

# Woodford Green Primary School

## Newsletter – Friday 19<sup>th</sup> December



Dear Parents and Carers,

May I take this opportunity to thank you for what has been a wonderful term. The children have all worked so hard and now deserve a good rest. May I also thank every single member of staff for their hard work and dedication to ensure that children are given the opportunity to come to a safe building and experience an exciting and inspiring curriculum.

By now, all parents will have been made aware of the clubs that will be taking place in the Spring term. Teachers and staff are giving up their time to create exciting opportunities and I thank them for adding to our wider provision. The principle of after school clubs across the trust is as follows: we aspire to give all parents at least 1 hour of an after-school club that, once confirmed, will be yours for the entire academic year. The date and time will not change but depending on the teacher and capacity, the type of club may change.

We will be keeping a very close eye on the attendance of these clubs in the new year. If your child misses two of these clubs in a row, we will contact you to see if you wish to continue so that, if not, we can offer that place to another child. We want to expose as many children as possible to a set of experiences that widen a child's understanding of the world and allow them to deepen their knowledge of the Arts, PE, and technology to name a few.

We are already beginning to prepare our trips for the new year with Reception visiting a synagogue as part of their understanding of the world topic area. We continue to ask for parent support on these trips so if you are available and have a DBS form, please let the office know and we will be glad to have you along.

As many of us get ready to celebrate Christmas and Hannukah, some children will be receiving gifts of many different varieties. Some will be

receiving gifts of many different varieties. Some will be receiving electronic devices for the first time requiring an internet connection and the possibility of playing games online with friends. If this is the case and for any child who will be playing games online, can I ask that you take care to ensure that children's screen time is limited but also to ensure that they are aware of the strategies to keep themselves safe online:

**Stay Safe** - Do not give any personal information to people or places you do not know

**Meet up** - Never meet in person someone you have only known online

**Accepting** - Do not accept or open a file sent to you from someone you do know or recognise

**Reliable** - is the information you are looking at truthful and reliable.

**Tell someone** if you see something that makes you feel worried or uncomfortable online

May I wish everyone a restful and relaxing holiday, to those celebrating Christmas, I wish you a very Merry Christmas, to those celebrating Hannukah, a Hannukah Sameach to all and to everyone my best wishes for a new year in 2026.

Warmest regards,

Richard Barker



## Weekly Attendance

Class weekly and yearly attendance will be shown every week. The school expected attendance is **98%**. The class with the best attendance each term will receive a special lunch.

Please make sure that you ring the school office every day that your child is absent. You can leave a message on the absence line.

Our gates open at 8:40am and close at 8:55am. Please make sure that you are on time to minimise the impact of your child's learning. Late arrivals disrupt the timings of the mornings, and they will miss vital input of lessons.

The first weeks are vitally important in setting the right tone and expectation for learning. It is in that light that I ask that every effort is made to ensure that your child's attendance is as high as possible. Data released by the government shows how consistently high attendance correlates with high attainment. Attendance must be 98% or higher and we expect to work with all parents to achieve it.

### Year Group attendance – Week beginning 08/12/2025

Year Group	Class Name	Weekly Attendance	Year to Date attendance	Year to Date Persistent Absence %
Reception	Sycamore	93.3%	96.1%	3.3%
Year 1	Redwood	96.8%	95.2%	9.1%
Year 2	Pine	95.2%	96.1%	6.5%
Year 3	Teak	91.3%	95.5%	13.3%
Year 4	Cherry	97.7%	96.9%	6.7%
Year 5	Chestnut	96.1%	95.4%	9.7%
Year 6	Ash	92.3%	97.0%	3.3%
<b>Whole School</b>		94.6%	96.1%	7.4%

