioner Hashaw to approve the consent agenda items: meeting minutes for February 17, 2026, payment of all bills as presented and approval and approval of purchase requests over \$15,000 that were budgeted. After discussion, President Bundick called for a vote and the vote passed 4-0 with Commissioner Bundick abstaining.
7. **Non-Consent Agenda.** The Board discussed closing their bank account with Cadence Bank and moving their sales tax deposit from Cadence Bank to Texas Class. Commissioner Whiteley made a motion seconded by Commissioner Elliott to approve moving the sales tax deposit from Cadence Bank to Texas Class. After discussion, President Bundick called for a vote and the vote passed 5-0. Commissioner Elliott made a motion seconded by Commissioner Davis to approve closing the District's Cadence bank account and moving the District's money to Texas Class. After discussion, President Bundick called for a vote and the vote passed 5-0.
8. **To review, discuss and take action regarding payments to District Providers.** The Provider reports were given to the Commissioners. Lisa Denecamp informed the Board that only two (2) things were missing. Commissioner Davis made a motion seconded by Commissioner Whiteley to approve payment to all providers. After discussion, President Bundick called for a vote and the vote passed 4-0 with President Bundick abstaining.
9. **To review and act on amendments/revisions to the District 2026 budget(s).** There were no amendments. No action was taken.

**10. To review and take action on granting exemptions for 2026.** Legal counsel informed the Board that the District may grant tax exemptions for homestead, over 65 and disability. Commissioner Davis made a motion seconded by Commissioner Whiteley to approve zero percent (0%) for homestead, one hundred thousand dollars (\$100,000) for over 65 and one hundred thousand dollars (\$100,000) for disability. After discussion, President Bundick called for a vote and the vote passed 4-0 with President Bundick abstaining.

**11. To review, discuss and take action on matters related to construction, renovation, repair, maintenance and improvements to District facilities and real property, including engagement of design professionals or engineering services, selection of builders/contractors and cooperation with other county entities regarding the development of stations, including action on construction financing.** Ricardo Martinez with Martinez Architects presented a construction update to the Board. Regarding Station 71, Mr. Martinez presented pay application number one (1) to Law Construction for one hundred and eighty four thousand nine hundred and sixty six dollars and ninety cents (\$184,966.90). Commissioner Hashaw made a motion seconded by Commissioner Whiteley to approve pay application number one (1) to Law Construction for one hundred and eighty four thousand nine hundred and sixty six dollars and ninety cents (\$184,966.90). After discussion, President Bundick called for a vote and the vote passed 5-0. Mr. Martinez informed the Board the fire suppression system has been approved by the Fire Marshall's Office. The inside of Station 71 should be completed in four (4) weeks. Regarding Station 72, Mr. Martinez presented pay application number eight (8) to Law Construction for two hundred and forty thousand thirty eight dollars and forty cents (\$240,038.40). Commissioner Whiteley made a motion seconded by Commissioner Davis to approve pay application number eight (8) to Law Construction for two hundred and forty thousand thirty eight dollars and forty cents (\$240,038.40). After discussion, President Bundick called for a vote and the vote passed 5-0. There is ongoing drywall for Station 72. The upstairs is completed. The grid on the overhead ceiling is complete. The septic system is ongoing. The overhead doors are ready to be installed. The exterior signage is almost complete. The projected completed date is between May and July of 2026. Regarding Station 43, Mr. Martinez presented pay application number eleven (11) to Construction Masters of Houston. Commissioner Whiteley made a motion seconded by Commissioner Hashaw to approve pay application number eleven (11) to Construction Masters of Houston. After discussion, President Bundick called for a vote and the vote passed 5-0. Plumbing in underway for Station 43 along with the living quarters. Mr. Martinez informed the Board he is waiting on CenterPoint for their final inspection. An August completion date for Station 43 is projected. Chief McDugle presented an emergency expenditure for Station 71 for a fire sprinkler system for one hundred and thirty thousand one hundred and eleven dollars (\$130,111). Commissioner Whiteley made a motion seconded by Commissioner Hashaw to approve an emergency expenditure for Station 71 for a fire sprinkler system for one hundred and thirty thousand one hundred and eleven dollars (\$130,111). After discussion, President Bundick called for a vote and the vote passed 5-0. Chief McDugle presented a change order for approval for Station 71. Commissioner Davis made a motion seconded by Commissioner Whiteley to approve the change order for Station 71 and authorize Chief McDugle to sign the change order. After discussion, President Bundick called for a vote and the vote passed 5-0. Chief McDugle presented a proposal for install services for Station 43 and 72 alerting system. Commissioner Davis made a motion seconded by Commissioner Elliott to approve install services for Station 43 and 72 alerting system for up to forty two thousand dollars (\$42,000). After discussion, President Bundick called for a vote and the vote passed 5-0.

**12. To receive a report from Waller EMS and take any necessary action.** Waller EMS Chief Rhonda Getschman presented for the month of February there were seven hundred and nineteen (719) calls total. There were seven hundred and sixteen (716) calls in the District and three (3) outside. There were four hundred and forty four (444) transports. The average response time was ten minutes and forty seven seconds (10:47). For training there was one (1) PALS training and ten (10) individual days of training. EMS attended Career Day at an Elementary. Chief Getschman informed the Board that EMS hired staff for a new ambulance and the new staff is practicing in the field. No action was taken.

