



Waller-Harris Emergency Service District 200

540 Ellen Powell
Prairie View, Texas 77445-8000
936-372-8084

The Board of Commissioners of Waller-Harris Emergency Services District 200 (**the District**) met in a meeting, open to the public, at WHESD200 Station 81/District Administration Building located at 540 Ellen Powell, Prairie View, Texas 77455 on December 16, 2025 at 5:30 P.M.

Commissioners

Brenda Bundick	Present
Deena Elliott	Present
Melinda Hashaw	Present
Sherry Whiteley	Present
Brian Davis	Present

Also present, Fire Chief Will McDugle, Assistant Chief James Jones, Administrative Director Lisa Denecamp, Julia Peterson, Dwayne Hajek, and Jimme Orsak.

- 1. Call meeting to order.** The meeting was called to order by President Bundick at 5:31 P.M.
- 2. Pledge of Allegiance.** The pledge of allegiance was conducted by Commissioner Davis.
- 3. Invocation.** Commissioner Hashaw gave the invocation.
- 4. To receive public comment.** There were no public comments.
- 5. To receive the financial report from the District Bookkeeper.** Lisa Denecamp went over the financial report, including the property tax deposits, bank statements and sales tax. No action was taken.
- 6. Consent Agenda.** President Bundick asked if any items needed to be removed from the consent agenda to the non-consent agenda. No items were removed from the consent agenda. President Bundick asked if the Commissioners reviewed the consent agenda items and had any questions. Commissioner Davis made a motion seconded by Commissioner Hashaw to approve the consent agenda items: meeting minutes for November 18, 2025, approve the financial report, payment of all bills as presented and approval. After discussion, President Bundick called for a vote and the vote passed 4-0 with Commissioner Bundick abstaining.
- 7. Non-Consent Agenda.** There were no non-consent agenda items.
- 8. To review, discuss and take action regarding payments to District Providers.** The Provider reports were given to the Commissioners. All providers submitted their reports. Commissioner Hashaw made a motion seconded by Commissioner Elliott to approve payment to all providers. After discussion, President Bundick called for a vote and the vote passed 4-0 with President Bundick abstaining.
- 9. To review and act on amendments/revisions to the District 2026 budget(s).** There were no amendments. No action was taken.
- 10. To approve a food stipend per station for Christmas.** Commissioner Whiteley made a motion seconded by Commissioner Hashaw to approve a \$200 food stipend per station for Christmas for all workers, including volunteers. After discussion, President Bundick called for a vote and the vote passed 4-0, with President Bundick abstaining.

11. To review, discuss and take action on matters related to construction, renovation, repair, maintenance and improvements to District facilities and real property, including engagement of design professionals or engineering services, selection of builders/contractors and cooperation with other county entities regarding the development of stations, including action on construction financing. Ricardo Martinez with Martinez Architects presented pay application number five (5) to the Board for Station 72 to Law Construction for three hundred and twenty thousand three hundred and forty dollars and no cents (\$320,340.00), Commissioner Whiteley made a motion seconded by Commissioner Davis to approve pay application number five (5) to the Board for Station 72 to Law Construction for three hundred and twenty thousand three hundred and forty dollars and no cents (\$320,340.00). President Bundick called for a vote and the vote passed 5-0. Regarding Station 72, Mr. Martinez informed the Board that he is working on getting the septic permit. Centerpoint has given a written easement for septic. The interior for Station 72 is ongoing with the drywall being put up, including plumbing being installed, duct work, CFMF, installing light fixtures, tile in restroom, painting on walls, living room and doors. The anticipated completion date is May of 2026. Regarding Station 43, Mr. Martinez presented pay application number eight (8) to Construction Masters of Houston for two hundred and eighty seven thousand six hundred and ninety six dollars and three cents (\$287,696.03). Commissioner Whiteley made a motion seconded by Commissioner Davis to approve pay application number eight (8) to Construction Masters of Houston for two hundred and eighty seven thousand six hundred and ninety six dollars and three cents (\$287,696.03). President Bundick called for a vote and the vote passed 5-0. Chief McDugle presented a proposal from Law Construction regarding completion of Station 71. Commissioner Whiteley made a motion seconded by Commissioner Elliott to approve the proposal from Law Construction for completion of Station 71 in the amount of two hundred and fifty thousand dollars (\$250,000) as an emergency expenditure. President Bundick called for a vote and the vote passed 5-0.

12. To receive a report from Waller EMS and take any necessary action. Waller EMS Chief Rhonda Getschman presented for the month of November. Chief Getschman informed the Board that there were eight hundred and thirty (836) calls in the District with five (5) calls out of District and one (1) air medical. The average response time for the month of November was nine minutes and eighty seven (9:87). For the month of November there was training in house for EVOC, air life training, external training, CPR training and mandatory online training. There was an assignment issue with Westcom, which has now been corrected. Waller EMS is working on protocol updates with Dr. Buzzard. Waller EMS attended the EMS conference in Dallas. Chief Getschman informed the Board that Air Life had their ribbon cutting, which Waller EMS attended.