<https://www.gov.uk/school-attendance-absence>

### Certificate winners

<b>Stars of the Week</b>			
<b>Elm</b> All of Nursery for their Nativity	<b>Sycamore</b> Wilfred Ayisha	<b>Redwood</b> Dream Alfie D	<b>Pine</b> Rufus Kavya
<b>Teak</b> Didier Aleena	<b>Cherry</b> Raymond Hope	<b>Chestnut</b> Michael Idrees	<b>Ash</b> Dylan Jackie
<b>Caught Being Kind</b>			
<b>Elm</b> Amir	<b>Sycamore</b> Asiyah	<b>Redwood</b> Nehemiah	<b>Pine</b> Jasper W
<b>Teak</b> Kira	<b>Cherry</b> Jack	<b>Chestnut</b> Laura	<b>Ash</b> Mahrus
<b>Writer of the Week</b>			
<b>Elm</b> Lorik	<b>Sycamore</b> Elia	<b>Redwood</b> Kayla	<b>Pine</b> Jasper A
<b>Teak</b> Sadie	<b>Cherry</b> Olivia	<b>Chestnut</b> Mahrus	<b>Ash</b> Maxi

## Language Ambassadors' Activities

Our Language Ambassadors visited our lessons in Year 4 and Year 3 and supported children to practise conversations in French, to learn colours and write sentences, to sing songs and play vocabulary games. They have also chosen a star for each group and gave out French Awards. We really enjoyed having them in our lessons and we hope to see them soon!



Dear Parents/Carers,

We will be holding Holiday Clubs throughout the academic year and invite parents to sign up. Please use the table below and take note of the closing date for sign up.

Places will be allocated on a first-come, first-served basis and will depend on staff availability. The club will include a range of activities, for example cooking, sports, and arts and crafts. We will have cinema days, bouncy castles and much more!

The clubs will be led by school staff members. There will be at least one staff member from one of the Arbor schools and there will always be a designated safeguarding lead on call at all times. Usual safeguarding procedures will apply.

Please sign up on the link below.

<https://docs.google.com/document/d/1G0HQ2qyRhsmVBeFoVgb2fkx0EasFrgGuLyUo9LSa3-Y/edit?tab=t.0>

## Nursery Nativity



## Year 6 – Attendance lunch winners – Autumn Term 2



## Christmas Lunch



## Reception – Christmas Story



### Steps to resolving concerns

There will be times when you need concerns resolving. For clarity, we have steps to support you.

**Step 1:** First contact is your class teacher. If concerns are not resolved satisfactorily then move on to step 2.

**Step 2:** Your child's Phase leader is the next step, depending on the phase.

Mr Barker – EYFS - Nursery and Reception.

Miss French – KS1 – years 1, 2 and 3.

Miss McHugh – KS2 – years 4, 5 and 6.

**Step 3:** Contact:

Miss Logue – SENCo and Designated Safeguarding Lead.

Miss McHugh – Assistant Head

If the concern remains unresolved, move on to step 4.

**Step 4:** Contact the Head of School: Mr Barker.

If the concern remains unresolved, move on to step 5.

**Step 5:** Contact the Executive Head – Dr Maureen Okoye MBE

**Please note, our complaints policy is on the website in the parental communication section.**

Nursery:

[aisha.hassan@woodfordgreen.waltham.sch.uk](mailto:aisha.hassan@woodfordgreen.waltham.sch.uk)

Reception:

[kubra.ahmad@woodfordgreen.waltham.sch.uk](mailto:kubra.ahmad@woodfordgreen.waltham.sch.uk)

Year 1:

[Julie.french@woodfordgreen.waltham.sch.uk](mailto:Julie.french@woodfordgreen.waltham.sch.uk)

Year 2:

[ayse.direk@woodfordgreen.waltham.sch.uk](mailto:ayse.direk@woodfordgreen.waltham.sch.uk)

Year 3:

[Lydia.orange@woodfordgreen.waltham.sch.uk](mailto:Lydia.orange@woodfordgreen.waltham.sch.uk)

Year 4:

[Melissa.logue@woodfordgreen.waltham.sch.uk](mailto:Melissa.logue@woodfordgreen.waltham.sch.uk)

Year 5:

[paulina.osei@woodfordgreen.waltham.sch.uk](mailto:paulina.osei@woodfordgreen.waltham.sch.uk)

Year 6:

[maeve.mchugh@woodfordgreen.waltham.sch.uk](mailto:maeve.mchugh@woodfordgreen.waltham.sch.uk)

### Free School Meals and the EdenRed holiday voucher scheme.

We are now accepting applications for the September 2025 intake.

