

Oct 23, 2025 | [MGE Community Council Meeting](#)

Attendees: Betsy Endrizzi, Elaine Huang, Lindsay Budin, Zandra Hansen, Jess Crosby, Lucia Lawlor, Sarah Rogers, Jo Robison, Ramona Martin

Excused: Christine Forrest, Katie Witchey

Absent: Sofia Robb

Minutes

1. Welcome by Lucia. We reviewed minutes from the previous meeting. Jess motioned to approve, and it was seconded by Zandra. All were in favor.
2. Ms. Martin amended Rules of Order and Procedure and summarized the amendments for the group. The amendments included the following:
 - Any guest that would like to be on the agenda for public comment must request that in writing 10 days prior to the meeting.
 - A recommended, non-member from the MGES PTO will sit in at the council meetings as a group representative.
 - Nominations of officers will take place at the first meeting of the school year. The council will approve officers with a majority vote.
 - Proposed agenda items from the council must be submitted to the Chair in writing 10 days prior to meeting.
 - Conflicts of interest must be declared prior to a vote.Jo motioned to approve amended Rules of Order, and it was seconded by Sarah. All were in favor.
3. Review current year School Land Trust Plan by Ms. Martin
 - Most of the money has been spent from the 2025-2026 plan. At this point it is a matter of monitoring. For example, "Software" has about \$5,000 remaining, however it will most likely be used for mid-year licensing.
 - In general Ms. Martin tries to leave about \$5,000 in the fund for end of year expenses that may come up unexpectedly. Less than 10% of the fund can be rolled over to next year.
 - Professional Development money has been spent.
 - There were no other questions about the current plan, and no approval is needed for the current plan.
 - Lucia clarified that agenda items should only focus on the Trustlands money and how it is spent. If other areas of concern come up separate meetings should be arranged with Ms. Martin directly.
4. Lucia recommended that we begin developing plan for the upcoming year.

- Ms. Martin clarified that the trust land plan has not had drastic changes since she has been here. The changes are typically minor because the goals have not changed much because it was a 3-year goal.
- Zandra mentioned she would love to see metric from going to 2 coaches from 1. Ms. Martin said this would be a hard metric to track as there are too many variables to compare from year to year. Perhaps they would be able to track this metric in several years from now if current program variables remain the same.
- There was a guiding coalition created last year to focus on academic and behavioral growth. It's very teacher driven. They are trying to get all the RTI assessments on the same level by designating RTI time. Megan has taken all extension groups for kindergarten. She is also helping train the aids.
- There are grade level meetings on Mondays to review CTT, however there is a lot of information.
- It takes about 3-5 years to get processes in place. This is year 3. They focused on professional development the first year.
- Last year RTI focused on tier 1 learning. The current focus is on tier 2. The school needs to be able to guarantee standards for kindergarten through 2nd grade are met.
- District funds may be available for additional SEM. The \$3,000 in the plan was added as a cautionary amount, however the district has agreed to pay the full \$13,000.
- The group discussed the possibility of having funds available for after school tier 2 (or other interested kids) development. Ms. Martin mentioned that at a middle school they had school-funded after school development that paid teachers for their additional time and materials.
- Tier 1 - includes 100% of the students. This is all 85% of the students need.
- Tier 2 - Includes 15% of the students that haven't mastered the standard and need additional help.
- Tier 3 - includes most specialized services. Students are more than 2 grades behind.

5. Ms. Martin gave general MGES updates

- Parent/Teacher conferences had greater than 90% attendance. It went great.
- Ms. Martin has formed a committee to plan a Literacy Night. They will be attending the upcoming one at Morgan Elementary School. They are currently putting ideas together.
- MEF (Morgan Education Foundation) is starting to fund teacher grants. Michelle Wilkinson introduced the teachers to the program. Ninety percent of the grants from MGES are for classroom enrichment. Teachers can also apply for continuing education.
- SEM has been updated and is going well.
- Enrichment is also going well.

6. Safety committee met this month, and Elaine Huang was in attendance. She updated the group with the following:

- All classrooms and spaces will be supplied a first aid bleed kit. They will also have everyone trained on how to use them.

- The fencing is complete everywhere but MMS. There are universal keys and padlocks. MGES has fulfilled the requirements but will possibly still need to assign a guardian. This may possibly be Ms. Martin.
- Wearable panic devices are not 100% working yet. It's in progress.
- Emergency Evacuation & Reunification drill - the school needs to submit a safety plan to the district. Ms. Martin is hoping to have a drill later this year, but it will be smaller - possibly just a few grades.

7. Everyone should attend a council training. Everyone should review the dates/times and attend the training that fits best with their schedule.

8. Discussed action items for next meeting on November 20th. Sarah made a motion to adjourn, and Zandra seconded the motion. All were in favor.

Action items

- Amend Rules of Order to explicitly state that PTO member is non-voting?
- Ms. Martin will forward training dates to council
- Revise and approve minutes from September 18 meeting
- Zandra requested discussion of money for additional enrichment on agenda for January meeting.