13. To receive a report from the Fire Chief of Emergency Services and command staff and take any necessary action related thereto including any needed maintenance, replacements, improvements related to the District's operations, apparatus, equipment, vehicles, training, and testing. Chief Jones informed the Board that there were one thousand and ninety five (1,095) training hours completed for full-time firefighters, nine hundred and sixty three point five (963.5) training hours completed for part-time firefighters and ninety nine (99) training hours completed by volunteer firefighters. EMS training was done with the District, with forty five (45) full-time firefighters, two (2) part-time firefighters and ten (10) volunteer firefighters. Chief Jones informed the Board that the District will be posting driver operator positions, and with those positions, the District will be fully staffed. Administrative Director Lisa Denecamp informed the Board that the District extended an offer for a new receptionist and it was accepted. Ms. Denecamp informed the Board that she has booked everything for the SAFE-D conference. Chief McDugle informed the Board that the auction items have sold through auction for twenty four thousand dollars (\$24,000) and thanked Jimmie Orsak for all his hard work. Chief is working on getting MDT's on all trucks. Chief McDugle informed the Board that he is working with the City of Hempstead to get Station 11 to become a twenty four hour (24hr) staffed station. Chief informed the Board that at the beginning of January, there will be a meeting with the VFDs. Chief McDugle presented a Memorandum of Understanding (MOU) with TDEM for approval. Commissioner Elliott made a motion seconded by Commissioner Davis to approve the MOU with TDEM. President Bundick called for a vote and the vote passed 5-0. Commissioner Hashaw made a motion seconded by Commissioner Whiteley to authorize Chief McDugle to sign the MOU with TDEM. President Bundick called for a vote and the vote passed 5-0.

14. To receive and act to approve the purchase, funding, financing and payment for capital assets, including construction, vehicles, fire-fighting apparatus and equipment and for non-capital items and expenses. Commissioner Davis made a motion to approve the purchase of four (4) boosters through Metro Fire using BuyBoard for a type six (6) booster for two hundred and eighty two thousand thirty five dollars (\$282,035). President Bundick called for a vote and the vote passed 5-0. Commissioner Hashaw made a motion seconded by Commissioner Whiteley to approve AMI-Fire and Bluebonnet for chassis for a total of one hundred and eighty four thousand two hundred and fifty six dollars and seventy five cents (\$184,256.75). President Bundick called for a vote and the vote passed 5-0. Commissioner Whiteley made a

motion seconded by Commissioner Elliott to approve Waller VFD grant for AMI-Fire Equipment for one hundred and eighty five thousand four hundred and ninety seven dollars (\$185,497), where the District will be reimbursed for one hundred and sixty five thousand dollars (\$165,000). President Bundick called for a vote and the vote passed 5-0. Commissioner Davis made a motion seconded by Commissioner Whiteley to approve Mt. Zion VFD grant for AMI-Fire Equipment for one hundred and eighty four thousand two hundred and fifty six dollars and seventy five cents (\$184,256.75), where the District will be reimbursed for one hundred and sixty five thousand dollars (\$165,000). President Bundick called for a vote and the vote passed 5-0.

15. To review, discuss and take action for the sale or disposal of obsolete surplus and/or salvage property pursuant to Texas Health and Safety Code §775.0735. No action was taken.

16. To receive any committee reports and take any necessary action related to the reports. No action was taken.

17. To review, discuss and take action to schedule future District meeting(s). The next meeting is scheduled for January 20, 2026 at 5:30 P.M. No action was taken.

18. To meet in Closed Session pursuant to Government Code section 551.071 to consult with legal counsel. The Board chose not to enter closed session pursuant to Government Code section 551.071 to consult with legal counsel.

19. To meet in Closed Session pursuant to Government Code section 551.072 to deliberate regarding real estate matters. The Board chose not to enter closed session pursuant to Government Code section 551.072 to discuss real estate matters.

20. To meet in Closed Session pursuant to Government Code section 551.074 to discuss personnel matters. The Board chose not to enter closed session pursuant to Government Code section 551.074 to discuss personnel matters.

21. To review, discuss and take action regarding real estate. No action was taken.

22. To review and act on employment/personnel issue, including policies, handbooks, procedures, hiring, retention, compensation, benefits, scheduling, complaints and discipline of District employees, including administrative staff, fire suppression staff, executive staff and Fire Chief. No action was taken.

23. Adjournment. President Bundick asked if there was any further business that needed to be discussed. There being no further business, President Bundick adjourned the meeting at 6:33 P.M.

These minutes were adopted on Jan 20th, 2026 by a vote of 4 to 0

Melinda Hashaw
Melinda Hashaw – Secretary