Please send applications to the following address once filled in:

The Benefits Service  
Free School Meals  
London Borough of Waltham Forest  
PO Box 856  
E17 9PN

We would encourage to send applications in as soon as possible. Alternatively, parent/carers can apply online on the Waltham Forest website:

<https://www.walthamforest.gov.uk/schools-education-and-learning/schools-and-colleges/free-school-meals/apply-free-school-meals>

We would strongly advise to encourage parent/carers to apply online as applications will come through as soon as submitted and can be processed quicker.

**This is different from the Free School Meals allocation given to all primary school aged children by the Mayor of London. Universal Free School Meals will not give you access to the holiday voucher scheme. Please apply online to receive these vouchers for all the half terms next year.**



# Toy safety

*“I would hate for any other child to go through what Becca suffered because of buying dangerous toys via online marketplaces.”*

Mum of two-year-old Becca who swallowed magnets from a toy

**Toys from reputable brands are made to be safe. But if they've come from an unknown seller on an online marketplace, a market or small discount store, they could be dangerous.**

## Buying safely

- Buy toys from brand names you know. If you've never heard of the seller or the brand and price is really tempting, it could be dangerous
- Watch out for cheap copies of popular toys. They may not be made to UK safety standards.
- Check if the toy has been removed from sale because it's unsafe. Visit gov.uk and search 'product recalls'
- If you buy something that looks unsafe, trust your instincts and send it back.

## Under 3s most at risk

Babies and toddlers are curious and naturally put everything in their mouths. So dangerous toys can pose the biggest risk to small children. Be especially careful when buying for under 3s.

Watch out for missing or contradictory age warnings. If a toy is pictured with a toddler but marketed as unsuitable for young children, pick something else.

## Which toys are most dangerous?

- Toys with:
  - accessible button batteries that can burn through your child's food pipe
  - super strong magnets that can rip through your child's belly
  - long cords that can strangle your child
  - small parts that can choke your small child
- Water beads that can block your child's bowel if swallowed
- Electrical toys with exposed wires or chargers that can catch fire.



## Checking toys

If you're unsure about the safety of a toy, here are some checks you can do:

- Check battery compartments for accessible button batteries or loose spares in the box
- Check for any loose small magnets
- Give the parts on the toy a quick tug and check for small parts that come off
- Look for long cords or access to stuffing
- Check if there are any age restrictions or safety warnings on the product.

## Report dangerous toys

If you spot or buy a toy you're concerned about:

- Citizens Advice consumer helpline: 0808 223 1133
- Citizens Advice consumer helpline (Welsh-speaking adviser): 0808 223 1144
- Advice Direct Scotland helpline: 0808 164 6000
- Northern Ireland Consumerline: 0300 123 6262

## School uniform Policy

We would like to take this opportunity to remind you of our school uniform policy. The school does not require branded items for school uniform or PE. Generic items which are widely available across a number of suppliers are deemed appropriate school uniform.

### **School Uniform:**

- Green polo shirt
- Charcoal grey pinafore/ Charcoal grey skirt/ Charcoal grey trousers/ Charcoal grey shorts (*not black leggings or flared leggings*)
- Summer: blue and white dress
- Grey tights/ White socks
- Black school shoes
- Navy blue school jumper/ Navy blue school cardigan

### **P.E. kit:**

- White t-shirt, black/navy P.E. shorts or black/navy tracksuit bottoms with trainers
- For indoor PE, specifically gymnastics and dance units, children are expected to wear plimsolls or grip socks

### **Jewellery**

On health and safety grounds we do not allow children to wear jewellery in our school. The exceptions to this rule are earring studs in pierced ears and small objects of religious significance, such as a crucifix on a chain. We ask the children to either remove these objects during PE and games, or cover them with a plaster, to prevent them from causing injury.

### **Footwear**

The Trust wants all children to grow into healthy adults. We believe that it is dangerous for children to wear shoes that have platform soles or high heels, so we do not allow children to wear such shoes in any of our schools. We do not allow children to wear trainers (except on PE days) or boots (including Uggs) to school. This is because we think that this footwear is appropriate for sport or for leisurewear, but is not in keeping with the smart appearance of a school uniform. We require all children to wear shoes as stated in the uniform list.

