

WINDSWEPT

on Cherokee Lake

Architectural Review Committee - On-Site Visit Checklist

2026 FIELD FORM

For ARC site inspections and construction compliance visits

Owner / Resident:	_____	Lot Number:	_____
Property Address:	_____	Phase / Section:	_____
Builder / Site Contact:	_____	Visit Date / Time:	_____

Status: OK Correction Required N/A Use comments to note deficiencies, required corrections, responsible party, and follow-up timing.

SITE VISIT CHECKLIST

<p>1. Grading / Staking Confirm house location, driveway, finished floor/elevation stakes, limits of disturbance, and grading generally match approved plans. <input type="checkbox"/> OK <input type="checkbox"/> Correction Required <input type="checkbox"/> N/A Comments: _____ _____</p>	<p>2. Silt Fence / Erosion Control Confirm silt fence, inlet protection, construction entrance, and other erosion controls are properly installed and maintained. <input type="checkbox"/> OK <input type="checkbox"/> Correction Required <input type="checkbox"/> N/A Comments: _____ _____</p>
<p>3. Off-Street Parking / Rock Base Confirm adequate rock-base parking area is installed for contractors and deliveries. No on-street parking is permitted. <input type="checkbox"/> OK <input type="checkbox"/> Correction Required <input type="checkbox"/> N/A Comments: _____ _____</p>	<p>4. Setbacks Confirm front, side, rear, easement, and lake/utility setbacks appear correct and consistent with approved survey/site plan. <input type="checkbox"/> OK <input type="checkbox"/> Correction Required <input type="checkbox"/> N/A Comments: _____ _____</p>
<p>5. Square Footage by Phase Confirm proposed/constructed square footage complies with the minimum requirements for the applicable Windswept phase/section. <input type="checkbox"/> OK <input type="checkbox"/> Correction Required <input type="checkbox"/> N/A Comments: _____ _____</p>	<p>6. Foundation / Masonry Finish Confirm exposed exterior foundation is completed or planned to be completed in masonry, stone, brick, or other ARC-approved finish. <input type="checkbox"/> OK <input type="checkbox"/> Correction Required <input type="checkbox"/> N/A Comments: _____ _____</p>
<p>7. Minimum 20% Exterior Masonry Confirm exterior finish include the required minimum 20% masonry, unless a written ARC exception applies. <input type="checkbox"/> OK <input type="checkbox"/> Correction Required <input type="checkbox"/> N/A Comments: _____ _____</p>	<p>8. Exterior Materials / Colors Confirm installed materials and colors match ARC-approved selections for siding, masonry, roofing, trim, doors, windows, and gutters. <input type="checkbox"/> OK <input type="checkbox"/> Correction Required <input type="checkbox"/> N/A Comments: _____ _____</p>
<p>9. Roof Form / Pitch / Overhangs Confirm roof form, pitch, ridges, eaves, overhangs, dormers, and major roof features match approved elevations and roof plan. <input type="checkbox"/> OK <input type="checkbox"/> Correction Required <input type="checkbox"/> N/A Comments: _____ _____</p>	<p>10. Driveway / Hardscape / Retaining Walls Confirm driveway, walks, patios, retaining walls, and hardscape locations/materials match approved plans and do not create drainage issues. <input type="checkbox"/> OK <input type="checkbox"/> Correction Required <input type="checkbox"/> N/A Comments: _____ _____</p>

11. Landscape Design

Confirm a landscape design has been submitted and installed or scheduled in accordance with ARC approval. There must be Sod from road curb to rear of house.

OK Correction Required N/A

Comments:

12. Site Cleanliness / Construction Storage

Confirm jobsite is orderly; trash, construction materials, dumpsters, trailers, and equipment are contained and do not obstruct roads or neighboring lots.

OK Correction Required N/A

Comments:

13. Portable Toilet Placement

Confirm portable toilets are placed as far from the road as reasonably possible, and the door faces away from the road.

OK Correction Required N/A

Comments:

OVERALL SITE VISIT RESULT

Result:	<input type="checkbox"/> Approved / OK <input type="checkbox"/> Corrections Required <input type="checkbox"/> Stop Work / ARC Review Required	Follow-up Needed:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Corrections Due By:	<hr/>	Follow-up Date:	<hr/>
ARC Representative:	<hr/>	Signature:	<hr/>

Additional Remarks:
