

POSITION DESCRIPTION

Youth Programs Facilitator



REPORTS TO:	Director of Youth Services
POSITION DETAILS:	Youth Program Facilitator for 2-4 groups per term
DURATION:	September 15, 2025 - May 22, 2026
EMPLOYMENT CATEGORY:	Part-time Project Related Staff
RANGE OF PAY:	Starting at \$23.59 hourly

Summary of Position:

YWCA Muskoka envisions a world in which girls, women and gender-diverse people thrive in a safe and equitable society. YWCA Muskoka is a community charitable organization that champions positive change through education, leadership and advocacy.

For over 30 years, YWCA Muskoka youth programs have created a fun, safe space to explore confidence, critical thinking skills and healthy relationships. Our youth programs offer youth education and leadership skills training through our popular programs:

- Girlz Unplugged (grades 5-8)
- Girlz Choice (grades 9 –10)
- Quest boys programs (grades 5 – 9)
- Youth Co-Unite (grades 9-12)

YWCA Muskoka is looking for new facilitators to join our team! School-based YWCA youth programs run weekly for 12-14 weeks starting in October, and then begin again at the beginning of February 2026.

- Facilitators will be paid a weekly hourly rate for each program throughout the season.
- Facilitators can facilitate a combination of the programs, or one program specifically depending on experience and strengths.

This position could complement other part-time facilitation opportunities in YWCA women's programs.

Responsibilities:

This position will:

- Provide young people with a positive learning experience;
- Deliver and facilitate program curriculum in community and school-based groups;
- Contribute to the testing and development of new content and program adaptations reflective of current youth experiences;
- Participate in staff training and biweekly staff meetings Thursdays at 2:30pm;
- Complete weekly reports and contribute to organizational communications as needed;
- Liaise with school contact and principal, as needed;
- Facilitate completion of preliminary and final participant evaluations;
- Assess needs and support navigation of community support services when appropriate;
- Have a great imagination and an eagerness to make a difference in the lives of young people in Muskoka;
- Willing to participate in AODA, Workplace Violence Prevention and Anti-Harassment, and Health and Safety training, Duty to Report, and Inclusion, Diversity and Anti-Racism training;
- Other duties as assigned

Personal Characteristics:

- Belief in the inherent dignity of all human beings
- Commitment to utilize the principles of trauma informed care
- Embraces a person-centered model of care from a position of cultural humility
- Understanding of structural racism and recognition of its impact
- Creative and resourceful approach to problem solving; a willingness to ‘think outside the box’ to help create solutions to address complex issues

Qualifications:

- Enrollment in or post-secondary education in relevant field (i.e., psychology, education, social service, children and youth and gender studies) is an asset
- Group facilitation experience
- Experience working with children and youth
- Strong organizational and communication skills
- Capacity for creative problem solving
- Must be able to work cooperatively with a team
- Flexibility, ability to manage change, and willingness to learn
- Must have reliable transportation and valid G licence (We provide mileage support for schools and programs at a distance)
- Proficiency with Google Drive
- Vulnerable Sector Check

Application Deadline:

This position closes on Thursday August 7, 2025 at 12:00pm

Please submit your resume with covering letter by email to:

Amy Jones, Director of Youth Services, YWCA Muskoka

Email Address: youth@ywcamuskoka.com

Please note if there is a particular program you may have interest in facilitating or experience or skill set to bring to our team.

YWCA Muskoka promotes the principles of anti-oppression and adheres to the tenets of the Ontario Human Rights Code. We encourage applications from people of any gender and of all races, colours, ethnic origins, religions, abilities and sexual orientations.

We thank all applicants, but only those selected for an interview will be contacted.