Please follow this link to our uniform policy:

[https://irp.cdn-website.com/7cd963d4/files/uploaded/School\\_Uniform\\_Policy\\_2024 - Woodford Green.pdf](https://irp.cdn-website.com/7cd963d4/files/uploaded/School_Uniform_Policy_2024 - Woodford Green.pdf)

# School Term dates 2026 -2027

## Autumn Term: (73 days)

- Wednesday 2<sup>nd</sup> September 2026 to Friday 18<sup>th</sup> December 2026
- Wednesday 2<sup>nd</sup> September 2026 INSET day
- Thursday 3<sup>rd</sup> September 2026 INSET day
- Friday 23<sup>rd</sup> October 2026 INSET day
- Half term holiday Monday 26<sup>th</sup> October 2026 to Friday 30<sup>th</sup> October 2026
- Christmas Holiday Monday 21<sup>st</sup> December 2026 to Friday 1<sup>st</sup> January 2027

## Spring Term: (54 days)

- Monday 4<sup>th</sup> January 2027 to Thursday 25<sup>th</sup> March 2027.
- Monday 4<sup>th</sup> January 2027 INSET day
- Half term holiday Monday 15<sup>th</sup> February 2027 to Friday 19<sup>th</sup> February 2027.
- Easter holiday Friday 26<sup>th</sup> March 2027 to Friday 9<sup>th</sup> April 2027.

## Summer Term: (68 days)

- Monday 12<sup>th</sup> April 2027 to Thursday 22<sup>nd</sup> July 2027
- Monday 12<sup>th</sup> April 2027 INSET day
- Half term holiday Monday 31<sup>st</sup> May 2027 to Friday 4<sup>th</sup> June 2027
- Summer holiday Friday 23<sup>rd</sup> July 2027

## Public holidays

- Friday 25<sup>th</sup> December 2026 (Christmas Day)
- Monday 28<sup>th</sup> December 2026 (Boxing Day)
- Friday 1<sup>st</sup> January 2027 (New Year's Day)
- Friday 26<sup>th</sup> March 2027 (Good Friday)
- Monday 29<sup>th</sup> March 2027 (Easter Monday)
- Monday 3<sup>rd</sup> May 2027
- Monday 31<sup>st</sup> May 2027
- Monday 30<sup>th</sup> August 2027

## School Term dates 2025 – 2026

### **Spring Term: (55 days)**

- Monday 5<sup>th</sup> January 2026 to Friday 27<sup>th</sup> March 2026.
- Monday 5<sup>th</sup> January 2026 INSET day
- Half term holiday Monday 16<sup>th</sup> to Friday 20<sup>th</sup> February 2026.
- Easter holiday Monday 30<sup>th</sup> March 2026 to Friday 10<sup>th</sup> April 2026.

### **Summer Term: (65 days)**

- Monday 13<sup>th</sup> April 2026 to Monday 20<sup>th</sup> July 2026
- Monday 13<sup>th</sup> April 2026 INSET day
- Half term holiday Monday 25<sup>th</sup> 2026 to Friday 29<sup>th</sup> May 2026
- Summer holiday Tuesday 21<sup>st</sup> July 2026

