

## Jan 15, 2026 | [MGE Community Council Meeting](#)

Attendees: Betsy Endrizzi, Ramona Martin, Lucia Lawlor, Jess Crosby, Elaine Huang, Jo Robison, Sarah Rogers, Christine Forrest, Sofia Robb, Marissa Bunker

Excused: Lindsay Budin

Visitors: Gloria Rivera, Heather Richardson

### Minutes

1. Welcome by Lucia. We were asked to review the minutes from previous meeting, however Island "Park" in section 3 needs to be changed to Island "Road". There was also discussion that Katie Witchey had contacted Lucia prior to the November meeting about being absent so her name needs to be changed to "excused". Because of the need for changes in previous minutes they were not approved. Ms. Martin said she would make that update and we will approve them in the next meeting.
2. General MGES update
  - Heather and Gloria are instructional coaches at MGES. Gloria started by explaining to the group what a lot of her job entails. They are coaching teachers and encouraging them to collaborate. They set goals for about every 5 years. MGES is already a high achieving school. There is now a guiding coalition, which was not there in the past. The instructional coaches can step in and be an extra person for when teachers need one. They are also a part of professional development. They try to develop teachers who have high achievers or if they need to figure out how to teach kids on concepts they're not understanding. Gloria emphasized that they are there to help the teachers, but are not telling them what to do. Heather then explained that she focuses mainly on K-2 focusing on the growth of the kids. Both Heather and Gloria have teaching backgrounds. They keep track of the testing data and intervene when progress is needed. They can even help with behavior issues. They do small group work and check in on pretty much everything. RTI is planned through PLC time. The instructional coaches are always available to help. Kids that need intervention or extension get it. They try to figure out how to keep high achievers learning. Ms. Martin has asked a lot of them and each time they rise to what is asked. They are always looking ahead and keeping the kids in mind. Jo Robison asked why it was on the agenda since we had an update about this subject in a prior meeting and Lucia explained that she had requested that Gloria and Heather attend the meeting and explain what their jobs look like.
  - The instructional coaches are heading up literacy night. It will be a lot like STEAM night. The goal is to raise literacy at the school. The goal is to get the 61% of 3rd graders reading at grade level to 70%. This is a glimpse of what they want to do to reach that goal. Morgan Ed foundation will also be there. It will be ideas of how to do more at home. There will be a book exchange, snacks, scavenger hunt, etc. Everyone is excited.
  - Parent-Teacher Conferences are next week.
  - Steam night is March 9.
3. Lucia explained to the group that Zandra asked to resign from the committee. Lucia reached out to Marcus about what to do in this case. He pulled up what he thought was the most current MGES Rules of Order & Procedure, but Ms. Martin suggested that he had a copy of one that was out of date, which has now been removed from the site. Even when receiving the latest copy he said they were good, but they needed to be updated to the right template. Lucia used the current template and filled in the information that needed to be changed. The group reviewed the newly updated Rules of Order & Procedure. Jess motioned to approve them and Sofia seconded the motion. All were in favor. Lucia then told the group that since Zandra and Katie had resigned from the council she had reached out to Marissa to take Zandra's remaining term. All parent members approved. There

was discussion about replacing Katie's spot as well, but Ms. Martin clarified that we don't "have" to fill the vacancy since we are already over the required parent representation, but that if someone has an idea of who would be interested that they could let Lucia know.

4. The group discussed the District Committee updates and assignments. Since Zandra was assigned to policy, Sofia volunteered to take her place. Lucia also reminded the group that she can be a substitute. The policy meetings are the first Tuesday of the month at 9:00.
  - Ms. Martin attended both the safety and policy meetings so she was able to update the group on both. For safety, they reviewed the evacuation and reunification plans that were due. Gloria put together the plan. They had to update it again due to an updated template being available. They didn't have to start over but could use a lot of the previous plan. The superintendent met with someone from Ben Lomond where there had been an emergency and he told him there were 5 things that were necessary. The rest of the plan is good to have, but once law enforcement is on the scene they will take over. They also talked about how high school may just leave campus, but at Ben Lomond, they said that wasn't the case and that it did actually work out. The district wants to start with a drill at 2 of the schools and both middle schools volunteered. Ms. Martin will attend the MGMS drill to see how it goes.
  - The safety team meets every other month.
  - In the policy meeting there was discussion about the hotline for complaints so that all voices can be heard. Most was discussion so it will either go into action or back to the committee for changes if needed. The nursing roles do not go beyond the 5 schools that we have. This policy needed to be in writing for the parents (specifically how it relates to the pre-schools and high school daycare).
5. We discussed the review process for creating the upcoming plan. Ms. Martin will bring data to the next meeting. Lucia asked everyone to start thinking about what we need to do or want to put into the plan. She prepared a handout for us to review prior to the next meeting. It can be used as a resource in preparing the new plan. Marrison asked if Ms. Martin knows if the fund will be higher or lower than last year. Ms. Martin explained that it will probably be around the same amount.
6. By the time we have the next meeting Ms. Martin should have the mid-year scores available. The state seems like they are wanting to focus on growth goals instead of proficiency goals. It is a different component that comes down. We may see this change in the parent/teacher conferences next week. May be working toward reading. How the schools are accountable for that reading will be required by the state.
7. The next meeting will be changed to February 18th (Wednesday) because Ms. Martin has a required meeting in Salt Lake on the 19th. Sarah motioned to adjourn the meeting and Ms. Martin seconded the motion. Motion passed.

#### Action items

- Ms. Martin will revise November minutes to reflect changes.