

LITTLE RIVERS HEALTH CARE, INC.

DRAFT

Minutes of the Annual Meeting

September 29, 2021

Virtual Web-based Meeting via Zoom

Attendance – **Directors:** Present were William Campbell (Chairperson) Carole Freeman (Secretary), Scott Labun (Treasurer), Kelsey Root-Winchester, Meg Burmeister, Jill Skochdopole, Darren Sherburne, Matthew Knisley and Pamela Smith.

Administration: Gail Auclair (CEO), Dr. Simone Lessac-Chenen (CMO), Maureen Boardman, FNP (Director of Clinical Quality), Tracy Thompson, LICSW, LADC (Director of Behavioral Health), Randy Gibson (CFO), and Andrew Barter (COO).

Call to Order – The meeting was called to order at 6:01 PM by Chairperson William Campbell who extended warm greetings to all in attendance.

Approval of the 2020 Annual Meeting Minutes- William confirmed that members received and reviewed the 2020 Annual Meeting Minutes. Meg Burmeister moved to approve the 2020 Annual Meeting Minutes, and Darren Sherburne seconded the motion. Scott Labun, Matt Knisley, Kelly-Ann Donahue, and Jill Skochdopole abstained, and all other members voted in favor to pass the motion.

Board Chairperson's Report – Bill shared a family story about him and one his uncles from North Carolina. When Bill was very young, he was sitting on the stairs of his uncle's house. Billy, I want you to know something very important: Nobody really cares about your problems except for you. As Bill grew up, he realized that he did not want to be this kind of person; he wanted to focus on and care about others. He wanted to be empathetic about the journeys that people have in their lives. Little Rivers is an organization that is focused on being there for the people, because they do care. They care about the issues that people are encountering. Bill's uncle helped him shape who he wanted to be in his life, and Bill recalled that every encounter he has had at Little Rivers has been with people that try to do more because they care about others. Bill encourages those in attendance to see this theme within the upcoming staff stories in the meeting.

Treasurer's Report –Scott Labun, Treasurer, referred to the financial statements on pages 14 and 15 of the 2020 Annual Report. 2020 was a very different year. The cash balance significantly increased within 2020, growing a lot from Covid relief funding, which has since been used in 2021. Payroll expenses increased significantly due to increased staffing and operations. Patient service revenues did drop slightly due to the pandemic, and telehealth visits contributed in part. We had more revenue from grant revenue, which was much needed to allow for expanded staffing and services to meet growing needs. There were significant 'other operating expenses' due primarily to the pandemic.

Medical Staff Leadership Reports –

Dr. Simone Lessac-Chenen described going from 'just trying to get by' at the start of the pandemic to 'finding a new normal' as we continue to function in these unprecedented times. We continue to work with everything-Covid while continuing to provide customary services and while strategically planning expanded and new services to meet the needs of the communities we serve. Dr. Simone shared an example success story of the Chronic Care Management program and a story about Dr Fay Homan's patient that contacted us this week to thank her for the impact of her care on their life over the past 30 years.

Maureen Boardman, FNP reported on clinical quality work, which has been very challenging in the past year of the pandemic. Routine care, mammograms, and colonoscopies have been very challenging to keep up with given the constraints of the pandemic. We made significant gains in programming to address food insecurity. We continued our work with Willing Hands by receiving and delivering hundred of pounds of food weekly. We also delivered food from Vermont's Everybody Eats program. We are currently working on a major colorectal screening project.

Introduction and Election of Board Nominees – Meg Burmeister, Secretary presented the following members for re-election: (1) Scott Labun (3-year term), (2) Carole Freeman (3-year term), and (3) Matt Knisley (3-year term), and the following new members (newly served in 2021) for election (2-year terms): Jill Skochdopole, and Darren Sherburne. On a motion by Bill Campbell, seconded by Connie Philleo, the board and members unanimously accepted the slate.

Motion to adjourn by Pam Smith at 6:41 PM; seconded by Meg Burmeister and unanimously accepted.

Submitted by,

_____, Meg Burmeister, Board Secretary