Autumn/Winter Menu 2025/26 Week 1	Eco Forest Ranger Monday	Allergen Friendly Tuesday (FDA)	Allergen Friendly Wednesday (FDA)	Tasty Thursday	Fun Fact Friday
<b>CHOICE 1</b>	Margherita Pizza {gf} {ve} with Jacket Wedges {ve}	Jollof Rice {ve}	Baked Countryside Cutlet with Rosemary Roast Potatoes and Gravy {ve}	Classic Tomato & Basil Pasta {ve}	Crushed Chickpea & Sweetcorn Wrap {ve}
<b>CHOICE 2</b>	Vegetable Supreme Pizza {v} with Jacket Wedges {ve}	Chilli Con Carne Mixed Rice	Roast Chicken with Rosemary Roast Potatoes and Gravy	Beef Lasagne	MSC Golden Crumb Fish Fingers{df} or Bubble Crumb Salmon Fillet{df}{gf} with Oven Chipped Potatoes {ve}
<b>CHOICE 3</b>	Oven Baked Jacket Potato with Baked Beans {ve} or Cheese {v}	Oven Baked Jacket Potato with Baked Beans {ve} or Coleslaw {ve}	Oven Baked Jacket Potato with Baked Beans {ve} or Coleslaw {ve}	Oven Baked Jacket Potato with Baked Beans {ve} Cheese {v} or Tuna	Oven Baked Jacket Potato with Baked Beans {ve} Cheese {v} or Tuna
<b>Vegetables</b>	Minted Garden Peas {ve} Sweetcorn {ve}	Roasted Organic Carrots {ve} Green Beans {ve}	Mixed Vegetables {ve} Fresh Seasonal Green Cabbage {ve}	Fresh Seasonal Broccoli {ve} Sweetcorn Coblets {ve}	Baked Beans {ve} Minted Garden Peas {ve}
<b>Salads</b>	Salad Selection {ve}	Salad Selection {ve}	Salad Selection {ve}	Salad Selection {ve}	Salad Selection {ve}
<b>Desserts</b>	Yogurt Bar{v} with Fruit Compote {ve}	Creamy Rice Pudding {ve} with a Fruit Compote {ve}	St Clements Jelly {ve}	Yogurt Bar{v} with Fruit Compote {ve}	Oaty Apple Crumble {ve} & Custard {ve}{v}
<b>DAILY</b>	Cheese and Crackers {v} with a Fresh Apple Slice {ve}	Fresh Fruit Salad {ve}	Fresh Fruit Salad {ve}	Cheese and Crackers {v} with a Fresh Apple Slice {ve}	Organic Fruit Yogurt {v} with Seasonal Fresh Fruit {ve}
<b>DAILY</b>	Seasonal Fresh Fruit{ve}	Seasonal Fresh Fruit {ve}	Seasonal Fresh Fruit {ve}	Seasonal Fresh Fruit {ve}	Seasonal Fresh Fruit {ve}
<b>Bread</b>	Homemade Garlic Bread {v}	Homemade Bread {ve}	Homemade Bread {ve}	Homemade Bread {v}	Homemade Tomato Bread {v}

Autumn/Winter Menu 2025/26 Week 2	Eco Forest Ranger Monday	Allergen Friendly Tuesday (FDA)	Allergen Friendly Wednesday (FDA)	Tasty Thursday	Fun Fact Friday
<b>CHOICE 1</b>	Crispy Nuggets with Spicy Diced Potatoes (ve)	Tangy Tomato & Pepper Pasta (ve)(gf)	Power Sausage with Roasted Potatoes and Gravy (ve)	Roasted Vegetable Biryani (ve) (gf) (df)	Roasted Vegetable and Sweet Potato Burrito (ve) with Oven Chipped Potatoes
<b>CHOICE 2</b>	Homemade Cheddar Cheese & Sweetcorn Quiche (v) with Spicy Diced Potatoes (ve)	Spicy Meatballs in a Creamy Tomato Sauce with Italian Rice	Spicy Chicken with Roasted Potatoes	Burger (df)(gf) in a Floured Bun (v) with Oven Baked Jacket Wedges (ve)	MSC Golden Crumb Fish Fingers(df) or Bubble Crumb Salmon Fillet (df)(gf) with Oven Chipped Potatoes (ve)
<b>CHOICE 3</b>	Oven Baked Jacket Potato with Baked Beans (ve) or Cheese (v)	Oven Baked Jacket Potato with Baked Beans (ve) or Coleslaw(ve)	Oven Baked Jacket Potato with Baked Beans (ve) or Coleslaw(ve)	Oven Baked Jacket Potato with Baked Beans (ve) Cheese (v) or Tuna	Oven Baked Jacket Potato with Baked Beans (ve) Cheese (v) or Tuna
<b>Vegetables</b>	Fresh Seasonal Broccoli(ve) Sweetcorn (ve)	Fresh Seasonal Organic Carrots (ve) Green Beans (ve)	Rainbow Roasted Veggies (ve)	Fresh Seasonal Broccoli(ve) Mixed Vegetables (ve)	Baked Beans (ve) Sweetcorn (ve)
<b>Salads</b>	Salad Selection (ve)	Salad Selection (ve)	Salad Selection (ve)	Salad Selection (ve)	Salad Selection (ve)
<b>Desserts</b>	Yogurt Bar(v) with Fruit Compote (ve)	Fruit Smoothie (ve)	Fruit Jelly Pot (ve)	Yogurt Bar(v) with Fruit Compote (ve)	Chocolate Cracknel (v) & Custard(ve)(v)
<b>DAILY</b>	Cheese and Crackers(v) with Fresh Apple Slice (ve)	Fresh Fruit Salad (ve)	Fresh Fruit Salad (ve)	Cheese and Crackers(v) with Fresh Apple Slice (ve)	Organic Fruit Yogurt (v) with Seasonal Fresh Fruit (ve)
<b>DAILY</b>	Seasonal Fresh Fruit (ve)	Seasonal Fresh Fruit (ve)	Seasonal Fresh Fruit (ve)	Seasonal Fresh Fruit(ve)	Seasonal Fresh Fruit (ve)
<b>Bread</b>	Homemade Wholemeal Bread (v)	Homemade Bread (ve)	Homemade Bread (ve)	Homemade Bread (v)	Homemade Garlic and Rosemary Focaccia (v)

Autumn/Winter Menu 2025/26 Week 3	Eco Forest Ranger Monday	Allergen Friendly Tuesday (FDA)	Allergen Friendly Wednesday (FDA)	Tasty Thursday	Fun Fact Friday
<b>CHOICE 1</b>	Fishless Fish Finger Wrap and Waffle Fries (ve)	Spiced Chick Pea & Sweet Potato Pilaf (ve)	Pasta Neapolitan (ve)(gf)	Warm BBQ Pulled Jackfruit Baguette (ve)	Power Burger (ve) in a Bun (v) with Oven Chipped Potatoes (ve)
<b>CHOICE 2</b>	Creamy Mac n Cheese (v)	Chicken Curry with Mixed Rice	Beef Bolognese with Pasta Spiral (gf)	Sizzling Chicken Stir Fry with Garlic and Ginger served with Noodles (v)	MSC Golden Crumb Fish Fingers(df) or Bubble Crumb Salmon Fillet(df) (gf) with Oven Chipped Potatoes (ve)
<b>CHOICE 3</b>	Oven Baked Jacket Potato with Baked Beans (ve) or Cheese (v)	Oven Baked Jacket Potato with Baked Beans (ve) or Coleslaw (ve)	Oven Baked Jacket Potato with Baked Beans (ve) or Coleslaw (ve)	Oven Baked Jacket Potato with Baked Beans(ve) Cheese (v) or Tuna	Oven Baked Jacket Potato with Baked Beans (ve) Cheese (v) or Tuna
<b>Vegetables</b>	Garden Peas (ve) Sweetcorn (ve)	Green Beans (ve) Fresh Seasonal Carrots(ve)	Fresh Seasonal Broccoli (ve) Mixed Vegetables (ve)	Sweetcorn (ve) Roasted Organic Carrots (ve)	Baked Beans(ve) Garden Peas (ve)
<b>Salads</b>	Salad Selection (ve)	Salad Selection (ve)	Salad Selection (ve)	Salad Selection (ve)	Salad Selection (ve)
<b>Desserts</b>	Yogurt Bar(v) with Fruit Compote (ve)	Raspberry & Coconut Pot (ve)	Fruit Smoothie (ve)	Pineapple Upside Down Cake (v) and Custard (ve (v))	Waffle Finger (v) with Slice of Fresh Fruit (ve) and Ice Cream (ve) (v)
<b>DAILY</b>	Cheese and Crackers (v) with Fresh Apple Slice (ve)	Fresh Fruit Salad (ve)	Fresh Fruit Salad (ve)	Organic Fruit Yogurt (v) with Seasonal Fresh Fruit (ve)	Organic Fruit Yogurt (v) with Seasonal Fresh Fruit (ve)
<b>DAILY</b>	Seasonal Fresh Fruit (ve)	Seasonal Fresh Fruit (ve)	Seasonal Fresh Fruit (ve)	Seasonal Fresh Fruit (ve)	Seasonal Fresh Fruit (ve)
<b>Bread</b>	Homemade Carrot & Coriander Bread (v)	Homemade Bread (ve)	Homemade Bread (ve)	Rosemary & Cherry Tomato Focaccia (v)	Homemade Bread (v)