



# Getting the Most From Your Healthy Dollars Benefit Account

Follow these easy steps to optimize your account

## Register for the Portal

Check your balance, submit claims, view transactions and more.

1. Visit [www.healthydollarsinc.com/portal-login](http://www.healthydollarsinc.com/portal-login) and click *Register*
2. Create your username and password
3. Enter your First Name, Last Name and Zip Code.
4. Choose your method to receive a verification code (email or text)
5. Follow the prompts to complete your registration

## Set up Account Alerts

Confirm your preferences for important communications and alerts.

1. Hover over your name in the top right corner and click on *Communication Settings* in the menu that appears below your name
2. Register your mobile phone for SMS text alerts
3. For each alert type, choose how you want to receive the alert and click *Save* when you are done editing your preferences
4. On the *Accounts Summary* page, click on *Statements* link. Choose your *Delivery Preference* and *Save*
5. On the *Accounts Summary* page, click on *Tax Forms* link. Choose your *Delivery Preference* and *Save*

## Enroll in Direct Deposit

Don't wait for reimbursement or waste time depositing checks.

1. Click on *Your Name > Profile* in the top right corner
2. Click *Edit* above *Reimbursement Method*
3. Select *Direct Deposit* and fill out your bank account information. You may be asked to check your bank account for a small deposit and provide the amount of the deposit to confirm your account



You can also register on the mobile app! Your login credentials can be used for both



Once your phone is registered, text BAL to (888) 286-0965 to receive your current year account balances

## □ Download our Mobile App

Manage your account on the go and access tools to help you save money.

1. Search for Healthy Dollars, Inc on the **App Store** (iPhone) or **Google Play** (Android)
2. If you haven't registered yet, click *Sign Up* and follow the prompts. Ensure that you respond to the text you receive on your mobile to complete your registration
3. If you have already registered for the portal, use your same username and password to log in to the app

## Congratulations!

Now that you're set up for success, take advantage of all the features you have online.

- ✓ **Check your balance:** It's the first thing you'll see in the app and on your portal dashboard.
- ✓ **Get paid back:** If you pay out of pocket for a qualified expense, use the portal or app to submit a claim for reimbursement and upload any necessary documentation.
- ✓ **Take action:** You may be notified about items that need to be taken care of or opportunities to maximize your account value – don't delay!
- ✓ **Save money:** Use app features like Virtual Medicine Cabinet to find your medications at the most affordable price and Find Care to search for providers, and procedure and drug prices.

Call us at 802-876-5072 to learn more