**13. To receive a report from the Fire Chief of Emergency Services and command staff and take any necessary action related thereto including any needed maintenance, replacements, improvements related to the District's operations, apparatus, equipment, vehicles, training, and testing.** Ms. Denecamp informed the Board that McCall Gibson was at the District's office last week to perform the District Audit. Training Chief Scardino informed the Board that there was over one thousand one hundred and seventy two (1,172) training hours completed by full time firefighters, over eighty nine (89) training hours for part-time and over sixty nine hours (69) for volunteers. Driver Operator training has begun. By March 30, 2026, the District will be fully staffed. The District held a joint training with DPS and the constable's office. Assistant Chief Jones presented to the Board that there were six hundred and twenty nine (629) calls for the month of February with two (2) structure fires. Year to date, there were one thousand two hundred and ninety six (1,296) calls for the District. Chief Jones said that the District is working on protocols with EMS. Chief McDugle informed the Board that Medic 8750 is being maintenance under warranty. Rescue 201's engine is currently being worked on along with Engine

282's pump being repaired. Skid 282 and Rescue 281 are at Metro for build out. District 281 is being serviced at 281. Chief informed the Board that the District had over ninety (90) applicants for the most recent hire. There will be three (3) weeks of testing for firefighters and onboarding. There is a current internal posting for three (3) people, with orientation next week. Personnel for Station 72 will currently be staffed at Station 11. Station 43 will help Station 41 for coverage. Chief presented to the Board that Pattison VFD had excess money in their Budget and submitted to the Board to keep the funds of thirteen thousand four hundred and seventy dollars (\$13,470) for training. Commissioner Elliott made a motion seconded by Commissioner Bundick to approve Pattison VFD to keep the funds of thirteen thousand four hundred and seventy dollars (\$13,470) for training. After discussion, President Bundick called for a vote and the vote passed 5-0.

**14. To receive and act to approve the purchase, funding, financing and payment for capital assets, including construction, vehicles, fire-fighting apparatus and equipment and for non-capital items and expenses.** No action was taken.

**15. To review, discuss and take action to approve loan proposal for apparatus.** Legal Counsel presented that she went out for loan solicitations for the five (5) apparatus and she received loan proposals from Community Leasing, Trustmark, Texas Regional Bank, Leasing 2 and Home Bank. Based on the proposals the lowest bid for a seven (7) year loan was from Texas Regional Bank. Commissioner Whiteley made a motion seconded by Commissioner Hashaw to approve the seven (7) year annual loan from Texas Regional Bank. After discussion, President Bundick called for a vote and the vote passed 5-0. Commissioner Davis made a motion seconded by Commissioner Hashaw to authorize Board President Brenda Bundick to sign the loan documents pending final legal review. After discussion, President Bundick called for a vote and the vote passed 4-0, with President Bundick abstaining.

**16. To review, discuss and take action for the sale or disposal of obsolete surplus and/or salvage property pursuant to Texas Health and Safety Code §775.0735.** No action was taken.

**17. To approve Committee Appointments.** No action was taken.

**18. To receive any committee reports and take any necessary action related to the reports.** Construction Committee presented that the Committee will be meeting this Friday to discuss design for Station 43. The Real Estate Committee met and is looking at real estate in the south area of the District. The 5/10/15 year planning committee will be meeting April 14, 2026. The Apparatus Committee will meet on the second week of April. Tower 272 is currently being built and three (3) people will be going to Wisconsin to finalize the build. The Public Relations Committee met. No action was taken.

**19. To review, discuss and take action to schedule future District meeting(s).** The next meeting is scheduled for April 21, 2026 at 5:30 P.M. No action was taken.

**20. To meet in Closed Session pursuant to Government Code section 551.071 to consult with legal counsel.** The Board chose not to enter closed session pursuant to Government Code section 551.071 to consult with legal counsel.

**21. To meet in Closed Session pursuant to Government Code section 551.072 to deliberate regarding real estate matters.** The Board chose not to enter closed session pursuant to Government Code section 551.072 to discuss real estate matters.

**22. To meet in Closed Session pursuant to Government Code section 551.074 to discuss personnel matters.** The Board entered closed session pursuant to Government Code section 551.074 to discuss personnel matters at 6:33 P.M. and came back into open session at 6:59 P.M.

**23. To review, discuss and take action regarding real estate.** No action was taken.

**24. To review and act on employment/personnel issue, including policies, handbooks, procedures, hiring, retention, compensation, benefits, scheduling, complaints and discipline of District employees, including administrative staff, fire suppression staff, executive staff and Fire Chief.** Commissioner Whiteley made a motion seconded by Commissioner Davis to approve appointment of a part-time Assistant Chief of Administration. President Bundick called for a vote and the vote passed 5-0.

**25. Adjournment.** President Bundick asked if there was any further business that needed to be discussed. There being no further business, President Bundick adjourned the meeting at 7:01 P.M.

These minutes were adopted on April 21<sup>st</sup>, 2026 by a vote of 4 to 0  
  
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Melinda Hashaw – Secretary