



BLESSED TRINITY PARISH

Parish Office: 115 Summer Street

Sheboygan Falls, WI 53085-1538

Phone: (920) 467-4616

Website: www.blessedtrinitysheboyganfalls.org

Ushers Emergency Instructions

Medical Emergency (someone falls, faints, most common problems):

1. One usher will call “911” using their cell phone and direct EMS and police to a specific door.
2. Depending on seriousness of situation, try to learn if there are any First Responders or emergency medical personnel at church. DO NOT move victim unless it assists breathing.
3. Have someone meet emergency personnel at the door, direct them to the victim.
4. EMS personnel will be looking for witnesses (relatives, etc.) who may be able to give info on what happened to the person.
5. Stay calm.

CPR/AED Unit: YOU DO NOT NEED TO BE CERTIFIED IN AED TO USE IT. YOU DO NEED TO BE CERTIFIED IN CPR TO PERFORM CPR.

In Case of Fire – If you see Smoke:

1. Determine where the fire is.
2. Make sure there is no one in the area of the fire.
3. Close room doors where fire is (if time permits).
4. Call “911” using your cell phone.
5. Calmly direct people to leave building using exits away from the fire.
6. Show the Fire Department the general area of where the fire is (do this from exterior of building).

Tornado Warning:

When sirens sound, use elevator to take people to the church basement if they cannot do the stairs.